

September 3, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on September 3, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by Clausen to approve the meeting minutes from August 20, 2025 as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by L. Hedstrom to approve the agenda as presented and to discuss new business before old business. All present voted aye, motion carried.

Jeremy Rham with Otter Tail Power was present to discuss renewing the 20-year franchise agreement. **Motion made by Clausen and seconded by B. Hedstrom** to approve the first reading of the franchise agreement as presented. All present voted aye, motion carried.

The Commission discussed cashing out 2 CD and using the funds for the Improvement Project. The matter was tabled until the next meeting.

City Engineer, AJ Tuck, was present to discuss the status of the Improvement Project. Tuck stated the handicap ramp installed was not to code and would have to be removed. **Motion made by Schmit and seconded by L. Hedstrom** to have the ramp replaced. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to approve Tand Construction Pay App 20 with a \$2300 reduction for the cement used for the handicap ramp that needs to be removed. All present voted aye, motion carried.

There is a short fall in funding for the Improvement project. **Motion made by B. Hedstrom and seconded by L. Hedstrom** to increase the SRF Loan by up to \$400,000. The City is working on finding ways to reduce the shortfall.

Motion made by Schmit and seconded by Clausen to approve the Resolution of Governing Body of Applicant as presented. All present voted aye, motion carried. The resolution is needed to increase the SRF Loan.

Due to the Auditor being on vacation, there were no checks issued since the August 20, 2025 meeting.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 8:35 p.m.

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.