

DATED: 5-27-25

**NOTICE TO RESIDENTS OF THE
VILLAGE OF WONEWOC**

There will be a regular meeting of the Wonewoc Village Board at the Village Hall in the Village of Wonewoc at 6:00 p.m. 5-28-25.

Teleconferencing call-in is available: Public & trustees must register with the village at 608-464-3114, 24 hours before the board meeting.

Call-in phone number: 608-489-1103, Code 449403

Registered:

AGENDA

Roll Call

Remote trustee(s) participation:

Communications

Bills and Vouchers

Minutes of Previous Meeting

Public Comment

Committee Reports

Finance Report

Electric

Sewer & Water

Police Report

Parks & Tourism

Streets & Roads

Library Report

1. Discuss and possibly take action to approve Open Book for Thursday, 6-12-25 from 1pm to 3pm and Board of Review for Thursday, 6-19-25 from 2pm to 4pm. (Approve or Deny)
2. Discuss and possibly take action to approve Temporary Class B "Picnic" License to Wisconsin Moto Guzzi Riders, Inc. for July 31, 2025, to August 3, 2025, at the Legion Park Campgrounds. (Approve or Deny)
3. Discuss and possibly take action to approve the revising of Ordinance No. 2006-02 Neighborhood Electric Vehicles to include all sources of fuel. (Approve or Deny)
4. Discuss and possibly take action on reimbursement costs for damage caused by village sewer main backup at 102 N. Rd Wonewoc, WI. (Approve or Deny)
5. Discuss and possibly take action to discuss and negotiate a settlement with League of Municipalities Insurance Company on village sewer backup claim. (Approve or Deny)
6. Discuss and approve for the Parks and Tourism committee to work with Alicia Cosnahan to locate donated art sculptures, per discussions at previous village board meetings. (Approve or Deny)
7. Discuss and take action to except the resignation of Laura Brockman on the Wonewoc Library Board and approve the Village President's appointment of Polly Benish to the vacant position. (Approve or Deny)
8. Discuss and possibly take action to open the Village Public Pool for the summer swimming season contingent upon the confirmation of the administrator that the

- facility and staffing comply with all required state and local regulations. Tentative opening June 6, 2025 (Approve or Deny)
9. Discuss and possibly take action to relocate the Hover Hotel from its current location to an area less susceptible to flooding. (Approve or Deny)
 10. Discuss and possibly take action to approve CMAR Report as presented by Shane Huebel. (Approve or Deny)
 11. Discuss and possibly take action to approve "Amendment to Owner-Engineer Agreement" on USDA Treatment Plant project. (Approve or Deny)
 12. Discuss and possibly take action to approve USDA Pay Request 2022-35. (Approve or Deny)
 13. Discuss and possibly take action to open two separate accounts for the USDA Depreciation Reserve and Debt Reserve at the Farmers State Bank in Wonewoc after review by the Finance Committee. (Approve or Deny)
 14. Discuss and possibly approve funding for the Village computer operating system software to be upgraded to Windows11. Windows10 support is being discontinued. (Approve or Deny)
 15. Discuss and possibly approve the administrator to work with the Finance committee chair to research the possibility of transitioning from landlines to an internet-based phone system, including total cost of the project, additional equipment needed and any projected annual cost savings. (Approve or Deny)

/s/ Ed Decot
Ed Decot
Village President

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Administrator at (608) 464-3114, 200 West Street, Wonewoc, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.
Posted:



FEMA

May 19, 2025

Greg Engle
Administrator
Wisconsin Emergency Management
2400 Wright Street, P.O. Box 7865
Madison, Wisconsin 53707-7865

Dear Administrator Engle:

Thank you for your correspondence to the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) Region 5 office. We have reviewed your submitted closeout documentation, and the following action has been approved as requested.

Project	Current Action	De-obligation Amount	Final Obligated Amount
4402.06-R Village of Wonewoc Acquisition and Demolition	De-obligation/ Project Closeout	Project Costs \$-149,647.18	Project Costs \$561,618.32
		Subrecipient Management Costs \$-9,976.78	Subrecipient Management Costs \$37,441.22

FEMA's totals align with the state-provided information. The enclosed project management report reflects the federal share of project costs and subrecipient management costs.

We appreciate your partnership in completing hazard mitigation projects in Wisconsin. If you have any questions or require further assistance, please have your staff contact Maggie Bellone at 202-769-7485 or megan.bellone@fema.dhs.gov.

Sincerely,

JASON J
BLUM

Digitally signed by JASON J
BLUM
Date: 2025.05.19 12:55:51
-05'00'

for Julia McCarthy
Acting Mitigation Division Director

CC: Chad Atkinson, Hazard Mitigation Section Supervisor
Heather Thole, State Hazard Mitigation Officer

Enclosure



WISCONSIN EMERGENCY MANAGEMENT PROJECT CLOSE-OUT WORKSHEET



09/16

SUBRECIPIENT: Village of Wonewoc	COUNTY: Juneau
DISASTER DECLARATION: DR-4402	PROJECT Number: 4402.06-R
POINT OF CONTACT: Lee Kucher, Administrator	PHONE: (608) 464-3114

	Amount Obligated	Amount Expended	Requested for Dec. 8 Obligation
Federal State Funds	\$711,265.50	\$561,618.32	\$149,647.18
State General Fund	\$118,544.25	\$93,603.06	\$24,941.19
Local General Fund	\$118,544.25	\$93,603.05	\$24,941.20
Total Project Funds	\$948,354.00	\$748,824.43	\$199,529.57
Management Costs	\$47,418.00	\$47,418.00	\$0.00

NOTE: Total Project Funds DOES NOT include Management Costs (only Federal, State, and Local funds used for project)

Item	Completed	Criteria	Status / Date Completed
1	✓	FEMA Approval / Obligation	July 14, 2020
2	✓	State Approval Letter	July 30, 2020
3	✓	Signed Assurances	February 15, 2019
4	✓	Signed State / Local HMGP Agreement	Recipient: August 5, 2020 (Original) 9/25/2023 (Amendment #1) Subrecipient: July 31, 2020 (Original) 9/21/2023 (Amendment #1)
5	✓	Quarterly Reports	October 2020 January, April, July, October 2021 January, April 2022
6	✓	Project Completed Within Approved Scope of Work	Verified
7	✓	Local Match Verified: 12.5%	Verified as payments were made
8	✓	Overrun Documentation	N/A
9	✓	On-Site Project Inspection	July 27, 2022
10	✓	Environmental Closeout Declaration Signed	N/A
11	✓	Mitigation Plan Completed, Approved, and Adopted	Juneau County Mitigation Plan Approved: February 5, 2018 Expires: February 4, 2023
12	✓	Final Payment Authorized and Issued	Issued on 9/7/2023
13	✓	Bill for Collection	N/A

09/16

14	✓	WEM Notifies FEMA of Close-Out	Notified on 4/10/2025
15	✓	Deobligation	Requested on 4/10/2025
COMMENTS:			

ACQUISITION PROJECTS

Item #	Completed:	Criteria:	Status / Date Completed:
1	✓	Final List of Properties Acquired-Property Inventory	See attached Property Inventory
2		Approved Relocation Plan	N/A
3	✓	Demolition Contracts Awarded and Underway	Completed
4	✓	Demolition Completed	Completed
5	✓	Case Files Complete (WEM Acquisition File Checklist including photos and GPS coordinates for each property)	Completed and on file at WEM
6	✓	Total Parcels Acquired (specify Residential, Commercial, Vacant, or Development Rights Purchased)	10 residential properties
7	✓	Total Funds Expended on Acquisition Including Relocation (specify Residential, Commercial, Vacant, or Development Rights Purchased)	Total Project Funds: \$748,824.43 Federal Project Funds: \$561,618.32
8	✓	Form AW-501 (Required for flood insured, repetitive loss structures. Completed in Squanet.)	Yes, form provided for 103 E Colvin Rd, 203 West St, and 301 West St
COMMENTS:			

REVIEWERS

SIGNATURE



DATE

4/10/2025

Alternate GAR,
State Hazard Mitigation Officer

SIGNATURE

MEGAN M
BELLONE

Digitally signed by MEGAN M
BELLONE
Date: 2025.05.23 08:06:02 -05'00'

DATE

FEMA Hazard Mitigation Specialist

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account
ALLIANT ENERGY/WP&L									
124	ALLIANT ENERGY/WP&L	4-2-25	8643830000	04/02/2025	36,845.04	36,845.04	04/28/2025		035000545
124	ALLIANT ENERGY/WP&L	4-29-25	86468220000	04/29/2025	101.47	101.47	05/12/2025		015342190
124	ALLIANT ENERGY/WP&L	5-1-25	8643830000	05/01/2025	31,237.15	31,237.15	05/20/2025		035000545
124	ALLIANT ENERGY/WP&L	5-6-25	0357330000	05/06/2025	159.21	159.21	05/06/2025		058000856
124	ALLIANT ENERGY/WP&L	5-6-25	1497730000	05/06/2025	164.38	164.38	05/06/2025		025511230
124	ALLIANT ENERGY/WP&L	5-6-25	2195740000	05/06/2025	73.41	73.41	05/06/2025		015600190
124	ALLIANT ENERGY/WP&L	5-6-25	5180510000	05/06/2025	88.19	88.19	05/06/2025		015431190
124	ALLIANT ENERGY/WP&L	5-6-25	8339410000	05/06/2025	42.94	42.94	05/06/2025		015342190
124	ALLIANT ENERGY/WP&L	5-6-25	9832050000	05/06/2025	10.21	10.21	05/06/2025		035000562
124	ALLIANT ENERGY/WP&L	5-6-25	2664940000	05/06/2025	166.61	166.61	05/06/2025		015161191
124	ALLIANT ENERGY/WP&L	5-7-25	0357330000	05/07/2025	222.06	222.06	05/15/2025		058000856
Total ALLIANT ENERGY/WP&L:					69,110.67	69,110.67			
AMAZON CAPITAL SERVICES									
3347	AMAZON CAPITAL SERVI	1GHF-XMLW-F	BOOKS	05/01/2025	194.83	194.83	05/23/2025		025511195
3347	AMAZON CAPITAL SERVI	1GHF-XMLW-F	DVD'S	05/01/2025	106.28	106.28	05/23/2025		025511198
Total AMAZON CAPITAL SERVICES:					301.11	301.11			
AT & T MOBILITY									
3902	AT & T MOBILITY	287351449062	POLICE FIRSTNET	04/18/2025	63.11	63.11	05/06/2025		015211182
Total AT & T MOBILITY:					63.11	63.11			
BETTER CONTAINERS MFG. CO.									
3911	BETTER CONTAINERS M	241054	BETTER CONTAINERS BA	04/16/2025	654.21	654.21	05/23/2025		025511310
Total BETTER CONTAINERS MFG. CO.:					654.21	654.21			
BORDER STATES ELECTRIC SUPPLY									
3487	BORDER STATES ELECT	930261699	UP-GRADE LINE MATERIA	04/23/2025	5,140.48	5,140.48	05/12/2025		035000572
3487	BORDER STATES ELECT	930318127	UP-GRADE LINE MATERIA	05/01/2025	90.41	90.41	05/12/2025		035000572
3487	BORDER STATES ELECT	930370962	UP-GRADE LINE MATERIA	05/12/2025	106.31	106.31	05/20/2025		035000572
Total BORDER STATES ELECTRIC SUPPLY:					5,337.20	5,337.20			
BRIGHTSPEED									
3828	BRIGHTSPEED	4-21-25	301319378	04/21/2025	90.62	90.62	05/06/2025		015141190
3828	BRIGHTSPEED	4-21-25	301319756	04/21/2025	202.52	202.52	05/06/2025		025511200
3828	BRIGHTSPEED	4-21-25	301319051	04/21/2025	183.27	183.27	05/06/2025		015161190
3828	BRIGHTSPEED	4-21-25	301319820	04/21/2025	90.12	90.12	05/06/2025		015600190
3828	BRIGHTSPEED	4-21-25	301319676	04/21/2025	85.23	85.23	05/06/2025		015161190
3828	BRIGHTSPEED	4-21-25	301319418	04/21/2025	35.00	35.00	05/06/2025		015211182
3828	BRIGHTSPEED	4-21-25	301319297	04/21/2025	17.61	17.61	05/06/2025		058000856
3828	BRIGHTSPEED	4-21-25	301217723	04/21/2025	10.55	10.55	05/06/2025		015161190
3828	BRIGHTSPEED	4-21-25	301319241	04/21/2025	76.65	76.65	05/06/2025		049000930
Total BRIGHTSPEED:					791.57	791.57			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account
CARDMEMBER SERVICE									
3135	CARDMEMBER SERVICE	4-8-25	MISC	04/08/2025	201.60	201.60	04/28/2025		015161190
Total CARDMEMBER SERVICE:					201.60	201.60			
CENEX									
3750	CENEX	311493CL	POLICE	04/23/2025	74.68	74.68	04/29/2025		015211345
3750	CENEX	311493CL	ELECTRIC	04/23/2025	61.19	61.19	04/29/2025		039000933
3750	CENEX	311493CL	WATER/SEWER	04/23/2025	75.07	75.07	04/29/2025		049000930
Total CENEX:					210.94	210.94			
CTLABORATORIES									
2819	CTLABORATORIES	5-8-25	TESTING SLUDGE	05/06/2025	945.00	945.00	05/15/2025		058000828
2819	CTLABORATORIES	5-7-25	TESTING WATER	05/07/2025	40.00	40.00	05/15/2025		046000641
Total CTLABORATORIES:					985.00	985.00			
DEPARTMENT OF ADMINISTRATION									
3275	DEPARTMENT OF ADMIN	505-00001006	PBF FEES	04/01/2025	609.95	609.95	05/06/2025		0325310
Total DEPARTMENT OF ADMINISTRATION:					609.95	609.95			
DIGGERS HOTLINE, INC									
2722	DIGGERS HOTLINE, INC	250 4 52301	TICKETS	04/30/2025	52.12	52.12	05/15/2025		039000938
Total DIGGERS HOTLINE, INC:					52.12	52.12			
DON'S REPAIR									
413	DON'S REPAIR	5-15-25	ROADS VEHICLE BATTER	05/15/2025	225.00	225.00	05/20/2025		015431190
413	DON'S REPAIR	5-15-25	SEWER GENERATOR BAT	05/15/2025	225.00	225.00	05/20/2025		058000832
413	DON'S REPAIR	5-15-25	F-250 MAINT	05/15/2025	50.00	50.00	05/20/2025		049000921
Total DON'S REPAIR:					500.00	500.00			
E O JOHNSON COMPANY									
2935	E O JOHNSON COMPANY	1756297	CONTRACT CN10732-01	05/15/2025	97.00	97.00	05/20/2025		015161192
Total E O JOHNSON COMPANY:					97.00	97.00			
EFTPS									
2746	EFTPS	5-19-25	PAYROLL TAXES	05/19/2025	4,217.16	4,217.16	05/19/2025		0121311
2746	EFTPS	5-5-25	PAYROLL TAXES	05/05/2025	4,263.04	4,263.04	05/05/2025		0121311
Total EFTPS:					8,480.20	8,480.20			
EMPLOYEE TRUST FUNDS									
3261	EMPLOYEE TRUST FUND	5-15-25	HEALTH INSURANCE	05/15/2025	17,116.94	17,116.94	05/15/2025		0121325
Total EMPLOYEE TRUST FUNDS:					17,116.94	17,116.94			
FARMERS STATE BANK - WONEWOC									
3812	FARMERS STATE BANK -	5-20-25	LOAN 112314804 INTERES	05/20/2025	21,725.22	21,725.22	05/20/2025		044000427
3812	FARMERS STATE BANK -	5-21-25	LOAN 12314809 PRINCIPA	05/21/2025	2,426.87	2,426.87	05/20/2025		0422100
3812	FARMERS STATE BANK -	5-21-25	LOAN 12314809 INTEREST	05/21/2025	8,930.00	8,930.00	05/20/2025		044000427

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account
Total FARMERS STATE BANK - WONEWOC:					33,082.09	33,082.09			
GARFOOT, TIMOTHY									
3842	GARFOOT, TIMOTHY	5-18-25	CLOTHING ALLOWANCE	05/18/2025	112.99	112.99	05/20/2025		049000930
Total GARFOOT, TIMOTHY:					112.99	112.99			
GEIER HOMAR & ROY LLP									
3471	GEIER HOMAR & ROY LL	13564	GENERAL	05/09/2025	1,599.00	1,599.00	05/20/2025		016000190
Total GEIER HOMAR & ROY LLP:					1,599.00	1,599.00			
GENERAL ENGINEERING COMPANY									
3287	GENERAL ENGINEERING	5-9-25	BUILDING PERMITS	05/09/2025	505.00	505.00	05/15/2025		015950190
Total GENERAL ENGINEERING COMPANY:					505.00	505.00			
HARTJE FARM, HOME & TIRE CENT.									
811	HARTJE FARM, HOME &	4-30-25	MISC SUPPLIES	04/30/2025	12.59	12.59	05/12/2025		015431190
Total HARTJE FARM, HOME & TIRE CENT.:					12.59	12.59			
HILLSBORO TELEPHONE COMPANY									
3825	HILLSBORO TELEPHONE	5-19-25	ELECTRIC INTERNET	05/19/2025	19.98	19.98	05/19/2025		039000929
3825	HILLSBORO TELEPHONE	5-19-25	GENERAL INTERNET	05/19/2025	20.00	20.00	05/19/2025		015141190
3825	HILLSBORO TELEPHONE	5-19-25	WATER INTERNET	05/19/2025	19.98	19.98	05/19/2025		049000929
3825	HILLSBORO TELEPHONE	5-19-25	SEWER INTERNET	05/19/2025	224.49	224.49	05/19/2025		058000840
Total HILLSBORO TELEPHONE COMPANY:					284.45	284.45			
HUGHART, SCOTT									
3909	HUGHART, SCOTT	5-19-25	POST OFFICE UTILITIES	05/19/2025	200.00	200.00	05/19/2025		1013101
Total HUGHART, SCOTT:					200.00	200.00			
JUNEAU COUNTY CLERK									
3202	JUNEAU COUNTY CLERK	5-6-25	ELECTION CHARGES	05/06/2025	489.00	489.00	05/06/2025		015142190
Total JUNEAU COUNTY CLERK:					489.00	489.00			
KIM DEARTH									
3457	KIM DEARTH	5-23-25	MILEAGE	05/23/2025	81.20	81.20	05/23/2025		025511330
3457	KIM DEARTH	5-23-25	MILEAGE	05/23/2025	121.80	121.80	05/23/2025		025511330
Total KIM DEARTH:					203.00	203.00			
L. G. NUZUM LUMBER, CO., INC.									
1200	L. G. NUZUM LUMBER, C	401188	SUPPLIES	05/09/2025	16.67	16.67	05/12/2025		015700190
Total L. G. NUZUM LUMBER, CO., INC.:					16.67	16.67			
MAVEN COMPUTERS LLC									
3872	MAVEN COMPUTERS LL	1094	OFFICE 365 SUITE - ELEC	05/15/2025	25.00	25.00	05/15/2025		039000929
3872	MAVEN COMPUTERS LL	1094	OFFICE 365 SUITE - GENE	05/15/2025	25.00	25.00	05/15/2025		015141190
3872	MAVEN COMPUTERS LL	1094	OFFICE 365 SUITE - POLIC	05/15/2025	25.00	25.00	05/15/2025		015211200
3872	MAVEN COMPUTERS LL	1094	OFFICE 365 SUITE - SEWE	05/15/2025	25.00	25.00	05/15/2025		058000840

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account
3872	MAVEN COMPUTERS LL	1094	OFFICE 365 SUITE - WATE	05/15/2025	25.00	25.00	05/15/2025		049000929
Total MAVEN COMPUTERS LLC:					125.00	125.00			
MCKINNEY'S HOME DECORATING									
3910	MCKINNEY'S HOME DEC	37180	GRIP TAPE	04/30/2025	644.42	644.42	05/23/2025		025511350
Total MCKINNEY'S HOME DECORATING:					644.42	644.42			
MEYER OIL & LP									
3585	MEYER OIL & LP	214537	DIESEL FUEL - ELECTRIC	04/25/2025	266.16	266.16	05/12/2025		039000933
3585	MEYER OIL & LP	214537	DIESEL FUEL - ROADS/PA	04/25/2025	332.70	332.70	05/12/2025		015431190
3585	MEYER OIL & LP	214537	DIESEL FUEL - SEWER	04/25/2025	66.53	66.53	05/12/2025		058000856
Total MEYER OIL & LP:					665.39	665.39			
MICROMARKETING									
3722	MICROMARKETING	978548	LARGE PRINT BOOKS	05/01/2025	87.53	87.53	05/23/2025		025511195
Total MICROMARKETING:					87.53	87.53			
NORTH SHORE BANK									
3881	NORTH SHORE BANK	5-19-25	TOM BRUMMEYER DEFER	05/19/2025	314.45	314.45	05/19/2025		0121328
3881	NORTH SHORE BANK	5-5-25	TOM BRUMMEYER DEFER	05/05/2025	371.62	371.62	05/05/2025		0121328
Total NORTH SHORE BANK:					686.07	686.07			
OTIS ELEVATOR COMPANY									
3559	OTIS ELEVATOR COMPA	F10000221909	SERVICE CONTRACT	05/05/2025	125.00	125.00	05/23/2025		025511231
Total OTIS ELEVATOR COMPANY:					125.00	125.00			
POSTMASTER									
1611	POSTMASTER	4-28-25	CERTIFIED POSTAGE FOR	04/28/2025	125.84	125.84	04/28/2025		015141190
Total POSTMASTER:					125.84	125.84			
PRINCIPAL FINANCIAL GROUP									
3560	PRINCIPAL FINANCIAL G	4-28-25	LIFE/STD/AD&D	04/28/2025	358.49	358.49	04/28/2025		0121322
Total PRINCIPAL FINANCIAL GROUP:					358.49	358.49			
PUBLIC LIBRARY GENERAL FUND									
3491	PUBLIC LIBRARY GENER	5-23-25	SPECIAL PROGRAMS	05/23/2025	493.62	493.62	05/23/2025		025511360
3491	PUBLIC LIBRARY GENER	5-23-25	GENERAL SUPPLIES	05/23/2025	664.34	664.34	05/23/2025		025511310
3491	PUBLIC LIBRARY GENER	5-23-25	WAPL CONFERENCE	05/23/2025	245.00	245.00	05/23/2025		025511400
Total PUBLIC LIBRARY GENERAL FUND:					1,402.96	1,402.96			
PURCHASE POWER									
3905	PURCHASE POWER	4-6-25	GENERAL FUND	04/06/2025	125.56	125.56	04/28/2025		015154310
3905	PURCHASE POWER	4-6-25	ELE CTRIC FUND	04/06/2025	125.56	125.56	04/28/2025		039000929
3905	PURCHASE POWER	4-6-25	WATER FUND	04/06/2025	125.56	125.56	04/28/2025		049000929
3905	PURCHASE POWER	4-6-25	SEWER FUND	04/06/2025	125.57	125.57	04/28/2025		058000840
Total PURCHASE POWER:					502.25	502.25			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account
QUILL CORPORATION									
1708	QUILL CORPORATION	43918879	OFFICE SUPPLIES	04/29/2025	259.46	259.46	05/15/2025		015161190
1708	QUILL CORPORATION	43977114	TREATMENT PLANT SUPP	05/02/2025	37.99	37.99	05/15/2025		058000851
Total QUILL CORPORATION:					297.45	297.45			
SEERA									
3247	SEERA	5-15-25	ENERGY FEES - WMWLD "	05/15/2025	276.31	276.31	05/15/2025		0325310
Total SEERA:					276.31	276.31			
SHANE HUEBEL									
3412	SHANE HUEBEL	5-16-25	REIMBURSEMENT - POOL	05/16/2025	253.42	253.42	05/20/2025		015600190
Total SHANE HUEBEL:					253.42	253.42			
SPEE DEE									
3657	SPEE DEE	1237136	TREATMENT PLANT SAMP	05/03/2025	166.00	166.00	05/15/2025		058000828
Total SPEE DEE:					166.00	166.00			
STUART C IRBY CO									
3712	STUART C IRBY CO	SO142147206	UP-GRADE LINE MATERIA	05/01/2025	515.95	515.95	05/12/2025		035000572
3712	STUART C IRBY CO	SO14224363.0	UP-GRADE LINE MATERIA	04/25/2025	117.25	117.25	05/12/2025		035000572
3712	STUART C IRBY CO	SO14224363.0	UP-GRADE LINE MATERIA	05/09/2025	16,221.35	16,221.35	05/20/2025		035000572
3712	STUART C IRBY CO	SO14247208.0	UP-GRADE LINE MATERIA	05/12/2025	232.50	232.50	05/20/2025		035000572
Total STUART C IRBY CO:					17,087.05	17,087.05			
TOP PACK DEFENSE									
3758	TOP PACK DEFENSE	15957	POLICE EQUIPMENT	04/19/2025	239.99	239.99	05/12/2025		015211185
Total TOP PACK DEFENSE:					239.99	239.99			
TOURDOT, CARLEIGH									
3908	TOURDOT, CARLEIGH	5-15-25	UTILITY REFUND	05/15/2025	72.56	72.56	05/15/2025		1013101
Total TOURDOT, CARLEIGH:					72.56	72.56			
TOWN & COUNTRY SANITATION									
2870	TOWN & COUNTRY SANI	5-2-25	GARBAGE SERVICE	05/02/2025	2,746.34	2,746.34	05/20/2025		015461190
2870	TOWN & COUNTRY SANI	5-2-25	RECYCLING SERVICE	05/02/2025	1,175.68	1,175.68	05/20/2025		015461190
2870	TOWN & COUNTRY SANI	5-2-25	RECYCLING TONAGE FEE	05/02/2025	311.40	311.40	05/20/2025		015461190
2870	TOWN & COUNTRY SANI	5-2-25	TV/COMPUTERS	05/02/2025	300.00	300.00	05/20/2025		015461190
Total TOWN & COUNTRY SANITATION:					4,533.42	4,533.42			
UNIFIRST CORPORATION									
3756	UNIFIRST CORPORATIO	1490077180	MATS ONLY	03/07/2025	87.12	87.12	04/28/2025		015800190
3756	UNIFIRST CORPORATIO	1490082460	MATS ONLY	04/18/2025	87.12	87.12	04/28/2025		015800190
3756	UNIFIRST CORPORATIO	1490084248	MATS ONLY	05/02/2025	88.41	88.41	05/12/2025		015800190
3756	UNIFIRST CORPORATIO	1490085971	MATS ONLY	05/16/2025	87.12	87.12	05/20/2025		015800190
Total UNIFIRST CORPORATION:					349.77	349.77			
US CELLULAR									
3368	US CELLULAR	0725249188	POLICE CELL PHONE Acct	04/22/2025	14.78	14.78	05/12/2025		015211182

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account
Total US CELLULAR:					14.78	14.78			
USA BLUEBOOK									
2947	USA BLUEBOOK	INV00701161	SEWER SUPPLIES	05/05/2025	473.21	473.21	05/20/2025		058000827
Total USA BLUEBOOK:					473.21	473.21			
USDA									
3894	USDA	5-1-25	USDA 92/01 Loan Interest	05/01/2025	17,902.50	17,902.50	05/13/2025		054000427
3894	USDA	5-1-25	USDA 92/03 Loan Interest	05/01/2025	9,562.50	9,562.50	05/13/2025		054000427
3894	USDA	5-1-25	R-1 PRINCIPAL	05/01/2025	49,200.00	49,200.00	05/13/2025		0521710
3894	USDA	5-1-25	R-2 PRINCIPAL	05/01/2025	14,400.00	14,400.00	05/13/2025		0521710
Total USDA:					91,065.00	91,065.00			
WI DEPARTMENT OF REVENUE									
2733	WI DEPARTMENT OF RE	5-6-25	sales tax payment	05/06/2025	1,378.25	1,378.25	05/06/2025		0121611
Total WI DEPARTMENT OF REVENUE:					1,378.25	1,378.25			
WI STATE LABORATORY OF HYGIENE									
2860	WI STATE LABORATORY	807907	FLUORIDE TESTING	04/30/2025	31.00	31.00	05/12/2025		049000923
Total WI STATE LABORATORY OF HYGIENE:					31.00	31.00			
WILDENRADT, DEAN									
3880	WILDENRADT, DEAN	5-12-25	CONTRACT MOWING	05/12/2025	275.00	275.00	05/12/2025		015700190
3880	WILDENRADT, DEAN	5-20-25	CONTRACT MOWING	05/20/2025	150.00	150.00	05/20/2025		015700190
Total WILDENRADT, DEAN:					425.00	425.00			
WINDING RIVERS LIBRARY SYSTEM									
2779	WINDING RIVERS LIBRA	1024	MOVIE LICENSING	05/15/2025	219.00	219.00	05/23/2025		025511360
Total WINDING RIVERS LIBRARY SYSTEM:					219.00	219.00			
WIS. DEPT. OF JUSTICE-TIME									
422	WIS. DEPT. OF JUSTICE-	455TIME-0000	SYSTEM SUPPORT FEE	04/10/2025	192.75	192.75	05/06/2025		015211190
Total WIS. DEPT. OF JUSTICE-TIME:					192.75	192.75			
WISCONSIN DEPARTMENT OF REVENUE									
3907	WISCONSIN DEPARTME	5-12-25	GROSS REVENUE FEE	05/12/2025	1,128.84	1,128.84	05/12/2025		039000928
Total WISCONSIN DEPARTMENT OF REVENUE:					1,128.84	1,128.84			
WISCONSIN DNR - ENVIRONMENTAL									
3287	WISCONSIN DNR - ENVIR	729008170-20	ENVIRONMENTAL FEES	05/12/2025	1,174.79	1,174.79	05/20/2025		058000855
Total WISCONSIN DNR - ENVIRONMENTAL:					1,174.79	1,174.79			
WISCONSIN RETIREMENT SYSTEM									
2312	WISCONSIN RETIREMEN	5-15-25	WRS Retirement	05/15/2025	3,841.61	3,841.61	05/15/2025		0121321
Total WISCONSIN RETIREMENT SYSTEM:					3,841.61	3,841.61			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided	GL Account
WONEWOC AREA FIRE & AMBULANCE									
2713	WONEWOC AREA FIRE	5-15-25	EQUIPMENT REPLACEME	05/15/2025	976.71	976.71	05/15/2025		017010190
Total WONEWOC AREA FIRE & AMBULANCE:					976.71	976.71			
WONEWOC UTILITIES									
2349	WONEWOC UTILITIES	5-15-25	22220.00	05/15/2025	139.46	139.46	05/15/2025		015600190
2349	WONEWOC UTILITIES	5-15-25	61240.00	05/15/2025	90.00	90.00	05/15/2025		058000856
2349	WONEWOC UTILITIES	5-15-25	22370.00	05/15/2025	92.00	92.00	05/15/2025		058000856
2349	WONEWOC UTILITIES	5-15-25	52533101	05/15/2025	584.06	584.06	05/15/2025		015710190
2349	WONEWOC UTILITIES	5-15-25	52553103	05/15/2025	12.36	12.36	05/15/2025		015700190
2349	WONEWOC UTILITIES	5-15-25	5267500	05/15/2025	487.74	487.74	05/15/2025		025511210
2349	WONEWOC UTILITIES	5-15-25	3283500	05/15/2025	137.11	137.11	05/15/2025		015431190
2349	WONEWOC UTILITIES	5-15-25	5265700	05/15/2025	404.82	404.82	05/15/2025		039000930
2349	WONEWOC UTILITIES	5-15-25	5106800	05/15/2025	12.00	12.00	05/15/2025		039000930
2349	WONEWOC UTILITIES	5-15-25	5113200	05/15/2025	423.06	423.06	05/15/2025		015161191
2349	WONEWOC UTILITIES	5-15-25	5267500	05/15/2025	101.85	101.85	05/15/2025		025511220
2349	WONEWOC UTILITIES	5-15-25	7326000	05/15/2025	540.42	540.42	05/15/2025		046000622
2349	WONEWOC UTILITIES	5-15-25	6136000	05/15/2025	12.00	12.00	05/15/2025		015431190
2349	WONEWOC UTILITIES	5-15-25	7326200	05/15/2025	914.67	914.67	05/15/2025		015342190
2349	WONEWOC UTILITIES	5-15-25	5109500	05/15/2025	118.21	118.21	05/15/2025		015431190
2349	WONEWOC UTILITIES	5-15-25	2237000	05/15/2025	28.40	28.40	05/15/2025		058000856
2349	WONEWOC UTILITIES	5-16-25	7326300	05/16/2025	295.02	295.02	05/15/2025		015342190
2349	WONEWOC UTILITIES	5-16-25	5260501	05/16/2025	19.92	19.92	05/15/2025		015700190
2349	WONEWOC UTILITIES	5-16-25	52593101	05/16/2025	12.36	12.36	05/15/2025		015700190
2349	WONEWOC UTILITIES	5-16-25	52573101	05/16/2025	12.36	12.36	05/15/2025		015700190
2349	WONEWOC UTILITIES	5-16-25	6124100	05/16/2025	15.99	15.99	05/15/2025		058000856
Total WONEWOC UTILITIES:					4,453.81	4,453.81			
WONEWOC-CENTER SCHOOLS									
2323	WONEWOC-CENTER SC	5-20-25	MOBILE HOME TAXES 202	05/20/2025	1,846.27	1,846.27	05/19/2025		0121761
2323	WONEWOC-CENTER SC	5-23-25	MOBILE HOME TAXES	05/23/2025	189.58	189.58	05/23/2025		0141140
Total WONEWOC-CENTER SCHOOLS:					2,035.85	2,035.85			
WOOD COUNTY HEALTH									
3628	WOOD COUNTY HEALTH	5-20-25	LEGION PARK CAMPSITES	05/20/2025	228.00	228.00	05/20/2025		015700190
3628	WOOD COUNTY HEALTH	5-20-25	PUBLIC POOL	05/20/2025	432.00	432.00	05/20/2025		015600190
Total WOOD COUNTY HEALTH:					660.00	660.00			
WOODLAND VALLEY FARMS									
3408	WOODLAND VALLEY FAR	5991873	FLOWERS FOR PINE EDE	05/02/2025	199.22	199.22	05/15/2025		065491190
Total WOODLAND VALLEY FARMS:					199.22	199.22			
Grand Totals:					277,285.15	277,285.15			

DATED: 4-23-25

**NOTICE TO RESIDENTS OF THE
VILLAGE OF WONEWOC**

There was a regular meeting of the Wonewoc Village Board at the Village Hall in the Village of Wonewoc at 6:00 p.m. 4-23-25.

Teleconferencing call-in is available: Public & trustees must register with the village at 608-464-3114, 24 hours before the board meeting.

Call-in phone number: 608-489-1103, Code 449403

Registered: **None**

Oaths of Office: President Ed Decot

Trustees Matt Schmidt, Kathy Kucher, Tonia Schumann

MINUTES

Roll Call: Matt Schmidt - Y, Kathy Kucher - Y, Tonia Schumann - Y, Lori Stokes - N, Mike Roraff - Y, Josh Roehling - Y, Ed Decot - Y

Remote trustee(s) participation: None

Communications

Bills and Vouchers: Motion to accept by Schmidt, 2nd by Kucher - passed

Minutes of Previous Meeting: Motion to accept by Roraff, 2nd by Schmidt - passed

Public Comment - none

Committee Reports

Finance Report

Presentation needed for a better trustee understanding of the trial balance

Sewer & Water

Electric

Request current NEV ordinance be amended to include all forms of fuel

Police Report

Streets & Roads

Parks & Tourism

Library Report

1. Motion to approve Hillsboro Farmers Bank – Wonewoc Branch for the Village Direct Deposit & Public Depository by Schmidt, 2nd by Roehling - passed
2. Motion to approve Ed Decot, Lee Kucher & Amy Elder as village check signers by Schumann, 2nd by Schmidt - passed
3. Motion to appoint Steven Roy, Geier, Homar & Roy, LLP as the Village Attorney by Schmidt, 2nd by Roraff - passed
4. Discuss and possibly take action to appoint Samantha Erie as Village Health Officer by Schumann, 2nd by Kucher – passed
5. Discuss and possibly take action to designate the Village Hall bulletin board & web site, Wonewoc Post Office, and Hillsboro Farmers Bank - Wonewoc Branch, as the official locations of Public Notices of the Village by Schmidt, 2nd by Schumann - passed
6. Discuss and possibly take action to approve 2025/2026 Committees & Chairs
 - Sewer/Water – Matt Schmidt/ Ed Decot
 - Electric – Tonia Schumann/Ed Decot
 - Roads – Josh Roehling/Ed Decot
 - Library – Mike Roraff
 - Finance – Ed Decot & Lori Stokes

Police – Kathy Kucher/Ed Decot
Fire & Ambulance Association Rep – Ed Decot, Alternate – Lee Kucher
Parks/Tourism – Lori Stokes/Ed Decot
Board of Review – Ed Decot, Lee Kucher, Assessor: Alternate – Mike Roraff
Motion to accept by Schmidt, 2nd by Kucher

7. Wolfenden Fund

Village President – Ed Decot
Village Trustee – Mike Roraff
Village Librarian – Kim Dearth
Bank Branch Manager
Member selected by the above members – Steve Roy
Motion to accept by Schmidt, 2nd by Schumann -passed

8. Zoning Board of Appeals

Village President – Ed Decot
Director of Public Works – Shane Huebel
Village Trustee – Mike Roraff
Member at Large – Jack Besant
Member at Large – Becky Solchenberger
Member at Large – Penny Rieck
Member at Large – Scott Jennings
Motion to accept by Schmidt, 2nd by Roehling – passed

9. Elections Board

Chief Inspectors

Polly Benish
Virginia Thompson
Kathy Kucher
Carol Krueger

Poll Workers

Linda Wildenradt
Kathy Besant
Cheryl Scott
Julie Kucher
John Benish
Scott Jennings
Julie Ott
Natasha Severson

Motion to accept by Schmidt, 2nd by Roehling – passed

10. Motion to approve Friday 4-25-25 as Arbor Day by Schmidt, 2nd by Roehling -passed

11. Discuss and possibly take action to close Bridge Street and Center Street from intersection with N. East Street to intersection with Gordon Street, and Washington Street from intersection with Center Street to intersection with West Street, and to allow open intoxicants off premises on the 100 and 200 blocks of Center Street, contrary to current village ordinance, during the Wonewoc Fun Fest on June 14, 2025, from the hours of 6:00 am to 9:00 pm by Schumann, 2nd by Schmidt - passed

12. Discuss and possibly take action to approve USDA Pay Request 2022-34 by Schmidt, 2nd by Roehling - passed.

13. Motion to approve Ordinance 2025-1 "Sewage Service Charges" by Schmidt, 2nd by Roraff – passed. Requirements for the residents in "Little Canada" will be addressed in a different section of the Code of Ordinances.
14. Motion to TABLE the decision splitting the \$21,000 costs with the Lions Club to create village parking lots on 201 Washington Street, 291910311 & 203 Washington Street, 291910312
15. Motion to approve the sale of the 10 of the 11 FEMA properties plus the former Travis Jefferies garage property owned by the village to the Wonewoc Lions Club by Schumann, 2nd by Schmiot -passed. The board gave the Lions permission to move the Hoover Hotel to another location.
16. Motion to approve agreement with Dean Wildenradt for the mowing of village properties by Schmidt, 2nd by Roehling – passed. This mowing labor is included in the 2025 budget.
17. Motion to take action on the Cybersecurity and Technology Grant available through the league of Municipalities. In an effort to secure our operating systems information (emails, cloud data storage, utility systems. Etc.) First come first serve availability and deadline for application May 30, 2025 by Schmidt, 2nd by Roehling - passed
18. Motion to adjourn at 9:59 by Schmidt, 2nd by Schumann - passed

/s/ Lee C. Kucher
Lee C. Kucher
Administrator

**NOTICE OF OPEN BOOK SESSION
AND
MEETING OF BOARD OF REVIEW**

Village of Wonewoc

NOTICE IS HEREBY GIVEN of an **Open Book** session to be held for Village of Wonewoc residents at the Village Hall, 200 West Street, on **Thursday, June 12, 2025, from 1pm to 3:00pm**. The purpose of this session is for taxpayers to examine the assessment roll, and the valuation of their property.

NOTICE IS HEREBY GIVEN that the **Board of Review** for the Village of Wonewoc of Juneau County shall hold its meeting on **Thursday, June 19, 2025, from 2:00pm to 4:00pm** at the Village Hall, 200 West St, Wonewoc, WI.
Please be advised of the following requirements to appear before the Board of Review and procedural requirements, if appearing before the Board:

No person shall be allowed to appear before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the Assessor to view such property.

After the first meeting of the Board of Review and before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact, or provide information to a member of the Board about the person's objection except at a session of the Board.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of the assessment unless, at least **48 hours** before the meeting of the Board or at least 48 hours before the objection is heard, if the objection is allowed because the person has been granted a waiver of the 48-hour notice of an intent to file a written objection by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48-hour notice requirement and files a written objection, that the person provides to the clerk of the Board of Review notice requirement and files a written objection, that the person provides to the clerk of the Board of Review notice as to whether the person will ask for removal of the Board members and, if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the Board of Review, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability. No other persons may testify by telephone.

Respectfully submitted,
Village of Wonewoc
Lee C. Kucher
Administrator

ORDINANCE NO. 2006-02

The Village of Board of the Village of Wonewoc, Juneau County, Wisconsin does hereby ordain as follows:

SECTION 1: PURPOSE

Chapter 8 of the Village of Wonewoc Code of Ordinances currently does not regulate Neighborhood Electric Vehicles. The Governor has signed into law Substitute Amendment 1 to 2005 Assembly Bill 851 creating Wis. Stat. §349.26, which allows a municipality to allow persons to operate Neighborhood Electric Vehicles on local highways.

SECTION II: PROVISION CREATED

The Village of Wonewoc Code Chapter 8.05 is created by this Ordinance.

SECTION III: PROVISION AS CREATED

Village of Wonewoc Code Chapter 8.05 is created as follows:

Sec. 8.05.01

Definitions

- A. NEIGHBORHOOD ELECTRIC VEHICLE (NEV) means a self-propelled motor vehicle that has successfully completed the neighborhood electric vehicle America test program conducted by the Federal Department of Energy and that conforms to the definition and requirements for low speed vehicles as adopted in the Federal Motor Vehicle Safety Standards for "low-speed vehicles" under 49 CFR 571.3(b) and 571.500.
- B. NEVs shall be 4-wheeled and have a speed range of at least 20 miles per hour and not more than 25 miles per hour on a paved surface and have a gross vehicle weight at rest of less than 2,500 pounds. NEV does not include an electric golf cart and shall have:
 - 1. Headlamps
 - 2. Front and rear turn signals
 - 3. Stop lamps
 - 4. Reflex reflectors: one red on each side as far as to the rear as practicable, and one red on the rear

5. An exterior mirror mounted on the driver's side and either an exterior mirror on the passenger side or an interior rearview mirror
6. Parking brake
7. A windshield that conforms to the requirements of the federal motor vehicle safety standard on glazing materials (49 CFR 571.205)
8. A Vehicle Identification Number (VIN) that complies with federal law (49 CFR 565)
9. A Type 1 or Type 2 seatbelt assembly conforming to 49 CFR 571.209 and Federal Motor Safety Standard No. 209, for each designated seating position
10. Meets the general test conditions under 49 CFR 571.50056

Sec. 8.05.02

Permitted Use of Neighborhood Electric Vehicles on Village Streets.

Any individual may operate an NEV on the streets of the Village of Wonewoc having a posted speed limit of 35 miles per hour or less.

Sec. 8.05.03

Permitted Users of Neighborhood Electric Vehicles.

To use an NEV on Village streets as set forth in Sec 8.05.02 above, the individual must have a valid Wisconsin driver's license.

Sec. 8.05.04

Operation of Neighborhood Electric Vehicles.

The operation of NEVs as a permitted herein shall in all respects be in compliance with Title 8 of the Village of Wonewoc Code of Ordinances.

Sec. 8.05.05

License.

Neighborhood Electric Vehicles shall be licensed by the Village. The fee for a license shall be \$10.00 and licenses shall be issued by the Village Clerk for two (2) year periods. Licenses shall be displayed in the rear window of the Neighborhood Electric Vehicles and, if no rear window than in a clear plastic waterproof holder hung from the rear of the Neighborhood Electric Vehicle top.

Sec. 8.05.06

Enforcement.

Enforcement of this ordinance regulating the use of Neighborhood Electric Vehicles within the City shall be pursuant to Chapter 8.01 of the Village of Wonewoc Code of Ordinance. If not otherwise provided, the penalty for the unauthorized use of a Neighborhood Electric Vehicle within the Village of Wonewoc shall be \$50.00 for first occurrence and \$100.00 for each occurrence thereafter.

SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part of declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED

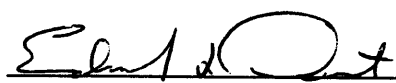
All ordinances in conflict with any provisions of this ordinance are hereby repealed.

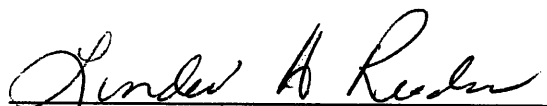
SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its passage and publication.

SECTION VII:

This ordinance becomes part of the Village of Wonewoc Code, Chapter 8.


Edmond L. Decot, Village President


Linda H. Reeder, Village Clerk

INTRODUCED this 26th day of July, 2006

ADOPTED this 26th day of July, 2006.

Ayes: 6

Nays: 1

Abstain: 0

Lee Kucher

From: Douglass Detlie <DDetlie@ruralins.com>
Sent: Thursday, May 22, 2025 12:41 PM
To: Lee Kucher
Subject: Claim status of Ron Herrewig.....claim # WM000291910003

Importance: High

Good afternoon, Lee—

As discussed, we have completed our investigation, and we recommend this claim involving claimant damage from a back-up of sewer water be disallowed. I spoke with the Village DPW, Shane Huebel, and he confirmed that the cause of loss was an unnoticed clog within the Village's sewer main; and as outlined to you earlier:

- 1) The Village it not liable for causing the clog;
- 2) The Village had no prior notice of it so as to take a measure to correct it prior to the unfortunate loss;
- 3) The Village responded timely to diagnose the clog and clear it from the line once the problem was identified to the Village;
- 4) The Village did not deviate from any ministerial duty or mandate regarding the design, development or maintenance of the sewer system; hence
- 5) WI statue 893.80 affords the Village discretionary immunity from damage.

I realize that one can argue "it was the Village's sewer pipe....it was the Village's clog.....it was the Village's sewer water that got into Mr. Herreeig's basement, thus the Village should pay". HOWEVER, and as noted above, the Village is not actually liable for causing the clog, AND the Village by legal precedent(s) would be afforded immunity from damage.

I also understand that this matter is unique in that Mr. Herrewig asserts he understood from his discussions with the Village that his claim would be paid; thus, he hired ServiceMaster to mitigate his loss believing from the Village that it would be a paid item—a perception I understand you believe is reasonable on his part. Typically, I see a mitigation charge incurred by a property owner on a sewer back-up loss is made before a claim is made to a municipality, versus the property owner understanding from the municipality that the damage item will be paid. Regardless, neither the Village nor Statewide is obligated to address damages if someone within the municipality spoke our of turn and/or suggested claim handling commitments without authority—an action which by its self would be afforded immunity.

I spoke with my boss, Dan Lowndes, and given this unique matter of the claimant incurring costs after understood statements from the Village prior to the claim being reported to Statewide, and assuming the Village may want to therefore unilaterally pay the SericeMaster bill when we recommend a claim disallowance, we will agree to assist the Village to this end and pay \$3503.57 or 50% of the \$7007.14 SerivceMaster bill IF the Village decides to pay it given this unique circumstance. Otherwise, Lee, we recommend that the claim be completely disallowed, and IF the matter becomes litigated e.g. a Small Claims Court Action filed by the claimant, we will defend the Village.

Finally, Lee, you asked why we do not simply pay the entire bill. I reiterate that a) the Village would be afforded immunity from damage on this loss; AND b) Village staff who may have been imprecise with their words to the claimant and/or who may have spoken out of turn with the claimant i.e. an argued "wrongful act", would also be afforded immunity for such a statement(s).

However, I underscore that we will assist the Village by helping to resolve this matter if the Village feels a payment of the ServiceMaster bill is warranted, though we recommend a claim disallowance.

Thank you, Lee, and I look forward to hearing back from you, and of course please do not hesitate to call me with any questions.

My best to you.....D.

Douglass A. Detlie
Casualty Claims Specialist I
Phone: (608) 828-5503
ddetlie@statewidesvcs.com

This message is intended only for the person to whom it is addressed and may contain information that is privileged, confidential and exempt from disclosure. Use, distribution or copying by anyone else is prohibited. If you receive this in error, please notify us promptly and then destroy this communication.



1230 South Boulevard

Baraboo, WI 53913

P (608) 356-2771

TF (800) 362-4505

F (608) 807-5148

www.msa-ps.com

February 26, 2025

Village of Wonewoc
200 West Street
Wonewoc, Wisconsin 53968

Re: Wonewoc WWTF Upgrade 2022 - MSA Request for Additional RPR Services

In the last project update meeting (2/18/25), Staab stated that they will not be able to achieve a substantial completion date of March 1 and are, at a minimum, targeting April 1. I am requesting that the Village authorize additional funds for MSA to continue to perform the Resident Project Representative (RPR) services of the contract. MSA would like to continue providing RPR services on behalf of the Village on the WWTF project to, and beyond, the substantial completion date as required. MSA currently has around \$10,000 remaining in the current RPR budget, and that is estimated to be disposed of by early to mid-March. Due to the uncertainty of the construction extents, MSA recommends the budgeting of \$50,000 for additional RPR services. Historically on this project, MSA has been providing RPR services at a rate of \$10,000-\$15,000 per month. The estimated budget will allow for an additional 2-3 months of RPR services. It is MSA's experience that the dollar amount of service needed as projects end can increase, and therefore, are estimating the placeholder of \$50,000. As a reminder, RPR services are accrued on a time and expense basis, and therefore the Village is only to be billed for additional services rendered for the project.

Sincerely,
MSA Professional Services, Inc.

A handwritten signature in black ink, appearing to read "Matt Rockweiler".

Matt Rockweiler, P.E.
Project Manager Engineering
mrockweiler@msa-ps.com | +1 (608) 355-8846

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated October 27, 2021.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 3

The Effective Date of this Amendment is: April 28, 2025.

Background Data

Effective Date of Owner-Engineer Agreement: October 27, 2021

Owner: Village of Wonewoc

Engineer: MSA Professional Services, Inc.

Project: WWTF and Sewer Systems Improvements Project

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- ☒ Additional Services to be performed by Engineer
- ☐ Modifications to services of Engineer
- ☐ Modifications to responsibilities of Owner
- ☒ Modifications of payment to Engineer
- ☐ Modifications to time(s) for rendering services
- ☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

1. The contractor has not reached substantial completion as stated in the contract documents (March 1, 2025) . The continued construction occurring on the project is requiring additional coordination services by MSA. The proposed amendment below is proposed to be for Resident Project Observation services.

Agreement Summary:

Original agreement amount (Basic Services & RPO):	<u>\$1,258,090</u>
Net change for prior amendments:	<u>\$2,812</u>
This amendment amount:	<u>\$50,000</u>
Adjusted Agreement amount:	<u>\$1,310,902</u>

Change in time for services (days or date, as applicable): N/A

This is RUS Certification Page, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated October 27, 2021.

RUS CERTIFICATION

RUS CERTIFICATION PAGE

PROJECT NAME: WWTF and Sewer System Improvements Project

The Engineer and Owner hereby concur in the Funding Agency required revisions to E-500. In addition, Engineer certifies to the following:

All modification required by RUS Bulletin 1780-26 have been made in accordance the terms of the license agreement, which states in part that the Engineer "must plainly show all changes to the Standard EJCDC Text, using 'Track Changes' (redline/strikeout), highlighting, or other means of clearly indicating additions and deletions." Such other means may include attachments indicating changes (e.g. Supplementary Conditions modifying the General Conditions).

SUMMARY OF ENGINEERING FEES

Note that the fees indicated on this table are only a summary and if there is a conflict with any provisions of Exhibit C, the provisions there overrule the values on this table. Fees shown in will not be exceeded without the concurrence of the Agency.

Basic Services	<u>\$998,710</u>
Resident Project Observation	<u>\$309,380</u>
Additional Services	<u>\$2,812</u>
TOTAL:	<u>\$1,310,902</u>

Lee Kucher

From: Opatik, Stephen - RD, WI <Stephen.Opatik@usda.gov>
Sent: Wednesday, April 30, 2025 2:19 PM
To: Matt Rockweiler; Giese, Julie - RD, WI; Lee Kucher
Cc: Matt Castillo
Subject: RE: [External Email]Village of Wonewoc - MSA Amendment for Additional RPR Services

USDA supports a contract amendment and will sign the amendment after the Village does with one caveat.

Based on the frustration shown by the prime contractor during construction progress meetings starting in January, it's apparent the schedule slip was due to, or partly due to, non-performance by the electrical subcontractor. We strongly encourage the Owner and Engineer negotiate with the contractor(s) to share in the additional costs due to missing the substantial completion date. We recognize the project started later than anticipated but my notes show there was no concern about schedule through December 2024 and the only caveat given was that IPS' panels be delivered in January.

Stephen Opatik, P.E.
State Engineer
Rural Development | Community Programs
State Office

USDA
 **U.S. DEPARTMENT OF AGRICULTURE**
Rural Development
5417 Clem's Way Stevens Point, WI 54482
Stephen.Opatik@usda.gov
715.899.0396

From: Matt Rockweiler <mrockweiler@msa-ps.com>
Sent: Monday, April 28, 2025 5:09 PM
To: Giese, Julie - RD, WI <julie.giese@usda.gov>; Lee Kucher (lkucher@wonewocwi.gov) <lkucher@wonewocwi.gov>; Opatik, Stephen - RD, WI <Stephen.Opatik@usda.gov>
Cc: Matt Castillo <mcastillo@msa-ps.com>; Opatik, Stephen - RD, WI <Stephen.Opatik@usda.gov>
Subject: RE: [External Email]Village of Wonewoc - MSA Amendment for Additional RPR Services

Good evening Julie,

It was stated at the preconstruction conference that the budget was not suitable for MSA to provide full time construction services throughout this entire project. MSA would, at times, be onsite full time, and other times, part time. MSA tracked our services cost on a monthly basis in an attempt to be onsite to the extent possible through substantial completion. There were anticipated to be some efficiencies of MSA's services by providing RPR for both the collection system project as well as the WWTF project. Some weeks, contractors schedules lined up to where observation could be provided for both projects. Other weeks, those efficiencies were not achievable.

In the event that an agreement cannot be reached, MSA is to cease providing RPR services as we are already several thousand in excess of the RPR budget with no verification of payment for services rendered.

Matt Rockweiler, PE (WI) | Project Manager - Water
+1 (608) 355-8846



1230 South Boulevard

Baraboo, WI 53913

P (608) 356-2771

TF (800) 362-4505

F (608) 807-5148

www.msa-ps.com

May 12, 2025

Mr. Alex Gilmaster
Staab Construction Corporation
1800 Laemle Ave
Marshfield, WI 54449
Via email: alex.gilmaster@staabco.com

Re: Village of Wonewoc - Wastewater Treatment Facility Upgrade
Project Substantial and Final Completion Requirements

Dear Mr. Gilmaster,

The contractual Substantial Completion date for the aforementioned project was March 1, 2025. Final Completion is contracted as July 1, 2025. Substantial and Final Completion are defined in the Contract Documents, including but not limited to, Section 01 32 16 Construction Progress Schedule, Section 01 33 00 Submittal, and 01 77 00 Closeout Procedures. Based on a recent inspection, work sufficient to meet the requirements of substantial completion has not been completed.

In review of the construction contract in relation to the bid documents, Staab was provided Notice to Proceed 79 days later than the intent of the bid documents. In discussion with the Village and USDA, the project timeline for Substantial Completion is recommended to be extended 90 days to May 30, 2025 to account for time lost at the project onset. Subsequently, Final Completion would also be extended 90 days, to September 29, 2025.

As defined in Article 4.03 of the Agreement, and as defined in the General Conditions, the Owner reserves the right to collect liquidated damages up to \$1,000 per day for not obtaining Substantial Completion and \$1,000 per day for not obtaining Final Completion. The Village requests a response, in writing, to formally request an extension to the above listed dates, along with a detailed and definitive schedule as to when the remaining work will be completed.

We appreciate your attention to this matter and expediting the completion of this project. Please call me with any questions at (608) 355-8846.

Sincerely,
MSA Professional Services, Inc.

A handwritten signature in black ink that reads "Matt Rockweiler". The signature is fluid and cursive, with the first name "Matt" and last name "Rockweiler" clearly distinguishable.

Matt Rockweiler, P.E.
Project Manager - Engineering
mrockweiler@msa-ps.com | +1 (608) 355-8846

CC: Shane Huebel, Village of Wonewoc
Lee Kucher, Village of Wonewoc
Julie Giese, USDA
Steve Opatik, USDA
Kyra Cassidy, MSA Professional Services, Inc.

RURAL DEVELOPMENT DRAW REQUEST

Draw Number: 2022-35

Date: 5-29-25

Owner: Village of Wonewoc

Project: WWTF Up-Grade 2022

Payee	Description	Invoice #	Amount
Staab Construction	PY 22	PY 22	\$ 139,797.25
MSA	Construction Observation	015723	\$ 13,142.50
MSA	WWTF Upgrade 2022	015724	\$ 3,328.94
Total Funds Expended for Period			\$ 156,268.69

Source of Funds	Amount
Applicant Contribution	
RUS USDA Loan (Interim Financing)	\$ 156,268.69
Total Sources of Funds:	\$ 156,268.69

USDA Rural Development concurs with payment of the preceding invoices and amounts, provided that the conditions outlined in the Letter of Conditions and, any amendments to the Letter of Conditions that may follow, are met. Additionally, the State Office Loan Closing Instructions and Office of General Counsel Closing Instructions must be completed prior to the advance of USDA RUS Loan Funds and RUS Grant Funds.

Lee C. Kucher

Applicant
Administrator

Title
5-29-25

Date

Rural Development

Title

Date

Remit to: STAAB CONSTRUCTION CORPORATION
1800 LAEMLE AVE
MARSHFIELD, WI 54449

Contractor's Application for Payment No. 22

Application Period: 03/31/25 to 4/30/2025		Application Date: 04/30/25
To (Owner): VILLAGE OF WONEWOC	From (Contractor): Staab Construction Corporation	Via (Engineer): M S A PROF. SERVICES
Project: 4840- WONEWOC WWTF	Contract:	
Owner's Contract No:	Contractor's Project No: 4840-	Engineer's Project No: MSA PROJ NO. 04625006A

Application for Payment
Change Order Summary

Change Orders approved in Previous months by Owner	\$17,505.00	-\$346.00
Number	Additions	Deductions
	0.00	0.00
TOTALS	\$17,505.00	-\$346.00
Net Change by Change Orders		\$17,159.00

1. ORIGINAL CONTRACT PRICE \$9,873,000.00
2. Net Change By Change Orders \$17,159.00
3. Current Contract Price (Line 1+2) \$9,890,159.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column G on Progress Estimate) \$9,016,110.00
5. RETAINAGE:
5.00% of Completed Work
c. Total Retainage (Line 5a - 5b) \$450,805.50
6. AMOUNT ELEGIBLE TO DATE (Line 4 - Line 5c) \$8,565,304.50
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) .. \$8,425,507.25
8. AMOUNT DUE THIS APPLICATION \$139,797.25
9. BALANCE TO FINISH, PLUS RETAINAGE \$1,324,854.50
(Column H on Progress Estimate + Line 5 above)

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;
(2) Title of all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

STAAB CONSTRUCTION CORPORATION

By: Kevin J. Leick Date: 5-20-25
Kevin J. Leick Sr. Vice President

Payment of: \$139,797.25
Line 8 or other - attach explanation of other amount)
is recommended by: Mark R. Leick 5.21.25
(Engineer) (Date)
Payment of: \$139,797.25
Line 8 or other - attach explanation of other amount)
is approved by: _____ (Owner) (Date)
Approved by: _____ (Funding or Financing Agency (if applicable)) (Date)

CONTINUATION SHEET

Page 2 of 4

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 22

Application Date : 4/30/2025

To: 4/30/2025

Architect's Project No. MSA PROJ NO. 04825008A

Invoice #: 22

Contract : 4640- WONEWOC WWTF

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Net in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
010010-00	PM/Supervision	335,000.00	314,850.00	7,900.00	0.00	322,750.00	96.34%	12,250.00	
012200-00	Bonds & Insurance	110,000.00	110,000.00	0.00	0.00	110,000.00	100.00%	0.00	
013100-00	Misc Job Expenses	218,000.00	205,505.00	5,385.00	0.00	210,890.00	97.83%	5,110.00	
015000-00	Temporary Facilities	83,000.00	88,850.00	5,150.00	0.00	73,800.00	88.92%	9,200.00	
018000-00	Yard & Equipment	488,000.00	471,280.00	6,720.00	0.00	478,000.00	97.95%	10,000.00	
024100-10	Str 10 Demo	127,000.00	87,500.00	9,500.00	0.00	97,000.00	76.38%	30,000.00	
024135-01	Str 01 Existing WWTF Demo	83,000.00	9,450.00	0.00	0.00	9,450.00	15.00%	53,550.00	
030000-01	Str 01 Existing Sitework Concrete	10,000.00	8,500.00	0.00	0.00	8,500.00	85.00%	1,500.00	
030000-05	Str 05 New Sitework Concrete	48,000.00	48,000.00	0.00	0.00	48,000.00	100.00%	0.00	
030000-10	Str 10 Headworks Concrete	45,000.00	34,325.00	0.00	0.00	34,325.00	76.28%	10,675.00	
030000-20	Str 20 Aeromod Concrete	885,000.00	885,000.00	0.00	0.00	885,000.00	100.00%	0.00	
030000-30	Str 30 Sludge Tank Concrete	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00%	0.00	
030000-50	Str 50 UV Tank Concrete	82,000.00	82,000.00	0.00	0.00	82,000.00	100.00%	0.00	
030000-60	Str 60 Control Bldg Concrete	155,000.00	155,000.00	0.00	0.00	155,000.00	100.00%	0.00	
030000-70	Str 70 Service Bldg Concrete	85,000.00	85,000.00	0.00	0.00	85,000.00	100.00%	0.00	
042000-00	Masonry	145,000.00	145,000.00	0.00	0.00	145,000.00	100.00%	0.00	
055000-00	Metal Fabrications Material	180,000.00	180,000.00	0.00	0.00	180,000.00	100.00%	0.00	
055000-01	Str 01 Misc Metals Install	7,000.00	3,500.00	0.00	0.00	3,500.00	50.00%	3,500.00	
055000-10	Str 10 Misc Metals Install	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%	0.00	
055000-20	Str 20 Misc Metals Install	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	
055000-30	Str 30 Misc Metals Install	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	
055000-50	Str 50 Misc Metals Install	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	
055000-60	Str 60 Misc Metals Install	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%	0.00	
061160-60	Str 60 Wood Wall Systems	174,000.00	174,000.00	0.00	0.00	174,000.00	100.00%	0.00	
061170-00	Roof Framing System Materials	33,000.00	33,000.00	0.00	0.00	33,000.00	100.00%	0.00	
061170-60	Str 60 Roof Framing System Install	37,000.00	37,000.00	0.00	0.00	37,000.00	100.00%	0.00	
061170-70	Str 70 Roof Framing System Install	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00%	0.00	
064116-60	Str 60 Cabinets	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00%	0.00	
068000-70	Str 70 FRP Railing & Ladder	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	
071300-70	Str 70 Waterproofing	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00%	0.00	

CONTINUATION SHEET

Page 3 of 4

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.
Invoice #: 22 Contract : 4840- WONEWOC WWTF

Application No. : 22
Application Date : 4/30/2025
To: 4/30/2025
Architect's Project No. MSA PROJ NO. 04625006A

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Net in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
072129-80	Str 80 Foam Spray Insulation	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00%	0.00	
078100-80	Str 80 Metal Roofing & Siding	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00%	0.00	
078100-70	Str 70 Metal Roofing & Siding	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%	0.00	
081000-00	Metal & FRP Doors Materials	58,000.00	54,017.00	0.00	0.00	54,017.00	98.46%	1,983.00	
081000-10	Str 10 Metal & FRP Door Install	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	
081000-80	Str 80 Metal & FRP Door Install	9,000.00	8,250.00	0.00	0.00	8,250.00	91.87%	750.00	
081000-70	Str 70 Metal & FRP Door Install	4,000.00	3,320.00	0.00	0.00	3,320.00	83.00%	680.00	
083800-80	Str 80 Overhead Doors	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00%	0.00	
085100-80	Str 80 Metal Windows	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	
082118-80	Str 80 Drywall	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	
082118-70	Str 70 Drywall	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%	0.00	
085000-80	Resilient Flooring	13,000.00	0.00	0.00	0.00	0.00	0.00%	13,000.00	
089100-00	Painting	229,000.00	173,250.00	21,850.00	0.00	195,100.00	85.20%	33,900.00	
101423-80	Str 80 Signs	8,000.00	0.00	0.00	0.00	0.00	0.00%	8,000.00	
102800-80	Str 80 Toilet Accessories & Shelving	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	
104418-00	Fire Extinguishers	1,000.00	0.00	0.00	490.00	490.00	49.00%	510.00	
133423-30	Str 30 Aluminum Dome	184,000.00	184,000.00	0.00	0.00	184,000.00	100.00%	0.00	
220500-00	Plumbing	228,000.00	117,500.00	0.00	0.00	117,500.00	51.98%	108,500.00	
230500-00	HVAC	485,000.00	242,000.00	0.00	0.00	242,000.00	52.04%	223,000.00	
280500-00	Electrical Const - see breakdown	1,528,000.00	1,419,394.00	0.00	0.00	1,419,394.00	92.89%	108,606.00	
312000-00	Earthwork	120,000.00	110,520.00	0.00	0.00	110,520.00	92.10%	9,480.00	
312000-05	Pre-load site	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00%	0.00	
312000-20	Str 20 Excavation & Backfill	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00%	0.00	
312000-30	Str 30 Excavation & Backfill	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00%	0.00	
312000-50	Str 50 Excavation & Backfill	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00%	0.00	
312000-80	Str 80 Excavation & Backfill	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00%	0.00	
312000-70	Str 70 Excavation & Backfill	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%	0.00	
321218-05	Asphalt Paving	91,000.00	0.00	0.00	0.00	0.00	0.00%	91,000.00	
323100-05	Fencing	88,000.00	84,800.00	0.00	0.00	84,800.00	95.29%	3,200.00	
329219-05	Site Restoration	25,000.00	4,375.00	0.00	0.00	4,375.00	17.50%	20,625.00	

CONTINUATION SHEET

Page 4 of 4

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Invoice #: 22 Contract : 4840- WONEWOC WWTF

Application No. : 22

Application Date : 4/30/2025

To: 4/30/2025

Architect's Project No. MSA PROJ NO. 04625006A

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
330623-05	Directional Boring	245,000.00	220,730.00	24,270.00	0.00	245,000.00	100.00%	0.00	
333000-00	Underground Piping Materials	220,000.00	214,842.00	5,058.00	0.00	220,000.00	100.00%	0.00	
333000-05	Underground Piping Install	290,000.00	280,000.00	0.00	0.00	280,000.00	96.55%	10,000.00	
333213-05	Grinder Pump Station	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00%	0.00	
400619-00	Interior Piping Materials	240,000.00	182,879.00	27,900.00	4,383.00	214,982.00	89.57%	25,038.00	
400619-10	Interior Piping Install	120,000.00	109,275.00	4,225.00	0.00	113,500.00	94.58%	6,500.00	
404200-20	Process Piping Insul & Heat Tracing	22,000.00	0.00	11,850.00	0.00	11,850.00	53.88%	10,150.00	
407170-50	Str 50 Parshall Flume	4,000.00	3,800.00	0.00	0.00	3,800.00	95.00%	200.00	
412200-20	Str 20 Davit Crane	9,000.00	7,735.00	0.00	0.00	7,735.00	85.94%	1,265.00	
432513-10	Str 10 Drypk Submersible Pumps	37,000.00	0.00	32,000.00	0.00	32,000.00	86.48%	5,000.00	
432513-20	Str 20 Submersible Pumps	28,000.00	18,850.00	0.00	0.00	18,850.00	67.32%	9,150.00	
432513-50	Str 50 Submersible Effluent Pumps	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	
434143-70	Str 70 Poly Tanks	37,000.00	37,000.00	0.00	0.00	37,000.00	100.00%	0.00	
482141-10	Str 10 Vertical Screen Motor	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00%	0.00	
483300-70	Str 70 Chemical Feed Equipment	34,000.00	33,875.00	0.00	0.00	33,875.00	99.04%	325.00	
484140-70	Str 70 Sludge Mxing Pump	84,000.00	80,000.00	0.00	0.00	80,000.00	93.75%	4,000.00	
486300-20	Str 20 Aeromod Equipment	978,000.00	967,200.00	11,550.00	0.00	968,750.00	99.05%	9,250.00	
488663-50	Str 50 UV Equipment	78,000.00	0.00	78,000.00	0.00	78,000.00	100.00%	0.00	
488000-80	Str 80 Samplers	28,000.00	25,000.00	0.00	0.00	25,000.00	96.15%	1,000.00	
991000-01	Gas Service Allowance	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	
991000-02	Telephone & Internet Service Allow	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	
991000-03	Geotech/Soil/Concrete Testing Allow	45,000.00	39,357.00	0.00	0.00	39,357.00	87.48%	5,643.00	
C.O. # 01	Change Order #1	2,998.00	2,998.00	0.00	0.00	2,998.00	100.00%	0.00	
C.O. # 02	Change Order #2	-348.00	-348.00	0.00	0.00	-348.00	100.00%	0.00	
C.O. # 03	Change Order #3	12,882.00	0.00	0.00	0.00	0.00	0.00%	12,882.00	
C.O. # 04	Change Order #4	1,827.00	0.00	0.00	0.00	0.00	0.00%	1,827.00	
Grand Totals		9,996,159.00	8,758,878.00	251,358.00	4,873.00	9,016,118.00	91.16%	874,948.00	450,805.50

STORED MATERIAL SUMMARY

Page 1 of 3

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage for line items may apply.

Application No.: 22

Application Date: 4/30/2025

To: 4/30/2025

Architect's Project No.: MSA PROJ NO.
04625006A

Invoice #: 22

Contract: 4840- WONEWOC WWTF

Item No.	Description of Work	Storage End Last Period	New Shipments	Used This Period	Storage End This Period	Remarks
010010-00	PM/Supervision	0.00	0.00	0.00	0.00	
012200-00	Bonds & Insurance	0.00	0.00	0.00	0.00	
013100-00	Misc Job Expenses	0.00	0.00	0.00	0.00	
016000-00	Temporary Facilities	0.00	0.00	0.00	0.00	
018000-00	Yard & Equipment	0.00	0.00	0.00	0.00	
024100-10	Str 10 Demo	0.00	0.00	0.00	0.00	
024136-01	Str 01 Existing WWTF Demo	0.00	0.00	0.00	0.00	
030000-01	Str 01 Existing Sitework Concrete	0.00	0.00	0.00	0.00	
030000-06	Str 06 New Sitework Concrete	0.00	0.00	0.00	0.00	
030000-10	Str 10 Headworks Concrete	0.00	0.00	0.00	0.00	
030000-20	Str 20 Aeromod Concrete	0.00	0.00	0.00	0.00	
030000-30	Str 30 Sludge Tank Concrete	0.00	0.00	0.00	0.00	
030000-60	Str 60 UV Tank Concrete	0.00	0.00	0.00	0.00	
030000-80	Str 80 Control Bldg Concrete	0.00	0.00	0.00	0.00	
030000-70	Str 70 Service Bldg Concrete	0.00	0.00	0.00	0.00	
042000-00	Masonry	0.00	0.00	0.00	0.00	
065000-00	Metal Fabrications Material	0.00	0.00	0.00	0.00	
065000-01	Str 01 Misc Metals Install	0.00	0.00	0.00	0.00	
065000-10	Str 10 Misc Metals Install	0.00	0.00	0.00	0.00	
065000-20	Str 20 Misc Metals Install	0.00	0.00	0.00	0.00	
065000-30	Str 30 Misc Metals Install	0.00	0.00	0.00	0.00	
065000-60	Str 60 Misc Metals Install	0.00	0.00	0.00	0.00	
065000-80	Str 80 Misc Metals Install	0.00	0.00	0.00	0.00	
061160-80	Str 80 Wood Wall Systems	0.00	0.00	0.00	0.00	
061170-00	Roof Framing System Materials	0.00	0.00	0.00	0.00	
061170-80	Str 80 Roof Framing System Install	0.00	0.00	0.00	0.00	
061170-70	Str 70 Roof Framing System Install	0.00	0.00	0.00	0.00	
064116-80	Str 80 Cabinets	0.00	0.00	0.00	0.00	
068000-70	Str 70 FRP Railing & Ladder	0.00	0.00	0.00	0.00	
071300-70	Str 70 Waterproofing	0.00	0.00	0.00	0.00	
072128-80	Str 80 Foam Spray Insulation	0.00	0.00	0.00	0.00	
078100-80	Str 80 Metal Roofing & Siding	0.00	0.00	0.00	0.00	
078100-70	Str 70 Metal Roofing & Siding	0.00	0.00	0.00	0.00	

STORED MATERIAL SUMMARY

Page 2 of 3

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Invoice #: 22

Contract: 4640- WONEWOC WWTF

Application No.: 22

Application Date: 4/30/2025

To: 4/30/2025

Architect's Project No.: MSA PROJ NO.
04625006A

Item No.	Description of Work	Storage End Last Period	New Shipments	Used This Period	Storage End This Period	Remarks
081000-00	Metal & FRP Doors Materials	0.00	0.00	0.00	0.00	
081000-10	Str 10 Metal & FRP Door Install	0.00	0.00	0.00	0.00	
081000-60	Str 60 Metal & FRP Door Install	0.00	0.00	0.00	0.00	
081000-70	Str 70 Metal & FRP Door Install	0.00	0.00	0.00	0.00	
083800-60	Str 60 Overhead Doors	0.00	0.00	0.00	0.00	
085100-60	Str 60 Metal Windows	0.00	0.00	0.00	0.00	
092118-60	Str 60 Drywall	0.00	0.00	0.00	0.00	
092118-70	Str 70 Drywall	0.00	0.00	0.00	0.00	
095000-60	Resilient Flooring	0.00	0.00	0.00	0.00	
099100-00	Painting	0.00	0.00	0.00	0.00	
101423-60	Str 60 Signs	0.00	0.00	0.00	0.00	
102800-60	Str 60 Toilet Accessories & Shelving	0.00	0.00	0.00	0.00	
104418-00	Fire Extinguishers	490.00	0.00	0.00	490.00	
133423-30	Str 30 Aluminum Dome	0.00	0.00	0.00	0.00	
220500-00	Plumbing	0.00	0.00	0.00	0.00	
230500-00	HVAC	0.00	0.00	0.00	0.00	
280500-00	Electrical Const - see breakdown	0.00	0.00	0.00	0.00	
312000-00	Earthwork	0.00	0.00	0.00	0.00	
312000-05	Pre-load site	0.00	0.00	0.00	0.00	
312000-20	Str 20 Excavation & Backfill	0.00	0.00	0.00	0.00	
312000-30	Str 30 Excavation & Backfill	0.00	0.00	0.00	0.00	
312000-50	Str 50 Excavation & Backfill	0.00	0.00	0.00	0.00	
312000-60	Str 60 Excavation & Backfill	0.00	0.00	0.00	0.00	
312000-70	Str 70 Excavation & Backfill	0.00	0.00	0.00	0.00	
321218-05	Asphalt Paving	0.00	0.00	0.00	0.00	
323100-05	Fencing	0.00	0.00	0.00	0.00	
329219-05	Site Restoration	0.00	0.00	0.00	0.00	
330623-05	Directional Boring	0.00	0.00	0.00	0.00	
333000-00	Underground Piping Materials	5,058.00	0.00	5,058.00	0.00	
333000-05	Underground Piping Install	0.00	0.00	0.00	0.00	
333213-05	Grinder Pump Station	0.00	0.00	0.00	0.00	
400519-00	Interior Piping Materials	4,383.00	0.00	0.00	4,383.00	
400519-10	Interior Piping Install	0.00	0.00	0.00	0.00	

STORED MATERIAL SUMMARY

Page 3 of 3

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 22

Application Date : 4/30/2025

To: 4/30/2025

Architect's Project No.: MSA PROJ NO.
04625006A

Invoice #: 22 Contract : 4640- WONEWOC WWTF

Item No.	Description of Work	Storage End Last Period	New Shipments	Used This Period	Storage End This Period	Remarks
404200-20	Process Piping Insul & Heat Tracing	0.00	0.00	0.00	0.00	
407170-60	Str 50 Parshall Flume	0.00	0.00	0.00	0.00	
412200-20	Str 20 Davit Crane	0.00	0.00	0.00	0.00	
432513-10	Str 10 Drypit Submersible Pumps	29,425.00	0.00	29,425.00	0.00	
432513-20	Str 20 Submersible Pumps	0.00	0.00	0.00	0.00	
432513-60	Str 60 Submersible Effluent Pumps	0.00	0.00	0.00	0.00	
434143-70	Str 70 Poly Tanks	0.00	0.00	0.00	0.00	
462141-10	Str 10 Vertical Screen Motor	0.00	0.00	0.00	0.00	
463300-70	Str 70 Chemical Feed Equipment	0.00	0.00	0.00	0.00	
464140-70	Str 70 Sludge Mixing Pump	0.00	0.00	0.00	0.00	
465300-20	Str 20 Aeromod Equipment	0.00	0.00	0.00	0.00	
466653-60	Str 60 UV Equipment	69,720.00	0.00	69,720.00	0.00	
468000-60	Str 60 Samplers	0.00	0.00	0.00	0.00	
991000-01	Gas Service Allowance	0.00	0.00	0.00	0.00	
991000-02	Telephone & Internet Service Allow	0.00	0.00	0.00	0.00	
991000-03	Geotech/Soil/Concrete Testing Allow	0.00	0.00	0.00	0.00	
C.O. # 01	Change Order #1	0.00	0.00	0.00	0.00	
C.O. # 02	Change Order #2	0.00	0.00	0.00	0.00	
C.O. # 03	Change Order #3	0.00	0.00	0.00	0.00	
C.O. # 04	Change Order #4	0.00	0.00	0.00	0.00	
Grand Totals		108,076.00	0.00	104,203.00	4,873.00	

AIA Type Document
Application and Certification for Payment

Page 1 of 2

TO (OWNER): Stash Construction Corp
1800 Lasmie Ave.
Marshfield, WI 54449

PROJECT: Wonevoo WWTF
121 Colvin Rd
Wonevoo, WI 53988

APPLICATION NO: 7
PERIOD TO: 4/30/2025

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR
_ SUBCONTRACTOR

FROM: Howard Grote & Sons Inc
(SUBCONTRACTOR): 4900 Ivywood Trail, Suite 100
McFarland, WI 53558

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: 4640 Wonevoo WWTF

CONTRACT DATE: 8/10/2023

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM \$ 240,840.00
2. Net Change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 240,840.00
4. TOTAL COMPLETED AND STORED TO DATE \$ 185,000.00
5. RETAINAGE:
a. 5.00 % of Completed Work \$ 9,250.00
b. 0.00 % of Stored Material \$ 0.00
Total retainage (Line 5a + 5b) \$ 9,250.00
6. TOTAL EARNED LESS RETAINAGE \$ 175,750.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) \$ 166,750.00
8. CURRENT PAYMENT DUE \$ 19,000.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 65,090.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner or Contractor	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for Work for which previous Certificates for Payment were issued and payments received from the owner or contractor, and that current payment shown herein is now due.

SUBCONTRACTOR: Howard Grote & Sons Inc
4900 Ivywood Trail, Suite 100
McFarland, WI 53558

By: Maureen Wells / CFO

Date: 4.17.25

State of: WI

County of: Dane

Subscribed and Sworn to before me this 17th Day of April 20 25

Notary Public: Rhonda E Grote

My Commission Expires: 4.19.28

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observation and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the amount of the Work is in accordance with the Contract Documents, and the Subcontractor is entitled to payment of the AMOUNT CERTIFIED.

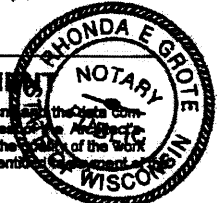
AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Subcontractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner, Contractor or Subcontractor under this Contract.



AIA Type Document
Application and Certification for Payment

Page 2 of 2

TO (OWNER): Staeb Construction Corp
 1800 Laemie Ave.
 Marshfield, WI 54449

PROJECT: Wonewoc WWTF
 121 Colvin Rd
 Wonewoc, WI 53968

APPLICATION NO: 7
PERIOD TO: 4/30/2025

DISTRIBUTION TO:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR
☐ SUBCONTRACTOR

FROM Howard Grots & Sons Inc
(SUBCONTRACTOR): 4900 Ivywood Trail, Suite 100
 Mc Fariand, WI 53658

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: 4640 Wonewoc WWTF

CONTRACT DATE: 8/10/2023

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	098800 High Performance Coatings	240,840.00	165,000.00	20,000.00	0.00	185,000.00	78.81	55,840.00	9,250.00
REPORT TOTALS		\$240,840.00	\$165,000.00	\$20,000.00	\$0.00	\$185,000.00	78.81	\$55,840.00	\$9,250.00



INVOICE

TO MAKE A PAYMENT BY CREDIT CARD PLEASE
REQUEST A SECURE LINK VIA COLLECTIONS@MSA-
PS.COM. A 3% SERVICE FEE WILL BE ADDED TO
INVOICES PAID BY CREDIT CARD. PAST DUE BALANCES
ARE SUBJECT TO AN INTEREST RATE OF 1.5% PER
MONTH

Village of Wonewoc WI
200 West Street
PO Box 37
Wonewoc, WI 53968-0037

Invoice No: 015723
Invoice Date: 5/1/2025
Invoice Terms: Due upon receipt
Project No: R04625006.00
Project Manager: Matt Rockweiler
Client Liaison: Andy Zimmer
Customer Ref:

Lump Sum and T&E are to billed separately.
From 03/23/2025 To 04/19/2025

R04625006.00 Wonewoc WWTF Upgrade 2022

R04625006.00.500 - Construction Observation

Subtotal Construction Observation

13,142.50

Total 13,142.50

Please include the MSA Invoice Number and Project Number with your payment.

ACH Payments:

ach@msa-ps.com

Account Number: 101065930

Routing Number: 075901590

Bank Information: ACH/Wire, Baraboo State Bank, 101 3rd Avenue
Baraboo, WI 53913

Check Payments:

MSA

1230 South Boulevard
Baraboo, WI 53913



INVOICE

TO MAKE A PAYMENT BY CREDIT CARD PLEASE
REQUEST A SECURE LINK VIA COLLECTIONS@MSA-
PS.COM. A 3% SERVICE FEE WILL BE ADDED TO
INVOICES PAID BY CREDIT CARD. PAST DUE BALANCES
ARE SUBJECT TO AN INTEREST RATE OF 1.5% PER
MONTH

Village of Wonewoc WI
200 West Street
PO Box 37
Wonewoc, WI 53968-0037

Invoice No: 015724
Invoice Date: 5/1/2025
Invoice Terms: Due upon receipt
Project No: R04625006.00
Project Manager: Matt Rockweiler
Client Liaison: Andy Zimmer
Customer Ref:

Lump Sum and T&E are to billed separately.
From 03/23/2025 To 04/19/2025

R04625006.00 Wonewoc WWTF Upgrade 2022

Progress detail

Phase	Fee	Percent complete	Previous billing	Current billing	Remaining contract
Wonewoc WWTF Upgrade 2022	1,260,902.00	98.81%	1,242,588.43	3,328.94	14,984.63
Subtotal	1,260,902.00	98.81%	1,242,588.43	3,328.94	14,984.63
				Total	3,328.94

Please include the MSA Invoice Number and Project Number with your payment.

ACH Payments:

ach@msa-ps.com

Account Number: 101065930

Routing Number: 075901590

Bank Information: ACH/Wire, Baraboo State Bank, 101 3rd Avenue
Baraboo, WI 53913

Check Payments:

MSA

1230 South Boulevard
Baraboo, WI 53913

WONEWOC WWTF & COLLECTION SYSTEM BUDGET TRACKING

updated through 04.19.2025

	BUDGET	INVOICED AMT	\$ REMAINING	% REMAINING
100 - Prelim Design	\$ 125,330.00	\$ 125,330.00	\$ -	
200 - Final Design	\$ 620,440.00	\$ 620,440.00	\$ -	
200 - Bidding and Negotiating	\$ 24,990.00	\$ 24,990.00	\$ -	
300 - Construction Admin	\$ 166,450.00	\$ 161,456.46	\$ 4,993.54	3%
400 - Post const.	\$ 47,380.00	\$ 5,174.72	\$ 42,205.28	89%
500 - RPR	\$ 259,380.00	\$ 278,184.24	\$ (18,804.24)	-7%
600 - Funding	\$ 14,120.00	\$ 14,120.00	\$ -	
Amendment No. 1 (7/26/23)	\$ 15,694.00	\$ 15,694.00		
Amendment No. 2 (1/7/2025)	\$ (12,882.00)			
TOTALS	\$ 1,260,902.00	\$ 1,245,389.42	\$ 28,394.58	1.2%

EFFECTIVE 10/11/2024

FARMERS STATE BANK
HILLSBORO, WI
RATE SHEET

Account Type	Minimum Deposit to open Account	Minimum Balance** to obtain Annual Percentage Yield	Interest Rate	Annual Percentage Yield
NOW Account	\$500.00	None	0.25%	0.25%
SUPER NOW Account	\$1,000.00	None	0.35%	0.35%
Passbook SAVINGS	\$10.00	\$10.00	0.25%	0.25%
CD * 3 month	\$1,000.00	\$1,000.00	1.75%	1.75%
CD * 6 Month	\$1,000.00	\$1,000.00	2.00%	2.00%
CD * 1 Year	\$100.00	\$100.00	2.25%	2.25%
CD * 2 Year	\$100.00	\$100.00	2.50%	2.50%
CD * 3 Year	\$100.00	\$100.00	3.00%	3.00%
CD * 5 Year	\$100.00	\$100.00	3.00%	3.00%
1yr VALUE ADDED CD	\$500.00	\$500.00	2.25%	2.25%
3 yr VALUE ADDED CD	\$500.00	\$500.00	3.00%	3.00%
Step-Up 15 Month CD	\$100.00	\$100.00	2.30%	2.30%
IRA Account			2.75%	2.75%
HSA Account			2.75%	2.75%
Holiday Savings Account	\$10.00	\$10.00	0.75%	0.75%

MM DEPOSIT ACCT	The following tiers apply to Money Market Accounts			
\$0-2499.99		\$10.00	0.25%	0.25%
\$2500.00 - \$9,999.99	\$2,500.00	\$2,500.00	0.75%	0.75%
\$10,000 - \$24,999.99;		\$10,000.00	1.50%	1.50%
\$25,000 or more		\$25,000.00	1.50%	1.50%

**Daily Balance (the amount of principal in the account each day)

RATES ARE ACCURATE AS OF

On variable rate accounts the rate may change after the account is opened.
NOW, Super Now, Holiday Savings, IRA/HSA Account and Money Market Accounts

This would apply to

Any Fees imposed could reduce the earnings on the account.

Compliance Maintenance Annual Report

Wonewoc Wastewater Treatment Facility

Last Updated: Reporting For:
5/20/2025 2024

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.0557	x	139	x	8.34	=	65
February	0.0751	x	110	x	8.34	=	69
March	0.0613	x	153	x	8.34	=	78
April	0.0991	x	121	x	8.34	=	100
May	0.1557	x	122	x	8.34	=	159
June	0.1401	x	97	x	8.34	=	113
July	0.1645	x	65	x	8.34	=	89
August	0.0758	x	113	x	8.34	=	71
September	0.0521	x	123	x	8.34	=	53
October	0.0473	x	145	x	8.34	=	57
November	0.1136	x	144	x	8.34	=	136
December	0.0812	x	220	x	8.34	=	149

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.142	x	90	=	0.1278
		x	100	=	.142
Design BOD, lbs/day	190	x	90	=	171
		x	100	=	190

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	1	1	0	0
June	1	1	0	0	0
July	1	1	1	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		3	2	0	0
Points		6	2	0	0
Total Number of Points					8

Compliance Maintenance Annual Report

Wonewoc Wastewater Treatment Facility

Last Updated: Reporting For:
5/20/2025 2024

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

☒ Yes

Enter last calibration date (MM/DD/YYYY)

☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☐ Yes

☐ Yes

☐ Yes

☒ No

☒ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☐ Yes

gallons

☒ No

Holding Tanks

☐ Yes

gallons

☒ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

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☐ Yes

☒ No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

--

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

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Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	21	1	0	0
February	30	27	14	1	0	0
March	30	27	14	1	0	0
April	30	27	15	1	0	0
May	30	27	12	1	0	0
June	30	27	16	1	0	0
July	30	27	14	1	0	0
August	30	27	16	1	0	0
September	30	27	13	1	0	0
October	30	27	14	1	0	0
November	30	27	17	1	0	0
December	30	27	20	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

☐ Yes

Enter last calibration date (MM/DD/YYYY)

☒ No

If No, please explain:

Our plant does not have an effluent meter

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

none

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

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If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

☐ Yes

☒ No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

☐ Yes

☐ No

☒ N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	9	1	0	0
February	30	27	4	1	0	0
March	30	27	3	1	0	0
April	30	27	6	1	0	0
May	30	27	12	1	0	0
June	30	27	13	1	0	0
July	30	27	16	1	0	0
August	30	27	13	1	0	0
September	30	27	15	1	0	0
October	30	27	5	1	0	0
November	30	27	9	1	0	0
December	30	27	8	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	4	3.280	1	0
February	4	2.258	1	0
March	4	3.117	1	0
April	4	2.450	1	0
May	4	1.783	1	0
June	4	1.875	1	0
July	4	1.760	1	0
August	4	3.583	1	0
September	4	3.977	1	0
October	4	4.000	1	0
November	4	2.033	1	0
December	4	2.207	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☐ Land applied under your permit
☐ Publicly Distributed Exceptional Quality Biosolids
☒ Hauled to another permitted facility
☐ Landfilled
☐ Incinerated
☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - PRIOR TO HAULING

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75								<42						0	0
Cadmium		39	85								<4.6						0	0
Copper		1500	4300								710						0	0
Lead		300	840								72						0	0
Mercury		17	57								1.4						0	0
Molybdenum	60		75								<20					0		0
Nickel	336		420								35					0		0
Selenium	80		100								<42					0		0
Zinc		2800	7500								1800						0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
○ 1-2 (10 Points)
○ > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
○ No (10 points)
● N/A - Did not exceed limits or no HQ limit applies (0 points)
○ N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
○ 1 (10 Points)
○ > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
● No (0 Points)

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3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified? 	0
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ● >= 180 days (0 Points) ○ 150 - 179 days (10 Points) ○ 120 - 149 days (20 Points) ○ 90 - 119 days (30 Points) ○ < 90 days (40 Points) ○ N/A (0 Points) 6.2 If you checked N/A above, explain why. 	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: none	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

- Yes
- No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

- Yes
- No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

- Yes (Continue with question 2) ☐☐
- No (40 points) ☐☐

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

- Yes
- No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

- Yes
 - Paper file system
 - Computer system
 - Both paper and computer system
- No (10 points)

0

3. O&M Manual

3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?

- Yes
- No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

- Excellent
- Very good
- Good
- Fair
- Poor

Describe your rating:

Even with an aging treatment facility we continue to deliver quality effluent

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

SHANE E HUEBEL

Certification No:

35332

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes				
A2	Attached Growth Processes	X		X	
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X		X	
C	Biological Solids/Sludges	X		X	
P	Total Phosphorus				
N	Total Nitrogen				
D	Disinfection	X		X	
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No

● N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

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- ☐ An arrangement with another certified operator
☒ An arrangement with another community with a certified operator
☒ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
☐ A consultant to serve as your certified operator
☐ None of the above (20 points)
 If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.

Advanced Certification:

- Averaging 8 or more CECs per year.
- Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

1. Provider of Financial Information

Name:

Lee Kucher

Telephone:

608-464-3114

(XXX) XXX-XXXX

E-Mail Address
(optional):

lkucher@wonewocwi.gov

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2024

0

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2024

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 52,429.00

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 27,263.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 25,166.00

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+ \$ 0.00

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 25,166.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Adjust to USDA depreciation schedule, \$25,000 annually

3.3 What amount should be in your Replacement Fund? \$ 0.00

0

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Building new treatment plant and collection system work	\$10,000,000	2023

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 2

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	153	
February	167	
March	139	
April	219	
May	236	
June	251	
July	243	
August	107	
September	90	
October	109	
November	181	
December	200	
Total	2,095	0
Average	175	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☐ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☒ No

☐ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

none

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	7,000	1.73	4,046	2.02	3,465	378
February	5,800	2.18	2,661	2.00	2,900	253
March	6,240	1.90	3,284	2.42	2,579	169
April	7,200	2.97	2,424	3.00	2,400	82
May	5,800	4.83	1,201	4.93	1,176	1
June	6,360	4.20	1,514	3.39	1,876	0
July	6,920	5.10	1,357	2.76	2,507	0
August	5,920	2.35	2,519	2.20	2,691	0
September	5,680	1.56	3,641	1.59	3,572	0
October	4,680	1.47	3,184	1.77	2,644	37
November	4,800	3.41	1,408	4.08	1,176	239
December	6,480	2.52	2,571	4.62	1,403	401
Total	72,880	34.22		34.78		1,560
Average	6,073	2.85	2,484	2.90	2,366	195

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☐ Dissolved O2 Monitoring and Aeration Control
- ☐ Effluent Pumping
- ☐ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☐ Nitrification
- ☐ SCADA System
- ☐ UV Disinfection
- ☐ Variable Speed Drives
- ☐ Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

Building a new treatment plant to be completed in 2025

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☒ No

☐ Yes

If Yes, how is the biogas used (Check all that apply):

☐ Flared Off

☐ Building Heat

☐ Process Heat

☐ Generate Electricity

☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☒ No

☐ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

To manage and maintain our collection system with as little problems as possible

Did you accomplish them?

☒ Yes

☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

section 5.05

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 1985-05-25

Does your sewer use ordinance or other legally binding document address the following:

☒ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☐ Rehabilitated sewer and lift station installation, testing and inspection

☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

☒ Equipment and replacement part inventories

☒ Up-to-date sewer system map

☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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- ☐ A description of routine operation and maintenance activities (see question 2 below)
- ☐ Capacity assessment program
- ☐ Basement back assessment and correction
- ☐ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☐ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

- ☒ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	20	% of system/year
Root removal	20	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	20	% of system/year
Manhole inspections	20	% of system/year
Lift station O&M	0	# per L.S./year
Manhole rehabilitation	10	% of manholes rehabbed
Mainline rehabilitation	10	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

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River or water
crossings

0

% of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

We continue to rehab manholes and line sewer mains to reduce I/I.

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

45.52	Total actual amount of precipitation last year in inches
30.40	Annual average precipitation (for your location)
4.58	Miles of sanitary sewer
3	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
	Average daily flow in MGD (if available)
	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Our Collection System work that will be done at the end of 2024 should reduce I/I.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

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5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:	
none	
5.4 What is being done to address infiltration/inflow in your collection system?	
Manhole rehabs and sewer main lining to be completed in 2024	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0029688

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent				
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			29	116
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)