

December 17, 2025
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. Public Comment
7. City Maintenance Report

8. Old Business
 - A. Improvement Fee Rate
 - B. Improvement Project
 - a. Moore Engineering
 - C. Liquor Ordinance
 - D. District Court
 - E. Generator
 - F.
 - G.

9. New Business
 - A. Sportsmen Bar – License Transfer – Delta
 - B. Gary Patton
 - C. Pattie Vacation – Dec. 19 – 26
 - D.

10. Reports
11. Bills
12. Adjournment

December 3, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on December 3, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by Clausen to approve the meeting minutes from November 19, 2025 as presented. All present voted aye, motion carried.

Motion made by Schmit and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Mary Podoll was present to discuss the Wilton Farmers Market. Podoll requested the City waive all merchant fees for 2026, to permit her to trademark the name "Wilton Farmers Market" and use of the Wilton Pond June through October 2026 on Thursday evenings. **Motion made by Schmit and seconded by Clausen** to approve Podolls requests. All present voted aye, motion carried.

City Engineer, AJ Tuck, was present to give an update on the Improvement Project. **Motion made by Schmit and seconded B. Hedstrom** to table discussing the water and sewer rate increase. All present voted aye, motion carried. The increase will be determined when North Dakota Public Finance Authority finished the rate study.

Calvin Peterson was present to request permission to have a bulk propane tank delivered to 114 Burleigh Avenue. **Motion made by Schmit and seconded B. Hedstrom** to approve Petersons request. All present voted aye, motion carried.

The City received a letter from Alan Aarhus, owner of Aces Tavern, requesting that the City amend Ordinance 8.0616, *Hours and Time of Sale – Penalty*. The current ordinance does not currently permit the sale of alcohol after 2:00 a.m. on Thanksgiving. The ordinance will be revised to match the Century Code, permitting on-sale alcohol service on Thanksgiving.

Motion made by Clausen and seconded by Schmit to approve the gaming application from the Wilton Archery Team to hold a raffle on February 18, 2026 as presented. All present voted aye, motion carried.

Commissioner Clausen announced that he is moving outside City limits and that this would be his final meeting as a commissioner.

Motion made by Clausen and seconded by Schmit to pay bills as presented. All present voted aye, motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:29 p.m.

-99537 Verizon Wireless 236.92
-99536 Visa 2,482.54
-89459 NDPERS 1,847.96
-89458 NDPERS 135.00
-89457 US Treasury 6,430.80
22418 Dennis Dockter 1,748.10
22419 Lori Grey 152.38
22420 Gary Patton 1,546.31
22421 Michael Schmit 2,700.85
22422 Jamie Schurhamer 1,501.27
22423 Pattie Solberg 2,000.00
22424 Family Support Registry 50.00
22425 Tru Community Bank 100.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

NDCC - 5-02-05. Dispensing prohibited on certain days - Penalty.

A person may not dispense or permit the consumption of alcoholic beverages on a licensed premises between two a.m. and eight a.m., on Christmas Day, or after six p.m. on Christmas Eve. In addition, a person may not provide off sale after two a.m. on Thanksgiving Day or between two a.m. and eight a.m. on Sundays. A person that violates this section is guilty of a class A misdemeanor.

Current City Ordinance - 8.0616 Hours and Time of Sale – Penalty*

See 8.0604 – II and III (Hours)

Any person who dispenses or permits the consumption of alcoholic beverages on licensed premises or permits the consumption of alcoholic beverages on licensed premises after one a.m. on Sundays, before eight a.m. on Mondays, or between the hours of one a.m. and eight a.m. on all other days of the week, or who dispenses alcoholic beverages or permits consumption of alcoholic beverages on licensed premises on Christmas Day, after one a.m. on Good Friday or Thanksgiving Day, or after six p.m. on Christmas Eve is guilty of an offense. Any offense is punishable by a fine of up to \$500.00, 30 days imprisonment or both.

Proposed City Ordinance - 8.0616 Hours and Time of Sale – Penalty*

See 8.0604 – II and III (Hours)

A person may not dispense, permit the consumption or sale of alcoholic beverages on licensed premises:

1. Between 1:00 a.m. and 8:00 a.m.
2. On Christmas Day or
3. After 6:00 p.m. on Christmas Eve.

In addition, a person may not provide off-sale alcoholic beverages after 1:00 a.m. on Thanksgiving Day.

Any offense is punishable by a fine of up to \$500.00, 30 days imprisonment or both.

APPLICATION FOR SPECIAL PERMIT TO SELL ALCOHOLIC BEVERAGES
FOR A SPECIAL EVENT AT DESIGNATED PREMISES

STATE OF NORTH DAKOTA

COUNTY OF MCLEAN

Karl Arnold, after first sworn to oath, answers the following questions as follows:

1. Name of Licensee: Karl Arnold
2. Name of Business: Sportsmen Bar & Grill
3. Mailing Address: Box 277
4. State Alcoholic Beverage License No.: AA-02022
5. Local License No.: #1
6. Date (s) of Special Event: January 24, 2026
7. Describe Special Event fully: Delta Waterfowl Banquet
8. Premises Wilton Memorial Hall or Wilton Memorial Hall

Dated this ___ day of _____, 20_____

By: _____

Subscribed and sworn to before me this ___ day of _____, 20_____

Notary Public

PERMIT

The above named licensee is hereby authorized to sell alcoholic beverages in accordance with law and ordinances at the premises and on the date(s) set forth in this application subject to such rules and regulations as have been established.

Date this ___ day of _____, 20_____.

City Auditor, City of Wilton

DISPLAY CONSPICUOUSLY ON PREMISES OF SPECIAL EVENT

Bill Summary
December 17, 2025

-99535 BCBS of ND	Insurance	2,343.80
-89456 NDPERS	Insurance	13.00
-89455 NDPERS	Def. Comp	135.00
22426 Douglas Hruby	Hall Deposit	150.00
22427 Montana Dakota Utilities	Utilities	754.53
22428 Nordak North Publications	Publications	176.60
22429 Farmers Union Oil	Fuel	747.23
22430 NABCO	Insurance	56.82
22431 ND One Call	Locates	6.00
22432 Circle Sanitation	Garbage Services	9,716.25
22433 ND Dept. of Health	Water Sample	27.00
22434 Bek Communications	Utilities	91.57
22435 Advances Business Methods	Printer	88.93
22436 Guardian Lock and Safe	Handle and Lock	127.75
22437 Power Plan	Loader Parts	982.60
22438 Robert Gibb & Sons	Hall Repairs	3,288.98
22439 John Clausen	Salary	115.44
22440 Dennis Dockter	Salary	1,748.10
22441 Lisa Hedstrom	Salary	1,377.75
22442 Gary Patton	Salary	1,571.31
22443 Pattie Solberg	Salary	2,000.00
22444 Ottertail Power	Utilities	1,953.81
		<hr/>
		\$ 27,472.47