

September 16, 2026

City of Wilton

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. Public Comment
7. City Maintenance Report

8. Old Business

- A.
- B.

9. New Business

- A. Gaming Permit
- B. 2025 Audit
- C.
- D.

10. Reports

11. Bills

12. Adjournment

September 2, 2026

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on September 2, 2026, at 7:00 p.m. in the City Meeting Room. Present were Commissioners Lisa Hedstrom, Bernell Hedstrom, Mike Schmit and President Dustin Clausen. Also present Bob Ell, Colton, Schuh, Sue Kilian, AJ Tuck, Rich Skjonsby and Travis Vatnsdal

Motion made by L. Hedstrom and seconded by Schmit to approve the minutes of the August 19, 2026 meeting as presented. All present voted aye, motion carried.

Motion made by Schmit seconded by B. Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

Rich Skjonsby and Travis Vatnsdal with Missouri Valley Insurance were present to discuss health insurance options for City employees. Options for payroll-deducted vision and dental insurance were also presented. **Motion made by Schmit and seconded by B. Hedstrom** to purchase the Blue Cross Blue Shield Platinum 80 Plan. All present voted aye. Motion carried. The new plan will go into effect on January 1, 2027.

Comm. B. Hedstrom reported that he worked with the City Engineer and it was determined that the amount of water being sold from the water depot did not affect the reserve in the water tower that would be needed in the event of a fire.

The City has received three applications for the open Public Works position. Pres. Clausen and Public Works Supervisor Dennis Dockter will interview applicants on September 10, 2026.

General discussion was held regarding the 2027 budget. It was brought to the Board's attention that the sidewalk along the north side of the pond and canal need to be replaced. The board agreed the sidewalks should be replaced before replacing the electronic sign.

A possible replacement sand truck was discussed. During general discussion, repair the box of the current sanding truck was discussed. An estimate will be obtained for repairs.

Motion made by Schmit and seconded by L. Hedstrom to waive the pet license fee for September 2026. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to close the 2021 Improvement checking account. All present voted aye. Motion carried. The account was opened for the 2021 Water and Sewer Improvement Project and is being closed because the project has been completed.

Fall Clean-Up was scheduled for October 17, 2026.

Motion made by B. Hedstrom and seconded by Schmit, to pay bills as presented. All present voted aye, motion carried.

With no other items for discussion, Pres. Clausen declared the meeting adjourned at 8:31 p.m.

-99500 Bank of North Dakota 133,408.34
-99499 Verizon Wireless 167.72
-99498 Visa 1,320.67
-89370 Dennis Dockter 1,656.76
-89369 Cameron Smith 1,115.29
-89368 Pattie Solberg 2,050.00
-89367 NDPERS 1,545.74
-89366 NDPERS 135.00
-89365 US Treasury 4,075.95
22636 Lori Grey 110.82
22637 Tru Community Bank 100.00
22638 Wilton Park Board 3,538.11
22639 Farmers Union Insurance 9,764.00
22640 Tand Construction 14,045.00

Pattie Solberg, City Auditor

Dustin Clausen, President



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (8-2025)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☒ Bingo ☐ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Sacred Heart Catholic Church		Dates of Activity (Does not include dates for the sales of tickets) 10/4/2026	
Organization or Group Contact Person Renae Craven	E-mail sacredht@bektel.com	Telephone Number 701-734-8131P	
Business Address PO Box 128	City Wilton	State ND	ZIP Code 58579
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Wilton City Hall Memorial Hall		County McLean	
Site Physical Address 105 Dakota Avenue	City Wilton	State ND	ZIP Code 58579
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) 10/4/2026 Annual Octoberfest Meal: Children's Games, Bingo, Chinese Auction			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Bingo	\$260 payout for Bingo prizes (from money collected to play)	260.00
Chinese Auction	various prizes donated- (value based on previous year's income)	2,000.00
Total (limit \$50,000 per year)		\$ 2,260.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Community Outreach Funding- charitable works	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$50,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Renae Craven	Telephone Number 701-734-8131	E-mail Address sacredht@bektel.com
Signature of Organization Group's Permit Organizer 	Title Business Manager	Date 9/15/2026

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or fifteen thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or fifteen thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$15,000

The retail value of a merchandise prize cannot exceed \$15,000.

The **total** of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$50,000 per year.

If the value of the planned cash and merchandise prizes exceed \$50,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$50,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.

**SACRED HEART CHURCH
CHINESE AUCTION & BINGO**

Sunday, October 4, 2026

[illegible]

Total	\$ 2,217.00

Bingo: Cost to play is \$5/card 10 games - \$230 total payout 9 games regular bingo: \$20 payout 1 blackout bingo: \$50 payout	\$ 230.00
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