

July 2, 2025
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. City Maintenance Report
7. Old Business
 - A. Moore Engineering
 - B. Drive Arounds
 - C. Hall Roof – Update
 - D. 2026 Budget
 - E. Gaming Permit
 - a. Dollar for Scholars
8. New Business
 - A. Paving - Louise Ave.
 - B.
9. Reports
10. Bills
11. Adjournment

June 18, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on June 18, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and Pres. LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by L. Hedstrom to approve the meeting minutes from June 4, 2025 as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to approve the special meeting minutes from June 11, 2025 as presented. All present voted aye, motion carried.

Motion made by L Hedstrom and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Comm. Schmit reported that he was still working on finding a contractor to redo the Memorial Hall roof and Pres. Domonoske-Keller gave an update on the status of the insurance claim.

General discussion was held about the 2026 budget.

George Stewart recently purchased the Wilton Trailer Park and was present to discuss his plans for improvements.

Motion made by B. Hedstrom and seconded by Schmit to approve Sportsmen's Bar and Grill liquor license transfer to 41 Dakota Avenue on June 21, 2025 for the Wild in Wilton street dance and to the Wilton Memorial Hall on June 28, 2025 for the Falkenstein family party. All present voted aye, motion carried.

Motion made Clausen and seconded by L. Hedstrom to approve the Wilton Softball Teams gaming application to hold a raffle on June 21, 2025 as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by L. Hedstrom to approve the Dollars for Scholar gaming application to conduct bingo, raffle and Poker. **Motion made by L. Hedstrom and seconded by Schmit** to rescind previous motion due to an error on the application. All present voted aye, motion carried. The permit will be sent back to Dollar for Scholars for correction.

Motion made by Clausen and seconded by L. Hedstrom to pay bills as presented. Roll call vote. Aye: Comm. Clausen, B. Hedstrom, L. Hedstrom, Schmit and Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 8:20 p.m.

-99562 Visa 1,403.53	22226 ND Dept of Health 311.70
-99561 Verizon Wireless 218.74	22227 Justus Bradford 222.10
-99560 BCBS of ND 3,534.46	22228 Dean Larson 1,897.91
-89493 NDPERS 185.00	22229 Jonah Miller 734.48
-89492 NDPERS 26.00	22230 Landyn Miller 645.24
22217 Nordak North Publications 125.00	22231 Stella Rust 187.93
22218 ND One Call 45.85	22232 Pattie Solberg 2,000.00
22219 Bek Communications 107.86	22233 Dennis Dockter 1,564.72
22220 Circle Sanitation 9,156.50	22234 Jonah Miller 737.88
22221 ND Dept of Health 27.00	22235 Tessa Miller 439.76
22222 Farmers Union Oil 850.93	22236 Colton Schuh 778.00
22223 Advanced Business Methods 140.20	22237 Farmers Union Insurance 50.00
22224 SCRWD 13,569.20	22238 NABCO 81.52
22225 Montana Dakota Utilities 210.84	22239 Otter Tail Power 2,667.45

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☒ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☒ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Wilton Dollars for Scholars		Dates of Activity (Does not include dates for the sales of tickets) See list attached	
Organization or Group Contact Person Jess Oswald	E-mail jessboswald@gmail.com	Telephone Number (701) 426-6187	
Business Address PO Box 392	City Wilton	State ND	ZIP Code 58579
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

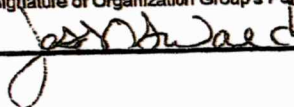
Site Name Wilton Public School		County McLean	
Site Physical Address 504 Dakota Ave	City Wilton	State ND	ZIP Code 58579
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) See attached list			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Bingo	Half the money collected for the night	2000
50/50	1/2 the money collected for the night	2000
Sportspool	2 weekly \$50 winners, two \$250 Superbowl winners	1350
Total (limit \$40,000 per year)		\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Wilton Graduate College Scholarships	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Jess Oswald	Telephone Number (701) 426-6187	E-mail Address jessboswald@gmail.com
Signature of Organization Group's Permit Organizer 	Title President	Date 6/18/25

Gaming Dates for Wilton Dollars for Scholars for 2025-2026 School Year

Boys and Girls Basketball Varsity Home Game Dates for Bingo:

12/5/25
12/15/25
12/19/25
1/15/26
1/24/26
2/7/26

Boys and Girls Basketball Varsity Home Game Dates for 50/50:

12/9/25
12/15/25
12/22/25
1/5/26
1/13/26
1/17/26
1/24/26
2/2/26
2/5/26
2/19/26

Monday Night Football Dates for Sportspool Drawings: (we start selling these 8/13/24 at back to school night). Two \$50 winners each week.

9/8/25
9/15/25
9/22/25
9/29/25
10/6/25
10/13/25
10/20/25
10/27/25
11/3/25
11/10/25
11/17/25
11/24/25
12/1/25
12/8/25
12/15/25
12/22/25
12/29/25

Sportspool Drawing for Super Bowl with two \$250 winners

2/8/26

This is the estimate for the blacktop on Louise Ave
Wilton Mobile Home Park ESTIMATE



Material only - No charge for Labor

Prepared For

City Of Wilton
121 Dakota Ave
Wilton, Nd 58579

Capital Asphalt

547 S 7th St, #189
Bismarck, ND 58504
Phone: (701) 516-7509
Email: capital.asphalt.nd@gmail.com

Estimate # 99

Date 06/25/2025

Description

Total

Material Cost	\$12,322.00
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Purchase material to pave approximately 5000sqft of road on Louise Ave between First St and
Lukens Dr
122 tons of asphalt
32 ton of base material
Hauling

Subtotal	\$12,322.00
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Total	\$12,322.00
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Capital Asphalt is not responsible for damages caused by snow removal.

By signing this document, the customer agrees to the services and conditions outlined in this document.

Capital Asphalt

City Of Wilton

Bill Summary
July 1, 2025

-89491 NDPERS	Def. Comp.	185.00
-89490 NDPERS	Retirement	2,296.39
22240 Dennis Dockter	Salary	1,564.72
22241 Lori Grey	Salary	147.76
22242 Dean Larson	Salary	1,897.91
22243 Pattie Solberg	Salary	2,000.00
22244 Tru Community Bank	HSA	100.00
		\$ 8,191.78