

November 19, 2025
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. City Maintenance Report

7. Old Business
 - A.
 - B.

8. New Business
 - A. Property Disposal
 - a. Pumper Truck
 - b. Red Chevy
 - B. Ach Payroll Software
 - C.
 - D.

9. Reports
10. Bills
11. Adjournment

November 5, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on November 5, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by Clausen to approve the special meeting minutes from October 14, 2025 as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to approve the special meeting minutes from October 29, 2025 as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to approve the meeting minutes from October 15, 2025 as presented. All present voted aye, motion carried.

Motion made by B. Henstrom and seconded by Schmit to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to approve to 2024 Audit as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to accept the water meter change out proposal from Core and Main as presented. All present voted aye, motion carried.

Sue Ann Olsen was present on behalf of the W3 Wrestling Club. Olsen requested use of the Memorial Hall for practice through the end of March 2026. The board agreed to the request; no motion was made.

Motion made by L. Hedstrom and seconded by B. Hedstrom to approve the Procurement Policy as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by L. Hedstrom to approve the gaming application form the Wilton-Wing Booster Club to conduct a 50/50 raffle on November 22, 2025. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to approve a \$500.00 a month salary increase for Dennis Dockter effective November 1, 2025. All present voted aye, motion carried. Dockter was promoted to Public Works Supervisor on November 1, 2025.

Motion made by L. Hedstrom and seconded by Schmit to approve the 2025 Burleigh County Multi-Hazard Mitigation Plan as presented. All present voted aye, motion carried

Motion made Clausen and seconded by L. Hedstrom to appoint Duane Johnson to the Sales and Use Tax Board. All present voted aye, motion carried. Johnson agreed to fill the vacant spot that will be on the ballot in 2026.

Motion made by Clausen and seconded by Schmit to pay bills as presented. Roll call vote. Aye: Comm. Clausen, B. Hedstrom, L. Hedstrom, Schmit and Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:31 p.m.

-99543 Verizon Wireless 156.51	22379 Power Plan 47.97
-99542 Paypal 1,428.45	22380 Electric Systems 2,403.51
-89466 NDPERS 2,296.39	22381 M&S Septic 275.00
-89465 NDPERS 185.00	22382 Haugens Drain Service 375.00
-89464 US Treasury 1,666.50	22383 Tand Construction 12,407.00
178 Wilton Economic Development 30,000.00	22384 NCS Mineral 3,839.43
22372 M&S Septic 375.00	22385 Dakota Supply Group 166.40
22373 Montana Dakota Utilities 113.43	22386 Dennis Dockter 1,564.72
22374 Nabco 81.52	22387 Lori Grey 175.46
22375 Ottertail Power 3,950.04	22388 Dean Larson 1,897.91
22376 VOID 0	22389 Pattie Solberg 2,000.00
22377 Sacred Heart Church 400.00	22390 Tru Community Bank 100.00
22378 Tand Construction 17,600.00	

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

PRICE QUOTE

Issued
2025-08-01

To view a summary of all our solutions, please visit our [website](#) or [application catalog](#).

Prepared for:
City of Wilton, ND
Pattie Solberg
wiltonnd@bektel.com

Products

	Price	Quantity	Total
ACH Direct Deposit	\$300.00 per year	1	\$300.00 per year
Product Information Sheet			
Section total			\$300.00
One-time subtotal			\$0.00
Recurring subtotal			\$300.00 per year
Total			\$300.00

Maintenance Report

11-19-25

Did quarterly water sample & took it down to DEQ

Also took samples from lagoon 2 & 3 to DEQ just waiting to hear back from them, so they can be drained.

Have been working on the brake system on the sander, replaced evap canister & the brake release knob in the cab. One was plugged, the other was leaking.

Now waiting on a brake release valve for the rear brakes.

Put up flags for Veterans day & upon taking them down, we also put up the Christmas lights.

Gary put up new fans in the hall.

Still waiting on the electrician to put up the new LED lights.

Very pleased how well Gary is working out

Ever things running smoothly