

June 3, 2026
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. Public Comment
7. City Maintenance Report

8. Old Business
 - A. Water Meter Change-out
 - a. Josh Basaraba
 - b. Remaining Install

9. New Business
 - A. Compliance Letter
 - a. Junk Vehicles
 - B.

10. Reports
11. Bills
12. Adjournment

May 20, 2026

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on May 20, 2026, at 7:00 p.m. at the City Meeting Room. Present Commissioners Jim Tooke, Lisa Hedstrom, Bernell Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar. Also present Bob Ell, Kristine Ell, Blanca Del LaCruz, Jerome Cruz and Shalee Huntley.

Motion made by Schmit and seconded by B. Hedstrom to approve the meeting minutes the May 6, 2026 as presented. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Tooke to approve the agenda as presented. All present voted aye, motion carried.

Kristen Ell submitted a public comment card regarding the Wilton landfill. Ell stated she would be willing to donate 2 hours a month to monitor the landfill on a Saturday. Pres. Domonoske-Kellar stated it will be discussed with the public works supervisor.

General discussion was held about purchasing Sensus support package. The matter was tabled until a representative can attend a meeting. Sensus is the software used by the City to complete water readings.

Letters will be sent to the remaining 17 property owners requiring new water meters. Property owners will have until June 15, 2026, to complete the meter replacement.

Blanca Del LaCruz was present to request a noise variance for a live band at 319 Burleigh Road on May 24, 2026. **Motion made by Schmit and seconded by B. Hedstrom** to approve a noise variance until 11:30 pm. All present voted aye, motion carried.

Motion made by Schmit and seconded by Tooke to approve the liquor license application submitted by Jessica Johnson for 404 N 7th Street, effective June 1, 2026. All present voted aye, motion carried.

Jerome Cruz with the University of Mary and Shalee Huntley with Bravera Bank were present to request use of the City's remaining 2026 MIDA bonds. **Motion made by L. Hedstrom and seconded by Schmit** to approve the request. All present voted aye, motion carried. The City cannot be held financially responsible for the MIDA bonds used by another entity. 2 public hearings will be held at future times concerning the bonds.

Motion made by B. Hedstrom and seconded by Schmit to approve the 2026 Burn Ban as presented. All present voted aye, motion carried. The burn ban will remain in effect until October 31, 2026.

Motion made by B. Hedstrom and seconded by L. Hedstrom to spend up to \$500.00 on flowers and planters for the Wilton Pond in recognition of the 250th Independence Day. All present voted aye, motion carried.

Discussion was held regarding repairs to the water spigot at the Wilton RV Park and installation of water service to the City-owned lot located west of 604 N. 7th Street. The City received a bid in the amount of \$6,800. A second bid will be requested, to include the addition of a second water spigot at the RV Park

The National Guard will be conducting a hazmat training exercise at the Memorial Hall on August 27, 2026. The board agreed to the National Guards request to close 1st Street between Burleigh Avenue and Dakota Avenue during the training.

Motion made by L. Hedstrom and seconded by Tooke to close the General Fund money market account, Equipment Replacement savings account, 2007-1 Improvement money market account and 2007-2 Improvement money market account. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Tooke to open ICS Savings accounts for the General Fund, Sales and Use Fund, Equipment Replacement Fund, 2007-1 Improvement Fund, 2007-2 Improvement Fund, Water Improvement Fund, Sewer Improvement Fund, Water Fund, Sewer Fund and Garage Fund. All present voted aye, motion carried. ICS accounts current interest rate is 2.37% compared to the average interest rate of 0.3% of the current money market and savings accounts.

Motion made by Tooke and seconded by Schmit to pay bills as presented. All present voted aye, motion carried.

With no other items for discussion, Pres. Domonoske-Kellar declared the meeting adjourned at 8:06 p.m.

-99515 Advanced Business Methods 91.59	-89413 Dennis Dockter 1,656.76
-89414 US Treasury 2,919.74	-89412 Pattie Solberg 2,050.00

-89411 NDPERS 5.72
-89410 NDPERS 135.00
22547 Void
22548 Tru Community Bank 100.00
22549 Montana Dakota Utilities 379.10
22550 Otter Tail Power 2,467.66
22551 ND Dept of Health 27.00
22552 Nordak North Publications 295.80

22553 NABCO 56.82
22554 SCRWD 10,090.96
22555 Circle Sanitation 9,652.25
22556 Bek Communications 100.98
22557 ND One Call 21.00
22558 Dean Larson 755.79
22559 Camron Bechler 164.40

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

Bill Summary June 3, 2026

Check #	Payee	Description	Amount
-99514	Union Bank	ACH Fees	20.00
-99513	BCBS of ND	Insurance	1,097.73
-99512	Visa	Postage, mower blades, fencing	741.54
-99511	Verizon Wireless	Utilities	169.93
-89409	Dennis Dockter	Salary	1,656.76
-89408	Pattie Solberg	Salary	2,050.00
-89407	NDPERS	Def Comp	135.00
-89406	NDPERS	Retirement	1,545.74
-89405	US Treasury	With Holdings	2,547.86
22560	Achie Treadway	Meter Change-Out: Replumb	200.00
22561	Koltyn Forbes	Meter Change-Out: Replumb	200.00
22562	Cody Hutlberg	Meter Change-Out: Replumb	200.00
22563	Jay Bertsch	Meter Change-Out: Leak	385.75
22564	Bill Harris	Meter Change-Out: Leak	284.69
22565	WMK Law Group	Sales Tax Resolution	700.00
22566	Northern Crane & Equip.	Sweeper Repairs	5,548.54
22567	LeeAnn Domonoske-Kellar	Meter Change-Out: Leak and Plan	584.10
22568	Advanced Business Methods	Printer	88.93
22569	Lori Grey	Salary	166.23
22570	Cameron Smith	Salary	931.75
22571	Tru Community Bank	HSA	100.00

\$ 19,354.55