

August 20, 2025
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. City Maintenance Report
7. Old Business
 - A. Improvement Project
 - a. Moore Engineering
 - b. Tand
 - B. 2026 Budget
 - C. Hall Roof – Update
 - D.
 - E.
8. New Business
 - A. Insurance Premiums
 - B. Loader Payoff
 - C. Improvement Bonds – Payments
 - D.
9. Reports
10. Bills
11. Adjournment

August 6, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on August 6, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Clausen and seconded by Schmit to approve the meeting minutes from July 16, 2025 as presented. All present voted aye, motion carried.

Motion made by Schmidt and seconded by B. Hedstrom to approve the special meeting minutes from July 31, 2025 as presented. All present voted aye, motion carried.

Motion made by Schmit and seconded by L. Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Schmit and seconded by B. Hedstrom to approve the estimate from Precision Services to re-roof the Memorial Hall for \$94,833.53 and to request the funds from the Sales and Use Tax Board. It was noted that the cost could be reduced if the City could find someone else to remove the old roof, and also by using the City landfill. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to accept the insurance claim of \$24,854.71 for interior damage to the Memorial Hall. All present voted aye, motion carried.

City Engineer, AJ Tuck, informed the Board the final walk through for the Improvement would be at 9:00 am on August 7, 2025. A list will be compiled of items that need to be completed before the project can be considered completed. Tuck also gave a funding update that shows an estimated \$330,000 of unfunded expenses for the Improvement Project.

There was considerable discussion regarding asphalt that was removed from 7th Street that was not included in the plans. Tand Construction was present and stated they did not feel they were at fault for the mistake, but went ahead and repaired and repaved the areas in question to keep the project moving to completion. Tand Construction feels they should not be liable for the cost of the additional asphalt (estimate \$60,000) for the areas in question. The City and Moore Engineering are in discussion regarding who is financially liable for the additional expense. **Motion made by Schmit and seconded by L. Hedstrom** to pay for the additional asphalt needed to replace what was removed from 7th Street in error, with the understanding that the City expects to be reimbursed for the expense. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Clausen to request \$200,000 to from the Sales and Use Board to pay down the amount owed to Tand Construction. All present voted aye, motion carried. The request will also reduce the amount of unfunded expenses for the project.

Motion made by L. Hedstrom and seconded by Schmit to approve gaming applications for the First Presbyterian Church to hold a raffle on September 6, 2025 and the American Legion Auxiliary to hold a raffle on December 15, 2025. All present voted aye, motion carried.

Motion made by Schmit and seconded by B. Hedstrom to charge 10% over the mid-contract rate increase for Circle Sanitation. All present voted aye, motion carried. The rate increase was included when the garbage contract was originally approved on May 3, 2023.

Motion made by Schmidt and seconded by L. Hedstrom to waive the rental fees for the Memorial Hall on September 29, 2025 for a multi-agency EMS training. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to appoint Commissioner Lisa Hedstrom as the Vice President of the City Commission. All present voted aye, motion carried. The current Vice president, Comm. Clausen, is planning on moving out of City limits in the next several months.

Motion made by Schmit and seconded by B. Hedstrom to remove Comm. John Clausen from all bank accounts and add Comm. Lisa Hedstrom to all bank accounts. All present voted aye, motion carried.

Motion made by Schmit and seconded by Clausen to pay bills as presented. Roll call vote. Aye: Comm. Clausen, B. Hedstrom, L. Hedstrom, Schmit and Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 8:12 p.m.

-99558 BCBS of ND 3,534.46
-99557 Verizon 218.74
-99556 Visa 435.03
-89483 NDPERS 185.00
-89482 NDPERS 2,296.39
1072 Tand Construction 69,214.61
22273 McLean County Sheriff 3,834.83
22274 Rebecca Erdmann 200.00
22275 Dakota Supply Group 485.39
22276 Farmers Union Oil 1,391.38
22277 Montana Dakota Utilities 118.99

22278 Ottertail Power 2,641.18
22279 SCRWD 12,670.40
22280 Bek Communications 99.57
22281 ND Dept of Health 27.00
22282 Brady Martz and Associates 15,750.00
22283 ND Rural Water 270.00
22284 Dennis Dockter 1,564.72
22285 Lori Grey 212.40
22286 Dean Larson 1,897.91
22287 Pattie Solberg 2,000.00
22288 Tru Community Bank 100.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.



NORTH DAKOTA
State Fire and Tornado Fund
Administered by the North Dakota Insurance Reserve Fund

Building Property Review

Rate per \$100 0.086685

City of Wilton FT - 1861

Policy Review done on: 8/1/2025

Property Name	Current BP Limit	BP Valuation	Suggested BP Limit	Current Premium	New Premium	Change in Premium
CITY OFFICE/MAINTENANCE	416,300.00	RC	\$890,600.00	\$ 360.87	\$ 772.02	\$ 411.15
HISTORICAL DEPOT MUSEUM	304,400.00	RC	\$837,500.00	\$ 263.87	\$ 725.99	\$ 462.12
MEMORIAL HALL	959,000.00	RC	\$1,296,700.00	\$ 831.31	\$ 1,124.04	\$ 292.74
STORAGE BUILDING	7,053.00	ACV	\$12,600.00	\$ 6.11	\$ 10.92	\$ 4.81
S PARK RESTROOM/STORAGE	33,700.00	RC	\$56,600.00	\$ 29.21	\$ 49.06	\$ 19.85
N PARK SHELTER	9,900.00	RC	\$22,700.00	\$ 8.58	\$ 19.68	\$ 11.10
S PARK SHELTER	17,200.00	RC	\$37,900.00	\$ 14.91	\$ 32.85	\$ 17.94
PARK STORAGE/MAINTENANCE BUILDING	51,400.00	RC	\$53,500.00	\$ 44.56	\$ 46.38	\$ 1.82
LANDFILL OFFICE	5,800.00	RC	\$4,500.00	\$ 5.03	\$ 3.90	\$ (1.13)
GENERATOR STORAGE BUILDING	8,800.00	RC	\$10,100.00	\$ 7.63	\$ 8.76	\$ 1.13
CONCESSION/RESTROOM	40,700.00	RC	\$92,300.00	\$ 35.28	\$ 80.01	\$ 44.73
STORAGE/CONCESSIONS	42,900.00	RC	\$59,200.00	\$ 37.19	\$ 51.32	\$ 14.13
2 DUGOUTS @ EAST BASEBALL FIELD	10,400.00	RC	\$13,900.00	\$ 9.02	\$ 12.05	\$ 3.03
2 DUGOUTS @ WEST BASEBALL FIELD	9,360.00	RC	\$12,500.00	\$ 8.11	\$ 10.84	\$ 2.72
STORAGE BUILDING @ LAGOON	156,000.00	RC	\$157,700.00	\$ 135.23	\$ 136.70	\$ 1.47
CROWS NEST	11,700.00	RC	\$17,200.00	\$ 10.14	\$ 14.91	\$ 4.77
				\$ 1,807.05	\$ 3,099.42	\$ 1,292.38

wiltonnd@bektel.com

From: Muriz Hodzic <HodzicMuriz@JohnDeere.com>
Sent: Monday, August 18, 2025 11:09 AM
To: WILTONND@BEKTEL.COM
Subject: CITY OF WILTON 1DW624PAVNLZ16401

Patty,
Per our phone conversation, the payoff on the wheel loader is \$16,131.89 good through 09/18/2025
Let me know if you have any questions.

Thank you,

Muriz Hodzic
(he/him/his)
Matured Lease Sales Manager

John Deere Financial
6400 NW 86th Street
Johnston, IA 50131-6600
Phone: 800.488.8732 or 515-267-3561
Fax: 800.438.8731

Confidentiality: This message, including attachments, may be confidential. If you believe the message was sent to you in error, do not read the contents and please reply to the sender that you have received the message in error. If you are not the intended recipient, retention, dissemination, distribution, or copying of this communication is strictly prohibited. Thank you.

Company Use



State Revolving Fund (SRF) Invoice

BND is providing the billing services for the PFA/DEQ SRF loans.
Any questions can be directed to:
PFA at 701.328.7100

PAYMENT DATE	09/01/2025
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ACH DEBITS ARE INITIATED TWO (2) BUSINESS DAYS BEFORE PAYMENT DATE

CITY OF WILTON
ATTN: CITY AUDITOR
PO BOX 278
WILTON ND 58579

Name of Issue	CITY OF WILTON WATER AND SEWER REVENUE BOND SERIES 2022A & 24A	WILTWTR22A
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INTEREST DUE	10,575.00
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PRINCIPAL DUE	36,000.00
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TOTAL PRINCIPAL AND INTEREST DUE 46,575.00

FEES DUE	SRF PROGRAM ADMINISTRATION FEE 3,525.00
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TOTAL FEES DUE 3,525.00

TOTAL DUE WILL BE PAID BY ACH 50,100.00

Please Return to BND if Account Information has Changed	
Name of Customer Financial Institution:	
ABA Routing Number:	
Account Number:	
Type of Account (Checking or Savings):	
Signature:	Date:



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CITY OF WILTON
ATTN: CITY AUDITOR
PO BOX 278
WILTON ND 58579

Name of Issue	CITY OF WILTON WATER AND SEWER REVENUE BOND SERIES 2022B & 2024B	WILTWTR22B
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INTEREST DUE	14,775.38
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PRINCIPAL DUE	56,000.00
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TOTAL PRINCIPAL AND INTEREST DUE 70,775.38

FEES DUE	SRF PROGRAM ADMINISTRATION FEE 4,925.13
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TOTAL FEES DUE 4,925.13

TOTAL DUE WILL BE PAID BY ACH 75,700.51

Please Return to BND if Account Information has Changed	
Name of Customer Financial Institution:	
ABA Routing Number:	
Account Number:	
Type of Account (Checking or Savings):	
Signature:	Date: