

October 1, 2025
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. City Maintenance Report
 - A. Old Well – Abandonment
 - B. Manholes – Capping unused
7. Old Business
 - A. Memorial Hall Update
 - B. Moore Engineering
 - C. Tand Construction
8. New Business
 - A. Bob Ell – Wilton Archery
 - B. Gaming Permit
 - a. Delta Waterfowl
 - b. Sacred Heart Church
 - C. Public Comment Policy
 - D. Bond Payments
 - a. Water and Sewer Bond
 - b. Refunding Bond of 2014
 - c. Refunding Bonds of 2013
 - E. Trunk or Treat
 - a. Streets
 - b. Hall
 - F. Meter Presentations – October 29th @ 7pm
 - G.
 - H.
9. Reports
10. Bills
11. Adjournment

September 17, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on September 17, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Hedstrom and seconded by Schmit to approve the meeting minutes from September 3, 2025 as presented. All present voted aye, motion carried.

Motion made by B. Hedstrom and Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Schmit and seconded by L. Hedstrom to approve the second reading and final passage of the 20-year franchise agreement with Ottertail Power as presented. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to approve the contract with Tand Construction to replace the handicap ramp on the southeast corner of 2nd Street and Dakota Avenue. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Clausen to approve the amended Pay Application 20 for Tand Construction. The application was reduced by \$26,734.50. All present voted aye, motion carried.

Motion made by Schmit and seconded by Clausen to pull the 2 CD's that are maturing on September 18, 2025 and put the funds in the General Savings Account. All present voted aye, motion carried. The board will decide later if the funds will be put into a new CD or used to buy down the Improvement Project SRF Loan.

Motion made by Schmit and seconded by L. Hedstrom to use the Prairie Dog Funds to do a whole town meter replacement. All present voted aye, motion carried.

Motion made by B. Hedstrom and seconded by Clausen to promote Dennis Dockter to Public Works Supervisor effective November 1, 2025. All present voted aye, motion carried.

Mary Ann Welder was present on behalf of the Sacred Heart Church to request the rental fee for the Memorial Hall on October 11, 2025 be waived. The Board agreed to waive the rental fee, no motion was made.

Motion made by B. Hedstrom and seconded by Clausen to approve the Sportsmen's Bar liquor license transfer to the Memorial Hall on October 4, 2025 for a wedding reception. All present voted aye, motion carried.

The City applied for a grant to purchase a generator to power the City Shop in the event of a power outage. There is currently over a year wait for the funds if approved. **Motion made by Clausen and seconded by Schmit** to amend the application for a generator for the water tower and to request funds from Sales and Use Board to purchase a generator for the City Shop. All present voted aye, motion carried.

Motion made by Clausen and seconded by L. Hedstrom to pay bills as presented. Roll call vote. Aye: Comm. Clausen, B. Hedstrom, L. Hedstrom, Schmit and Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:43 p.m.

-99550 BCBS of ND 3,534.46	22331 Power Plan 46.10
-99549 Verizon Wireless 218.68	22332 Acme Tools 62.38
-99548 Paypal.com 942.18	22333 Sanitation Products 4,760.54
-89476 US Treasury 5,339.96	22334 C-Ram 49.99
-89475 NDPERS 185.00	22335 Lori Grey 147.76
-89474 NDPERS 26.00	22336 Dennis Dockter 1,564.72
1074 Tand Construction 247,618.33	22337 Dean Larson 1,897.91
1075 Moore Engineering 109,359.94	22338 Pattie Solberg 2,000.00
1076 Tand Construction 324,841.25	22339 Nordak North Publications 230.40
22319-22326 Void	22340 Farmers Union Oil 726.09
22327 ND One Call 48.00	22341 ND Dept of Health 27.00
22328 Advances Business Methods 88.93	22342 Bek Communications 97.30
22329 Circle Sanitation 9,670.25	22343 Farmers Union Insurance 10,706.00
22330 Deere Credit 11,113.35	22344 SCRWD 13,971.52

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

ND Chapters of Delta Waterfowl Inc

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Wilton Memorial Hall

Street 105 Dakota Ave	City Wilton	ZIP Code 58579	County McLean
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Beginning Date(s) Authorized 1-24-26	Ending Date(s) Authorized 1-24-26	Number of Twenty-One tables, if zero, enter "0" 0
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Specific location where games of chance will be conducted and played at the site (required)

Main Hall Area

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

1-24-26

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a copy of the Site Authorization for your files.
2. City/County - Return the original Site Authorization form to the Organization.
3. Organizations - Send the original, signed, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
800 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) City of Wilton		Site Name Wilton Memorial Hall		Site Phone Number (701)-734-8707
Site Address 105 Dakota Ave	City Wilton	State ND	Zip Code 58679	County McLean
Organization ND Chapters of Delta Waterfowl Inc.		Rental Period 1-24-26 to 1-24-26		Monthly Rent Amount
1. Is Bingo going to be conducted at the site?		☒ No ☐ Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		☐ No ☐ Yes		\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		☒ No ☐ Yes		\$
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		☒ No ☐ Yes		\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☐ Jar Bar ☐ Standard Dispensing Device		☒ No ☐ Yes		\$
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices _____		☒ No ☐ Yes		\$ 0
Total Monthly Rent				\$ 0
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☒				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor	Title	Date
Signature of Lessee	Title	Date

North Dakota Century Code § 53-06.1-11 (Gross Proceeds - Allowable Expenses - Rent Limits)

4. For a site where bingo is conducted:
 - a. If bingo is the primary game, the monthly rent must be reasonable
 - b. If bingo is not the primary game, but is conducted with twenty-one, paddlewheels, or pull tabs, no additional rent is allowed.
5. For a site where bingo is not the primary game.
 - a. If twenty-one or paddlewheels is conducted, the monthly rent may not exceed two hundred dollars multiplied by the necessary number of tables based on criteria prescribed by gaming rule. For each twenty-one table with a wager greater than five dollars, an additional amount up to one hundred dollars may be added to the monthly rent. If pull tabs is also conducted involving only a jar bar, the monthly rent for pull tabs may not exceed an additional one hundred seventy-five dollars. If pull tabs is conducted involving only a dispensing device or a jar bar and dispensing device, the monthly rent for pull tabs may not exceed an additional three hundred twenty-five dollars.
 - b. If twenty-one and paddlewheels are not conducted but pull tabs is conducted involving either a jar bar or dispensing device, the monthly rent may not exceed four hundred dollars.
 - c. If pull tabs is conducted using one or more electronic pull tab devices, the monthly rent may not exceed one hundred seventy-five dollars per machine for the first five machines in the same venue. For each additional machine in the same venue beyond five, the monthly rent may not exceed seventy-five dollars per machine up to a maximum of one thousand two hundred fifty dollars per month for all electronic pull tab devices in a single venue.

North Dakota Administrative Code § 99-01.3-02-06 (Rental Agreement)

3. Rent must be a fixed dollar amount per month
 - a. A participatory or graduated rate arrangement based on gross proceeds or adjusted gross proceeds is prohibited.
 - b. If bingo is the primary game or if a site is leased by an organization that has the alcoholic beverage license for that site, the monthly rent must be reasonable. Factors include time usage, floor space, local prevailing rates, and available sites and services. An organization may pay seasonal expenses, such as snow removal, air-conditioning, and heating, to a vendor.
 - c. If bingo is not the primary game, the maximum monthly rent must be according to subsection 5 of North Dakota Century Code section 53-06.1-11.

Special considerations are:

 - (1) If two or more organizations conduct twenty-one or paddlewheels, or both, involving a table and pull tabs for less than a month at a temporary site which is a public or private premise, or if two or more organizations are issued site authorizations to conduct games at a site on different days of the week, the maximum monthly rent, in the aggregate, may not exceed the limit set by subsection 5 of North Dakota Century Code section 53-06.1-11; and
 - (2) If a raffle, calcutta, sports pool, or poker is conducted with twenty-one, paddlewheels or pull tabs, no additional rent is allowed.
 - d. Except for applying subsection 3 or 4 of section 99-01.3-03-04, and additional rent paid to a lessor for simulcast racing, an organization or employee may not pay any additional rent or expense, from any source, or for any other purpose, including office or storage space, snow removal, maintenance or cleaning fees, equipment, furnishings, entertainment, or utilities. Except for a leased site at which bingo is the primary game conducted, an organization may not pay for any capital or leasehold improvements or remodeling.
- *4. If there is a change in the monthly rent or any other material change to a rental agreement, the agreement must be amended and a copy received by the attorney general before its effective date.

North Dakota Administrative Code § 99-01.3-08-01 (Restrictions and Requirements)

4. An organization may pay monthly rent for more than one table provided that each additional table is used at least thirteen times a quarter. This level of activity is based on a site's historical experience, or seasonal activity, for each of the previous four quarters, regardless of which organization conducted twenty-one at the site. For a new site or a site that has been completely remodeled in appearance and function, the level of activity must be reviewed and reestablished after the first full quarter. If an additional table is used at least thirteen times in at least one but not all of the previous four quarters, the allowable monthly rent for that table must be prorated over all the active months of the licensing year. For example, if a second table was used at least thirteen times in only two of the previous four quarters, the additional monthly rent for the second table would be a maximum of two hundred dollars per month (or three hundred dollars per month if a wager greater than five dollars is accepted on the table) multiplied by six months (totaling one thousand two hundred dollars) and prorated to one hundred dollars per month for the licensing year. The organization shall document each table's usage, which includes the date, table number, and drop box cash amount for each table and how the prorated rental amounts were determined. This documentation must be retained with the organization's twenty-one records for three years.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (8-2025)

Applying for (check one)

☒ Local Permit	☐ Restricted Event Permit*
Games to be conducted	☐ Raffle by a Political or Legislative District Party
☒ Bingo	☒ Raffle
☐ Raffle Board	☐ Calendar Raffle
☐ Sports Pool	☐ Poker*
☐ Twenty-One*	☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Sacred Heart Catholic Church		Dates of Activity (Does not include dates for the sales of tickets) October 12, 2025	
Organization or Group Contact Person Tedi Maher (Business Mgr.)	E-mail sacredht@bektel.com	Telephone Number 701-734-8131	
Business Address PO Box 128	City Wilton	State ND	ZIP Code 58579
Mailing Address (if different) same	City	State	ZIP Code

SITE INFO

Site Name Wilton City Memorial Hall		County	
Site Physical Address 105 Dakota Avenue	City Wilton	State ND	ZIP Code 58579
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) 10/12/25 Annual Octoberfest meal, children's games, bingo, Chinese auction			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Bingo	9 games pay \$20, 1 game pays \$50 (\$5/card to play)	230
Chinese Auction	Various prized donated from parishioners (see attached list)	\$2300
Total (limit \$50,000 per year)		\$ 2,530.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Operational expenses of non-profit organization	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$50,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Theodora M. Maher	Telephone Number 701-734-8131	E-mail Address sacredht@bektel.com
Signature of Organization Group's Permit Organizer 	Title Business Mgr.	Date 9/29/25

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or fifteen thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or fifteen thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$15,000

The retail value of a merchandise prize cannot exceed \$15,000.

The **total** of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$50,000 per year.

If the value of the planned cash and merchandise prizes exceed \$50,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$50,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.

SACRED HEART CHURCH CHINESE AUCTION & BINGO

Sunday, October 12, 2025

ITEM DESCRIPTION	Value
BEK Gift Package	\$ 250.00
(2) \$100 Cash prizes (adults)	\$ 200.00
Gift Basket	\$ 130.00
Fall Silk Floral Arrangement	\$ 120.00
(2) \$50 Cenex Gift Cards	\$ 100.00
(4) Cloverdale Gift cards \$25	\$ 100.00
Kid's Toy package	\$ 100.00
Handmade Wood turned bowl	\$ 80.00
Gift Basket	\$ 60.00
Dust buster	\$ 60.00
Cooler with Hamburger	\$ 60.00
(1) \$50 Cash prize (kids)	\$ 50.00
Whiskey Gift Basket	\$ 50.00
Baking Set	\$ 50.00
Dog Basket	\$ 45.00
Gift Basket	\$ 40.00
Cenex Gift Card	\$ 35.00
Dollar General Gift Card	\$ 35.00
Wall jewelry holder	\$ 35.00
Decorative plates (birds)	\$ 30.00
Gift Basket	\$ 30.00
Gift Basket	\$ 30.00
Grilling & Utensil kit	\$ 30.00
Gift Basket	\$ 25.00
Gift Basket	\$ 25.00
Coffee Basket	\$ 25.00
Gift Basket	\$ 25.00
Electric Knife	\$ 25.00
Kids game set	\$ 25.00
Women's Gift Basket	\$ 25.00
Stacking Cups	\$ 22.00
Weighted stuffed animal boy	\$ 20.00
Weighted stuffed animal girl	\$ 20.00
Bless this Kitchen sign	\$ 20.00
Mult Picture frame	\$ 20.00
Girls Beauty set	\$ 20.00
Girls Gift basket	\$ 20.00
Girls Gift basket	\$ 20.00
Decorative lamp	\$ 15.00
House plant	\$ 15.00
Girl Gift basket	\$ 15.00
Kids game set	\$ 15.00
Kids game set	\$ 15.00
Kids Toy set	\$ 15.00
Boy Gift basket	\$ 15.00
Girl Gift basket	\$ 15.00

Christmas Décor	\$	10.00
Chrismtas Gift Basket	\$	10.00
Produce Basket	\$	10.00
1.5 Quart Slow Cooker	\$	10.00
John Wayne hot plate	\$	10.00
Girls Spa Gift Basket	\$	10.00
Jewelry Holder (women)	\$	10.00
Aluminum vine décor	\$	10.00
Girls doll basket	\$	10.00
Girl make up kit	\$	9.00
Christmas Mug & Coffee	\$	9.00
Folded picture frame	\$	6.00
Faith Sign & diffuser	\$	5.00
Children's Christmas craft	\$	4.00
Total	\$	2,300.00

Bingo:	\$	230.00
Cost to play is \$5/card		
10 games - \$230 total payout		
9 games regular bingo: \$20 payout		
1 blackout bingo: \$50 payout		

Public Comment Policy

Policy Approval Date: _____

The _____ [city council/city commission/park commission] welcomes and values public input during its meetings. This policy outlines the procedures for public comment to ensure that individuals have a fair opportunity to be heard while maintaining an orderly and efficient meeting environment.

1. A public comment agenda item will be the first non-procedural agenda item at all regular meetings of the [city council/city commission/park commission].
2. To provide public comments, each individual must submit a speaker card prior to the meeting being called to order that includes:
 - a. the individual's name,
 - b. the individual's address,
 - c. the agenda item from the current meeting agenda or the previous meeting agenda that the individual is addressing.
3. Missing information from the speaker card disqualifies the individual from speaking at the meeting.
4. Each individual will be allotted three minutes to make comments. The individual will be notified when the three minutes have expired.
5. The public comment agenda item will be limited to a total of thirty minutes, regardless of how many individuals have submitted speaker cards.
6. Individuals will be called on to present public comments in the order that speaker cards were submitted.
7. All comments must:
 - a. Address the agenda item identified on the speaker card.
 - b. Be pertinent to the [city/park district].
 - c. Be directed to the board as a whole.
8. Comments may not:
 - a. Be defamatory, abusive, harassing, or unlawful.
 - b. Include information that is exempt or confidential under North Dakota open records law.
 - c. Interfere with the orderly conduct of the meeting.
9. Individuals will not have access to the [city/park district]'s audio/visual technology.
10. Individuals may not yield their allotted time to another individual.
11. Individuals unable or unwilling to speak in person may submit written comments to the [city auditor/park clerk] prior to the meeting. If received twenty-four hours before

the meeting, the comments will be distributed to the board members before the meeting. Comments submitted less than twenty-four hours before the meeting will be distributed after the meeting. Any written comments submitted must identify the agenda item from the current meeting agenda or the previous meeting agenda that is being addressed and include the individual's name and address.

Speaker Card

Name (First and Last): _____

Address: _____

Agenda Item: _____

Speaker Card

Name (First and Last): _____

Address: _____

Agenda Item: _____

Speaker Card

Name (First and Last): _____

Address: _____

Agenda Item: _____

Speaker Card

Name (First and Last): _____

Address: _____

Agenda Item: _____

Speaker Card

Name (First and Last): _____

Address: _____

Agenda Item: _____

Starion Bond Services

C/O Starion Bank
333 N. 4th Street
Bismarck, ND 58501
bonds@starionbank.com

Payment Address:

Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

STATEMENT

CITY OF WILTON
PO BOX 278
WILTON ND 58579

SEPTEMBER 05, 2025
WILTONWTRSEW2006

RE: CITY OF WILTON
MCLEAN AND BURLEIGH COUNTIES, NORTH
DAKOTA \$150,000 WATER AND SEWER REVENUE
BONDS OF 2006

Interest Due	225.00
Principal Due	0.00
Fees and Expenses*	490.00
Total Due	715.00

~~DUE DATE: 15 calendar days prior to 11/01/2025.~~
~~Please send payment via check or wire.~~

Checks can be mailed to the following address:
Make checks payable to Starion Bond Services

Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

Wires can be sent via the following instructions.
Please send wires by 10am CST.

Starion Bank
ABA Number 091310767
for further credit to Starion Bond Services
Account Number 10200614

Payment of these funds were authorized in the proceedings authorized and issuing the above bonds.
*INCLUDED ON THE NEXT PAGE IS A DETAIL OF THE FEES & EXPENSES LISTED ABOVE.
If you have any questions, please email bonds@starionbank.com.

Thank you!
Starion Bond Services
Operations Team

Starion Bond Services
C/O Starion Bank
333 N. 4th Street
Bismarck, ND 58501
bonds@starionbank.com

Payment Address:
Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

WILTONWTRSEW2006
WILTON WTR SEWER 2006

CITY OF WILTON
MCLEAN AND BURLEIGH COUNTIES, NORTH
DAKOTA \$150,000 WATER AND SEWER REVENUE
PO BOX 278
WILTON ND 58579

Invoice No: 2882

Invoice Date: 09/05/2025

**Fee Detail: This is a detail of the Total Fees and Expenses from provided Statement.
Do not need to remit additional payment outside of Statement Total Due.**

**Origination Fees ONLY: This is the only invoice that is sent.
Please remit payment according to this invoice. No additional statement will be provided.**

CATEGORY	QUANTITY	RATE	AMOUNT
BALANCE CARRIED FORWARD:			\$0.00
PREVIOUS AMOUNT BILLED:		\$605.00	
AMOUNT RECEIVED:		\$605.00	

ACTIVITY FEE CHARGES			
SEMI-ANNUAL FEE - \$450			\$450.00
OTHER FEES AND EXPENSES			
WIRE FEE-\$40 FOR PRINC/\$40 FOR INT PMT			\$40.00
=====			
TOTAL DUE			\$490.00

DUE DATE: 15 calendar days prior to 11/01/2025
Origination Fees are due Net 30 from Invoice Date noted above.
Please send payment via check or wire.

Checks can be mailed to the following address:

Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

Wires can be sent via the following instructions:

Starion Bank
ABA Number 091310767
for further credit to Starion Bond Services
Account Number 10200614

Please send wires by 10am CST.

Starion Bond Services

C/O Starion Bank
333 N. 4th Street
Bismarck, ND 58501
bonds@starionbank.com

Payment Address:

Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

STATEMENT

CITY OF WILTON
PO BOX 278
WILTON ND 58579

SEPTEMBER 05, 2025
WILTONREF2014

RE: CITY OF WILTON
MCLEAN AND BURLEIGH COUNTIES, NORTH
DAKOTA \$1,225,000 REFUNDING IMPROVEMENT
BONDS OF 2014

Interest Due	2,470.00
Principal Due	0.00
Fees and Expenses*	490.00
Total Due	<u>2,960.00</u>

DUE DATE: 15 calendar days prior to 11/01/2025.
Please send payment via check or wire.

Checks can be mailed to the following address:
Make checks payable to Starion Bond Services

Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

Wires can be sent via the following instructions.
Please send wires by 10am CST.

Starion Bank
ABA Number 091310767
for further credit to Starion Bond Services
Account Number 10200614

Payment of these funds were authorized in the proceedings authorized and issuing the above bonds.
*INCLUDED ON THE NEXT PAGE IS A DETAIL OF THE FEES & EXPENSES LISTED ABOVE.
If you have any questions, please email bonds@starionbank.com.

Thank you!
Starion Bond Services
Operations Team

Starion Bond Services
C/O Starion Bank
333 N. 4th Street
Bismarck, ND 58501
bonds@starionbank.com

Payment Address:
Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

WILTONREF2014
CITY OF WILTON REF IMP 2014

CITY OF WILTON
MCLEAN AND BURLEIGH COUNTIES, NORTH
DAKOTA \$1,225,000 REFUNDING IMPROVEMENT
PO BOX 278
WILTON ND 58579

Invoice No: 2777

Invoice Date: 09/05/2025

**Fee Detail: This is a detail of the Total Fees and Expenses from provided Statement.
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Please remit payment according to this invoice. No additional statement will be provided.**

CATEGORY	QUANTITY	RATE	AMOUNT
BALANCE CARRIED FORWARD:			\$0.00
PREVIOUS AMOUNT BILLED:		\$605.00	
AMOUNT RECEIVED:		\$605.00	
ACTIVITY FEE CHARGES			
SEMI-ANNUAL FEE - \$450			\$450.00
OTHER FEES AND EXPENSES			
WIRE FEE-\$40 FOR PRINC/\$40 FOR INT PMT			\$40.00
TOTAL DUE			\$490.00

DUE DATE: 15 calendar days prior to 11/01/2025
Origination Fees are due Net 30 from Invoice Date noted above.
Please send payment via check or wire.

Checks can be mailed to the following address:

Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

Wires can be sent via the following instructions:

Starion Bank
ABA Number 091310767
for further credit to Starion Bond Services
Account Number 10200614

Please send wires by 10am CST.

Starion Bond Services
C/O Starion Bank
333 N. 4th Street
Bismarck, ND 58501
bonds@starionbank.com

Payment Address:
Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

STATEMENT

CITY OF WILTON
PO BOX 278
WILTON ND 58579

SEPTEMBER 05, 2025
WILTONREF2013

RE: CITY OF WILTON
MCLEAN AND BURLEIGH COUNTIES, NORTH
DAKOTA \$805,000 REFUNDING IMPROVEMENT
BONDS OF 2013

Interest Due	1,500.00
Principal Due	0.00
Fees and Expenses*	490.00
Total Due	<u>1,990.00</u>

~~DUE DATE: 15 calendar days prior to 11/01/2025.~~
~~Please send payment via check or wire.~~

Checks can be mailed to the following address:
Make checks payable to Starion Bond Services

Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

Wires can be sent via the following instructions.
Please send wires by 10am CST.

Starion Bank
ABA Number 091310767
for further credit to Starion Bond Services
Account Number 10200614

Payment of these funds were authorized in the proceedings authorized and issuing the above bonds.
*INCLUDED ON THE NEXT PAGE IS A DETAIL OF THE FEES & EXPENSES LISTED ABOVE.
If you have any questions, please email bonds@starionbank.com.

Thank you!
Starion Bond Services
Operations Team

Starion Bond Services
C/O Starion Bank
333 N. 4th Street
Bismarck, ND 58501
bonds@starionbank.com

Payment Address:
Starion Bond Services
333 N. 4th Street
PO Box 777
Bismarck, ND 58501

WILTONREF2013
WILTON REF IMP 2013

CITY OF WILTON
MCLEAN AND BURLEIGH COUNTIES, NORTH
DAKOTA \$805,000 REFUNDING IMPROVEMENT
PO BOX 278
WILTON ND 58579

Invoice No: 2881
Invoice Date: 09/05/2025

**Fee Detail: This is a detail of the Total Fees and Expenses from provided Statement.
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**Origination Fees ONLY: This is the only invoice that is sent.
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CATEGORY	QUANTITY	RATE	AMOUNT
BALANCE CARRIED FORWARD:			\$0.00
PREVIOUS AMOUNT BILLED:		\$705.00	
AMOUNT RECEIVED:		\$705.00	
ACTIVITY FEE CHARGES			
SEMI-ANNUAL FEE - \$450			\$450.00
OTHER FEES AND EXPENSES			
WIRE FEE-\$40 FOR PRINC/\$40 FOR INT PMT			\$40.00
TOTAL DUE			\$490.00

DUE DATE: 15 calendar days prior to 11/01/2025
Origination Fees are due Net 30 from Invoice Date noted above.
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Checks can be mailed to the following address:

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PO Box 777
Bismarck, ND 58501

Wires can be sent via the following instructions:

Starion Bank
ABA Number 091310767
for further credit to Starion Bond Services
Account Number 10200614

Please send wires by 10am CST.

Bill Summary
October 1, 2025

-99547 Verizon Wireless	Utilities	193.58
-89473 NDPERS	Retirement	2,296.39
-89472 NDPERS	Def. Comp.	185.00
55 Starion Bond Services	Bond Payment	2,960.00
1049 Starion Bond Services	Bond Payment	1,990.00
22345 Montana Dakota Utilities	Utilities	115.98
22346 NABCO	Insurance	81.52
22347 Wilton Park Board	Rev. Share	3,284.04
22348 Otter Tail Power	Utilities	826.59
22349 Dakota Fire Station	Fire Extinguisher Check	593.75
22350 Western Dakota Energy Asso.	Dues	200.00
22351 Safeguard Business Systems	Checks	288.40
22352 Starion Bond Services	Bond Payment	715.00
22353 Brady Martz & Associates	2024 Audit - Final	16,485.00
22354 Dennis Dockter	Salary	1,564.72
22355 Lori Grey	Salary	184.70
22356 Dean Larson	Salary	1,897.91
22357 Pattie Solberg	Salary	2,000.00
22357 Tru Community Bank	HSA	200.00

\$ 36,062.58
