

May 20, 2026
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. Public Comment
7. City Maintenance Report

8. Old Business
 - A. Water Meter Change-out
 - a. Support Package
 - b. Remaing Change-outs

9. New Business
 - A. Hernadez – Noise Variance
 - B. Johnson – Liquor License Application
 - C. Bravera Bank – Bonds for U of Mary
 - D. Burn Ban
 - E. Flower Planters
 - F. Water Spickets
 - a. RV Park
 - b. 7th Street Lot
 - G. Civil Support Team Training
 - a. Road Closure
 - H. Bank Accounts
 - I.
 - J.

10. Reports
11. Bills
12. Adjournment

May 6, 2026

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on May 6, 2026, at 7:00 p.m. at the City Meeting Room. Present Commissioners Lisa Hedstrom, Bernell Hedstrom, and President LeeAnn Domonoske-Kellar. Also present Duane Johnson, Bruce Haugen, Bob Ell and Jason Strand.

Motion made by L. Hedstrom and seconded by B. Hedstrom to approve the meeting minutes the April 15, 2026 as presented. All present voted aye, motion carried.

Motion made by B. Hedstrom and seconded by L. Hedstrom to approve the agenda with the addition of Jason Strand under new business. All present voted aye, motion carried.

Bob Ell submitted 2 public comment cards. Ell requested permission for the American Legion and Wilton Lions be allowed to hang their club memorabilia in the back room at the Memorial Hall. The board agreed to Ell's request with the condition the groups wait until the hall is painted later this summer.

Ell asked if it would be possible for the landfill to be open 1 Saturday a month. The board will discuss it with the public works supervisor.

Motion made by L. Hedstrom and seconded by B. Hedstrom to approve reimbursement to homeowners, up to \$200.00, for water meters that were plumbed directly to water lines. Receipts must be submitted to the City to qualify for reimbursement. All present voted aye, motion carried.

Bruce Haugen was present to discuss placement of a meter pit for property he recently purchased south of Wilton that is currently connected to the City water system. General discussion was held regarding potential placement locations. Haugen was informed that it would be his responsibility to contact affected property owners and obtain any necessary easements.

Motion made by L. Hedstrom and seconded by B. Hedstrom to approve Duane Johnson commercial building application to build an addition at 404 N. 7th Street. All present voted aye, motion carried. The Wilton Planning and Zoning Board approved the application on May 4, 2026.

Motion made by B. Hedstrom and seconded by L. Hedstrom to approve the American Legions gaming site authorization for the County Line Café, Aces Tavern and Sportsmen Bar and Grill for July 1, 2026 through June 30, 2027 as presented. All present voted aye, motion carried.

Pres. Domonoske-Kellar requested permission to apply for a grant to start a community orchard on the land the City owns on 7th Street. **Motion made by B. Hedstrom and seconded by L. Hedstrom** to approve the request. All present voted aye, motion carried.

President Domonoske-Kellar reported that Commissioners Schmit, Tooke, B. Hedstrom and herself were present at an open-floor discussion at the Memorial Hall on April 22, 2026 for the public to ask questions about the proposed 1% sales tax increase.

General discussion was held about the City's property insurance.

Jason Strand with A2S Engineering informed the commission he found several places in Bismarck that oil can be purchased for crack sealing. The City was informed by Burleigh County, they will no longer be supplying oil for towns to purchase.

Strand also gave the Commission a verbal estimate of \$500,000 - \$600,000 for a city-wide chip seal.

Motion made by L. Hedstrom and seconded by B. Hedstrom to pay bills as presented. All present voted aye, motion carried.

With no other items for discussion, Pres. Domonoske-Kellar declared the meeting adjourned at 8:23 p.m.

-99517 Visa 1,221.24	22536 Callie Young Bird 150.00
-99516 Verizon Wireless 169.90	22537 Core and Main 1,282.33
-89418 Dennis Dockter 1,656.76	22538 LeeAnn Domonoske-Kellar 69.96
-89417 Pattie Solberg 2,050.00	22539 Duro-Last 650.00
-89416 NDPERS 135.00	22540 Loren Gosen 400.00
-89415 NDPERS 1,545.74	22541 McLean County Treasure 3,015.00
1081 Moore Engineering 59,587.61	22542 Kristopher Breeding 720.33
22533 Advanced Business Methods 118.93	22543 Jeffery Dillman 812.68
22534 Ottetail Power 2,664.37	22544 Lori Grey 198.55
22535 Dennis Dockter 35.90	22545 Tracey McClellan 791.76

Acct #	Last Name	First Name	House #	Street Name	Meter Size	Notes
102-00	Berg	Chad	410	Minnie Avenue	3/4" Short	Did not respond
054-00	Crary	Paul	310	Burleigh Road	3/4" Short	Did not respond
095-00	Hartman	Gary	218	Burleigh Road	3/4" Short	Did not respond
138-00	Kassian	Kevin & Linda	231	Burleigh Road	3/4" Short	Did not respond
046-00	Kershaw	Trevor	400	5th Street N.	3/4" Short	Did not respond
015-00	Reimnl	Shasta	312	Louise Avenue	Unkown	Did not respond
113-00	Schultz	Joshua	413	4th Street N.	3/4" Short	Did not respond
271-00	Basaraba	Josh	514	Minnesota Avenue	3/4" Short	Meter buried under dirt
071-00	Ell	Robert & Kristine	314	McClean Avenue	Unkown	One side is 3/4 other side is 5/8
131-00	Ell	Bob	230	Minnie Avenue	3/4" Short	Meter encased in cement
067-00	Jordahl	Darrin	109	Bismarck Avenue	Unkown	Plumbing Work Needed - Frozen Line before meter
195-00	Noll	Sheldon & Hannah	209	Dakota Avenue	3/4" Short	Meter encased in cement
363-00	Wilton Park E	Splash Pad	231	Minnie Avenue	2"	No meter pit
119-00	Huisman	Ken	115	McClean Avenue	3/4" Short	Self Install
040-00	Myers	Glenn & Audrey	515	Bookwalter Avenue	Unkown	Self Install
081-00	Roberts	Luke	319	McClean Avenue	3/4" Short	Self Install
278-00	Uhrich	Gary	114	4th Street S.	3/4" Short	Self Install
075-00	Farmers Union Oil		615	Minnie Avenue	2"	Large Meter - Blue Omni
324-00	Robi's Repair Inc.		615	Burleigh Road	1 1/2"	Large Meter
296-00	Wilton Community Progress		104	Bismarck Avenue	1 1/2"	Large Meter - Blue Omni
297-00	Wilton Community Progress		610	Minnesota Avenue	1 1/2"	Large Meter - Blue Omni
309-00	Wilton Fire Protection District		120	Dakota Avenue	1 1/2"	Large Meter
048-00	Wilton MHP LLC			Wilton Trailer Court -	2"	Large Meter
299-00	Wilton Schoc Locker Room		504	Dakota Avenue	2"	Large Meter
298-00	Wilton Schoc High School		504	Dakota Avenue	1 1/2"	Large Meter
209-00	Wilton Schoc Red wood		213	7th Street N.	2"	Large Meter
300-00	Wilton Schoc Grade School		504	Dakota Avenue	2"	Large Meter

Application for Liquor License for the City of Wilton

1. Name and address of the applicant.

- a. If the applicant is a co-partnership, the name and address and place of residence of each member of said co-partnership.
- b. If the applicant is a corporation, the name and address of other officers of the corporation and the manager of the licensed premises

Jessica or Duane Johnson

613 Dakota Ave

Wilton ND 58579

2. Are you a citizen of the United States?

- a. If you are a naturalized citizen, the date and place of naturalization and place of residence of the applicant for a period of one year last preceding the date of application.
- b. If the applicant is a co-partnership the same preceding information for each member of said co-partnership.
- c. If the applicant is a corporation, the date of incorporation, the state where incorporated and if such corporation is a subsidiary of any corporation, the name of the parent corporation.

Yes: No:

3. The legal description and the address of the premises for which license is sought: _____ floor of building on lot(s) _____ block _____ of _____ Addition.

Out lot B in SE4 34-143-80 lying S. of Whitman Ave; Parcel: 82300100005000

4. The name and address of the owner of the premises

- a. If leasing the property, include a signed copy of the applicant's lease, under which they hold possession of said premises.

Jessica or Duane Johnson

613 Dakota Ave

Wilton ND 58579

5. Are there any delinquent taxes against the premises to be licensed? Yes: _____ No: X

6. Have you ever engaged in the sale or distribution of alcoholic beverages prior to this application?
a. If so, the date and type of business and place where so engaged whether within or without the State of North Dakota, the date the applicant first began to operate.

Yes: _____ No: X

7. Have you ever had a license revoked or canceled by a municipal, state or federal authority?
a. If so, the date of such cancellation, the place and authority canceling the same, and the reason for such cancellation.

Yes: _____ No: X

8. Have you ever been convicted of the violation of any law of the United States or of any state, or of other violation of any local ordinance, regarding the manufacture, sale, distribution or possession of alcoholic beverage?

a. If so, the dates, name of place, and courts, in which said convictions were had.

Yes: _____ No: X

9. Have you ever had a license for the sale of alcoholic beverages revoked for any violation of state laws or local ordinances?

a. If so, the names of the other bodies revoking such license, the dates of such revocation, and the reasons assigned therefore.

Yes: _____ No: X

10. Have you been convicted of any other crime than stated in subsections (8) and (9) hereof, in this state or any other state, or under any federal law?
- a. If so, the date of such conviction, the name of the crime for which convicted, the amount and terms of the sentence passed, and the court in which convicted.

Yes: _____ No: X

11. The name and address and the place of residence for a period of one year prior to the date of application of any person who will have charge, management, or control of the establishment for which license is sought.

Duane & Jessica Johnson, 413 Dakota Ave., Wilton ND 58579

12. Has any other person than the applicant has any right, title, estate or interest in the leasehold or in the furniture, fixtures, or equipment in the premises for which license is sought?
- a. If so, the name and address of such person together with a statement of the interest so held.

Yes: _____ No: X

13. Do you have any interest whatsoever directly or indirectly, in any other establishment dispensing alcoholic beverage, either at wholesale or retail, within or without the State of North Dakota? This provision is meant to include the holders of capital stock in any corporation dealing in alcoholic beverages, either at wholesale or retail, and within the boarder of the United States.

a. If so, the name and addresses of such establishments.

Yes: _____ No: X

14. Do you have any agreement or understanding or intention to have any agreement or understanding with any person, partnership or corporation to obtain for any other, or transfer to any other person this license, or to obtain it for any other than the specific use of the applicant:
a. If so, give the names and addresses and details of agreement or understanding.

Yes: _____ No: X

15. Have you any interest whatsoever, directly or indirectly, in any other liquor establishment with or without the State of North Dakota?
a. If so, the name and addresses of such establishments.

Yes: _____ No: X

16. List your occupations held for the past five years.

Jessica - Legal Records Manager / Juvenile Court Supervisor
Duane - Parole Officer III ND Dept of Corrections

17. The names and address of at least three business references.

1. Capital ~~Bank~~ Credit Union, 204 W. Thayer Ave., Bismarck, ND 58501
2. Hauck & Associates, 4719 Shelburne St., Bismarck, ND 58503
3. A-1 Heating & Air, 3300 Hamilton St. #6, Bismarck, ND 58503

18. Are you rated by any commercial agency?
a. If so, the name and address of said agency.

Yes: _____ No: X

19. The classification of license applied for.
- Class 1 – all combination off & on sale liquor
 - Class 2 – all combination on sale liquor & beer license only
 - Class 3 – all on sale beer licenses
 - Class 4 – all combination off sale liquor and beer licenses
 - Class 5 – on sale liquor and beer license to be used for scheduled events only
 - Class 6 – on sale beer and wine only

20. Do you intend to handle certain exclusive brands of intoxication liquors?
- a. If so, give details of contract or arrangement with person from whom purchases are to be made.

Yes: _____ No:

21. If applying for a lodge or club, the date of organization:
- a. the number of members, the purpose of which organized
 - b. the purpose for which profits to be derived from the sale of alcoholic beverages are to be applied

n/a

22. Will you be engaged in any other form of business than the sale of liquor under the license applied for?
- a. If so, give type of business and name of employer and address

Yes: No: _____

Event Venue (ie, weddings, trade shows, cultural, & non-profit events).

23. Federal Tax Receipt number: 46-1966932

24. A legible copy of all applicants State issued ID's.

Do you/co-partner/corporation owe any past due personal property taxes? Yes: _____ No: X

25. Do you promise to agree and abide by each provision of ordinance number Chapter 8 Article 6 passed by the governing board of the City of Wilton on 2nd day of September 1992 and any future amendments of said law or ordinance?

Yes: X No: _____

26. The applicant herein does hereby consent that the President of the Board of City Commissioners, the Police Commissioner, and any police officer of the City of Wilton, Mclean County, Burleigh County or the State of North Dakota aforesaid, or any person or persons duly authorized by the City Commission of said city may enter upon the premises described in this application at any hour of the day or night, and that they and any one of them shall have free access to the said described premises and every part thereof for the purpose of inspecting the said premises, and the records of this applicant relating to the purchase and sale of alcohol and alcoholic beverages, and applicant does hereby waive any and all rights that they may have under the Constitution of the United States and the Constitution of the State of North Dakota relative to searches and seizures without issuance or use of a search warrant, and the applicant does hereby agree that such immunities shall never be claimed by them, and that such search, seizure, and inspection may be made at any time without a search warrant. Do you agree to each provision of this paragraph?

Yes: X No: _____

[Signature]
Applicant Signature

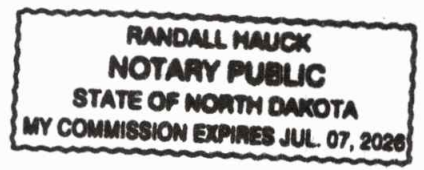
2/25/2026
Date

State of NORTH DAKOTA
County of MCLEAN

Subscribed and sworn before me Randall Hauck

Notary Public, this 25 day of 2 2026.

[Signature]
Notary Public



This page to be filled in by the City of Wilton

Date Submitted: 5-7-26

Fee: \$83.33

Payment Form: #2011

Approved: _____

License Number: _____

Denied: _____

City of Wilton

P.O. BOX 278 - 121 DAKOTA AVE.
WILTON, ND 58579
PHONE: 734-6707 - FAX: 734-6708
Web Site: www.wiltonnd.org
E-mail: wiltonnd@bektel.com

2026 FIRE EMERGENCY AND AUTOMATIC BURN BAN WILTON, NORTH DAKOTA

May 20, 2026

Whereas, McLean County, North Dakota has and is expected to continue to endure periods of dry conditions with significant vegetative fuels available; and

Whereas, all available resources remain committed to protecting life and property; and

Whereas, McLean County, has either sustained or been threatened with rural fires in the past and McLean County Emergency Management Office has consulted with local fire departments; and

Whereas, the impacts of fires could threaten the health, well-being, and safety of the citizens in McLean County; and

Whereas, the cost of emergency response, inordinate equipment wear/tear and the fire damages could exceed available McLean County resources; and

Whereas, McLean County, wishes to regulate activities within McLean County, which pose a potential hazard for such loss, should the present weather conditions continue.

Now, therefore, be it resolved, that the Wilton City Board of Commissioners declares a Fire Emergency and Automatic Burn Restriction effective when the North Dakota Rangeland Fire Danger Rating is Very High, Extreme and/or a Red Flag Warning has been issued for McLean County, North Dakota, effective immediately through October 31, 2026.

- What's Included when the ND Rangeland Fire Danger Rating is Very High, Extreme and/or a Red Flag Warning
 - No Open Burning including burning of leaves; grass clipping; garbage or garbage pits; ignition of farm or crop residue or land; hay land; sloughs; construction debris; fallen trees; ground and aerial fireworks; and campfires, bonfires, and other recreational fires.
- What's Excluded when the ND Rangeland Fire Danger Rating is Very High, Extreme and/or a Red Flag Warning
 - Controlled Devices such as gas, charcoal, wood-fired, or pellet grills; patio fireplaces and chimineas; gas camp stoves; and smokers only when the device or devices is/are on a hard, non-organic surface and 15 feet away from vegetation and an extinguisher or water is available onsite

Any individual who willfully violates this burn restriction is guilty of a Class B Misdemeanor as defined in North Dakota Century Code 37-17.1-10.1 with a maximum sentence of 30 days in jail and a \$1,500.00 fine. Restitution of fire suppression costs may be sought from the court. The McLean County Sheriff's Department is authorized to issue citations to violators.

Burning is prohibited if the Fire Index is in Extreme Category as Issued by National Weather Service as per North Dakota Administrative Code, Title 33.1, Article 15, Chapter 4.

The North Dakota Rural Fire Danger Guide is posted on the McLean County website www.mcleancountynd.gov or residents can contact the McLean County Sheriff's Office at 701-462-8103.

Dated at Wilton, North Dakota this 20th day of May 2026

LeeAnn Domonoske-Kellar
City of Wilton, President

Pattie Solberg
City of Wilton, Auditor

wiltonnd@bektel.com

From: Bodenhause, Eric C CIV USARMY ARNORTH (USA) <eric.c.bodenhause.civ@army.mil>
Sent: Wednesday, May 13, 2026 12:44 PM
To: wiltonnd@bektel.com
Subject: PUBLIC NOTICE: Joint Hazardous Materials Training Exercise

PUBLIC NOTICE: Joint Hazardous Materials Training Exercise

On August 27th, our Local First Responders and the Bismarck-based 81st Civil Support Team (CST) will conduct a joint training exercise in Wilton. This operation focuses on hazardous materials response, ensuring our readiness to protect the community alongside state and federal partners during a large-scale incident.

Please be aware of increased emergency vehicle traffic in and around the City of Wilton on this date. While primary operations will occur outside populated areas, some activity may be visible within the city limits.

For everyone's safety, please remain clear of all zones marked with "Exercise in Progress" or "TRAINING" signage.

We appreciate your cooperation as we proactively work to enhance our emergency preparedness. For any questions, please contact the local Volunteer Fire Department.

v/r

Eric Bodenhause
Emergency Mgt Specialist / Exercise
Civil Support Training Activity
Bravo Team
Fort Sam Houston, TX
(c) (573) 855-0699
Eric.C.Bodenhause.civ@army.mil

wiltonnd@bektel.com

From: Bodenhausen, Eric C CIV USARMY ARNORTH (USA) <eric.c.bodenhausen.civ@army.mil>
Sent: Wednesday, May 13, 2026 12:27 PM
To: wiltonnd@bektel.com
Subject: HAZMAT Exercise - 26 Aug 2026

Pattie

Per our conversation about the exercise in August. We would like to occupy 1st street on the 26th of August for our exercise and enter the building using the South entrance along that alley. Are we able to do this? I have not yet contacted Fire / Ambulance or the sheriff.



v/r

Eric Bodenhausen
Emergency Mgt Specialist / Exercise
Civil Support Training Activity
Bravo Team
Fort Sam Houston, TX
(c) (573) 855-0699
Eric.C.Bodenhausen.civ@army.mil

Bill Summary May 20, 2026

Check #	Payee	Description	Amount
-99515	Advanced Business Methods	Printer	91.59
-89414	US Treasury	With Holdings	2,919.74
-89413	Dennis Dockter	Salary	1,656.76
-89412	Pattie Solberg	Salary	2,050.00
-89411	NDPERS	Insurance	5.72
-89410	NDPERS	Def. Comp.	135.00
22547	Void		
22548	Tru Community Bank	HSA	100.00
22549	Montana Dakota Utilities	Utilities	379.10
22550	Otter Tail Power	Utilities	2,467.66
22551	ND Dept of Health	Water Sample	27.00
22552	Nordak North Publications	Publications	295.80
22553	NABCO	Insurance	56.82
22554	SCRWD	Water Purchase	10,090.96
22555	Circle Sanitation	Garbage Fees	9,652.25
22556	Bek Communications	Utilities	100.98
22557	ND One Call	Locates	21.00
22558	Dean Larson	Meter Change-Out	755.79
22559	Camron Bechler	Meter Change-Out: Reimburseme	164.40
			\$ 30,970.57

