

September 17, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on September 17, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Hedstrom and seconded by Schmit to approve the meeting minutes from September 3, 2025 as presented. All present voted aye, motion carried.

Motion made by B. Hedstrom and Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Schmit and seconded by L. Hedstrom to approve the second reading and final passage of the 20-year franchise agreement with Ottertail Power as presented. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to approve the contract with Tand Construction to replace the handicap ramp on the southeast corner of 2nd Street and Dakota Avenue. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Clausen to approve the amended Pay Application 20 for Tand Construction. The application was reduced by \$26,734.50. All present voted aye, motion carried.

Motion made by Schmit and seconded by Clausen to pull the 2 CD's that are maturing on September 18, 2025 and put the funds in the General Savings Account. All present voted aye, motion carried. The board will decide later if the funds will be put into a new CD or used to buy down the Improvement Project SRF Loan.

Motion made by Schmit and seconded by L. Hedstrom to use the Prairie Dog Funds to do a whole town meter replacement. All present voted aye, motion carried.

Motion made by B. Hedstrom and seconded by Clausen to promote Dennis Dockter to Public Works Supervisor effective November 1, 2025. All present voted aye, motion carried.

Mary Ann Welder was present on behalf of the Sacred Heart Church to request the rental fee for the Memorial Hall on October 11, 2025 be waived. The Board agreed to waive the rental fee, no motion was made.

Motion made by B. Hedstrom and seconded by Clausen to approve the Sportsmen's Bar liquor license transfer to the Memorial Hall on October 4, 2025 for a wedding reception. All present voted aye, motion carried.

The City applied for a grant to purchase a generator to power the City Shop in the event of a power outage. There is currently over a year wait for the funds if approved. **Motion made by Clausen and seconded by Schmit** to amend the application for a generator for the water tower and to request funds from Sales and Use Board to purchase a generator for the City Shop. All present voted aye, motion carried.

Motion made by Clausen and seconded by L. Hedstrom to pay bills as presented. Roll call vote. Aye: Comm. Clausen, B. Hedstrom, L. Hedstrom, Schmit and Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:43 p.m.

-99550 BCBS of ND 3,534.46	22331 Power Plan 46.10
-99549 Verizon Wireless 218.68	22332 Acme Tools 62.38
-99548 Paypal.com 942.18	22333 Sanitation Products 4,760.54
-89476 US Treasury 5,339.96	22334 C-Ram 49.99
-89475 NDPERS 185.00	22335 Lori Grey 147.76
-89474 NDPERS 26.00	22336 Dennis Dockter 1,564.72
1074 Tand Construction 247,618.33	22337 Dean Larson 1,897.91
1075 Moore Engineering 109,359.94	22338 Pattie Solberg 2,000.00
1076 Tand Construction 324,841.25	22339 Nordak North Publications 230.40
22319-22326 Void	22340 Farmers Union Oil 726.09
22327 ND One Call 48.00	22341 ND Dept of Health 27.00
22328 Advances Business Methods 88.93	22342 Bek Communications 97.30
22329 Circle Sanitation 9,670.25	22343 Farmers Union Insurance 10,706.00
22330 Deere Credit 11,113.35	22344 SCRWD 13,971.52

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.