

June 4, 2025
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. City Maintenance Report
7. Old Business
 - A. Drive Arounds
 - B. Hall Roof – Update
 - C. Ordinance for Slide-outs, 2nd Reading
 - D.
 - E.
8. New Business
 - A. Beehler
 - a. Moving Permit
 - b. Building Permit
 - B. Wild in Wilton - Noise Variance
 - C.
 - D.
9. Reports
10. Bills
11. Adjournment

May 21, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on May 21, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and Pres. LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by L. Hedstrom to approve the meeting minutes from May 7, 2025 as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by B. Hedstrom to approve the Board of Equalization meeting minutes from May 7, 2025 as presented. All present voted aye, motion carried.

Motion made by Schmit and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to approve Change Order 8 for the Improvement Project as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by L. Hedstrom to approve the pay application 18 for Tand Construction as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to approve the amended 2025 Police Contract as presented. All present voted aye, motion carried. The contract hours will be reduced from 10.89 hours per day to 7 hours.

Motion made by Clausen and seconded by B. Hedstrom to approve 2026 Police Contract as presented. All present voted aye, motion carried.

Municipal Judge Jamie Schurhamer was present to discuss eliminating the Municipal Judge position. The Board was in agreement with Schurhamer and will request a contract from the McLean County Courts to handle all citations and hearing requests.

Motion made by Clausen and seconded by B. Hedstrom to approve the first reading of Ordinance 9.1412 Recreational Vehicles and Trailers – Slide-Outs as presented. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to approve the contract for Collection of City Sales, Use and Gross Receipts Taxes as presented by the Office of State Tax Commissioner. All present voted aye, motion carried.

Motion made by Schmit and seconded by B. Hedstrom to pay bills as presented. Roll call vote.
Aye: Comm. Clausen, B Hedstrom, L. Hedstrom, Schmit and Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 8:08 p.m.

-99564 Verizon Wireless 218.74
-99563 BCBS of ND 3,534.46
-89500 NDPERS 26.00
-89499 NDPERS 185.00
22186 Nordak North Publications 193.42
22187 Farmers Union Oil 1,285.61
22188 ND One Call 40.05
22189 SCRWD 14,386.68
22190 Bek Communications 96.21
22191 Circle Sanitation 9,095.50
22192 ND Dept of Health 27.00
22193 Power Plan 128.71
22194 ND Dept of Health – Chemistry 183.52
22195 Dennis Dockter 1,564.72
22196 Dean Larson 1,756.79
22197 Pattie Solberg 2,000.00
22198 Blanca Delacruz 150.00
22199 Wilton PTO 150.00
22200 Pheasants Forever 150.00
22201 Montana Dakota 329.19
22202 NABCO 81.52
22203 Ottertail Power 2,635.30
22204 PS Garage Doors 5,985.78
22205 United Printers 315.10
22206 Office Depot 290.15
22207 Power Plan 241.61
22208 Arrow Service Team 2,838.47

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

9.1412 – Recreational Vehicles and Trailers – Slide-outs

It is strictly prohibited to have any camper, motor home, ice/fish house or stock trailer to have slide-outs extending out into any part of a city street, avenue or alley.

No trailer over 8 feet 6 inches wide can be parked on any part of a city street, avenue or alley.

Fines:

First Offense: \$50.00

Second Offense: \$100.00

Third Offense: Mandatory Court Appearance with fines of not less than One Hundred Twenty-five and No/100 Dollars (\$125.00), nor more than Five Hundred and No/100 Dollars (\$500.00)

This ordinance shall take effect and shall be in force from and after its final passage and approval and publication of its title and penalty clause.

First Reading: May 21, 2025

Second Reading:

Final Passage:

Publication:

Fee \$ \$200

No. _____

APPLICATION FOR BUILDING AND MOVING PERMIT

City of Wilton, North Dakota

Application Date 5-30-25

Date Approved or Rejected 2-6-25

Name of Owner Amy & Dennis Beehler Phone #: Amy 701-400-1938
Dennis 701-400-4330

Physical Location 1462 17F Street NW ^{Wilton, ND} *Zoned: RK

*Legal Description Lot 4 Blk1 Western Edge

*Parcel Number 01-4230-00004-000

General Contractor Anderson Homes Phone #: 218 837-5177

Address 310 4th St SW PO Box 229 Sebeka, MN 56477

Permit for New Construction: ☒ Moving Permit: ☒

Type of New Construction or Building to be Moved: Manufactured Home

Building to be Moved From Minnesota To 1462 17F St NW Wilton

Variance Requested: Yes ☐ No ☒ (If yes applicant must meet with the Zoning Board and City Commission and pay a \$275.00 fee)

Will Curb be Cut: Yes ☐ No ☒ Corner Lot: Yes ☐ No ☒

New Construction Siding Type & Color Vinyl Gray, Dark Gray

Existing Buildings Siding Type & Color Gray & Dark Gray

Roof Style and Material: Asphalt Shingles

If constructing a deck or fence please fill out the Application for Bulding a Deck or Fence also. Only one fee will be charged.

Additional information for garages, sheds, outbuilding, etc.:

Flooring Type: Cement Electricity: Yes ☒ No ☐ Plumbing: Yes ☐ No ☒

Insulated: Yes ☒ No ☐ Heated: Yes ☒ No ☐ Interior Finished Area: 32x32

Sidewall Height: 10 ft Overall Height _____

Intended Use: Garage

Estimated Cost of Construction (exclusive of land) \$ 318,000

*Sq. Ft. of Lot 16 acres *% of Lot Used After Construction _____

*Information can be obtained at the Auditors Office

Include a Detailed Diagram on Back or Attach Blue Prints.

Diagram

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with, whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. I further apply for a Building Permit and acknowledge that the information above is complete and accurate and this application is not a permit and all work will be performed will be in accordance with the conditions of the permit, the approved plans and specifications, and the North Dakota State Building Code. I will also allow work to remain accessible and exposed for inspection purposes.

Applicant Signature _____ Date _____

Approved _____ Title _____

Rejected _____ Attest _____

Reason: _____

67'-0"

27'-6"

ENT. CTR.

BEDROOM 1
14'-8"x13'-0"

BATH 1

LIN

OPT. V/S

KITCHEN
16'-5"x13'-0"

ISLAND

DINING ROOM
9'-6"x13'-0"

LIVING ROOM
27'-8"x13'-0"

BEDROOM 2
10'-8"x13'-0"

BEDROOM 3
10'-2"x13'-0"

PAN

PAN

UTILITY
10'-11"x13'-0"

W/H

OPT. DEEP SINK

FURN

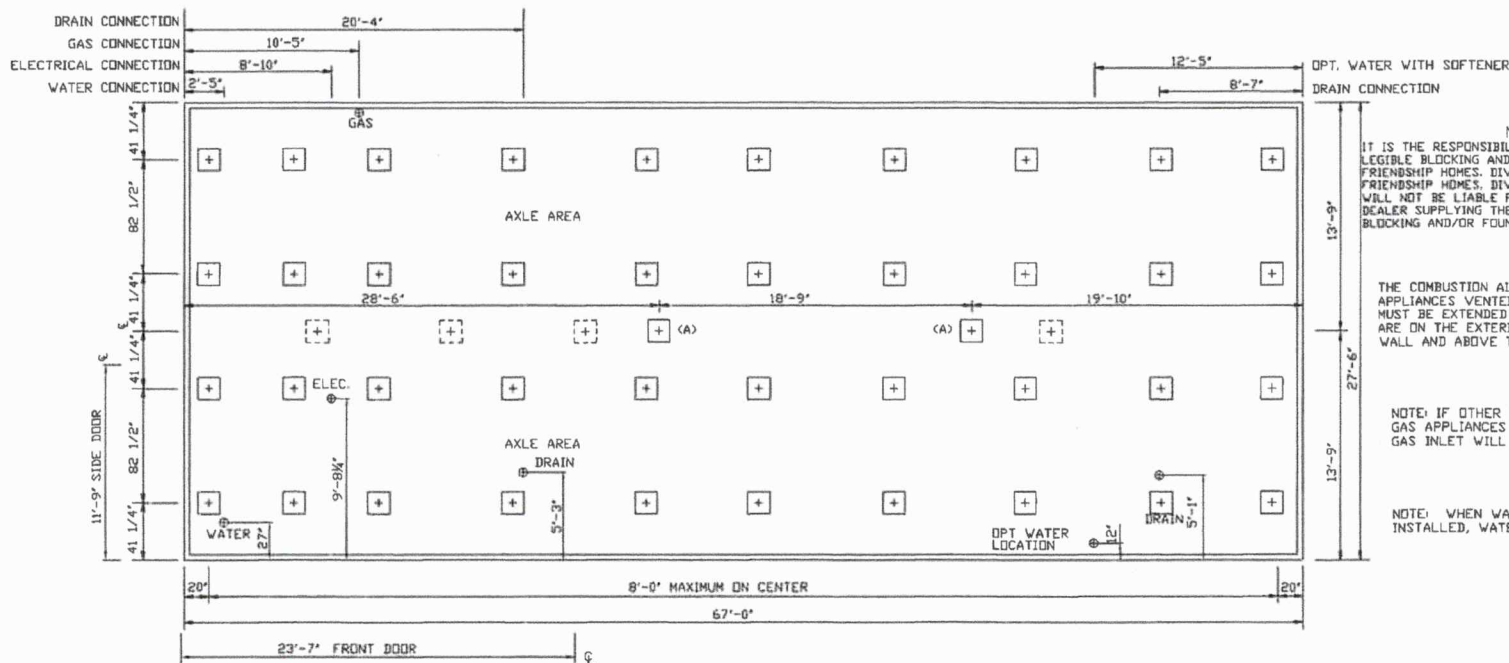
LIN

BATH 2

G.C.

SCALE	1/4"=1'-0"	DATE	7/26/19	DRAWN BY	JMD
				DRAWING NUMBER	
				185029	

TECHNICAL DRAWING
BY FRIENDSHIP HOMES INC.
COMPUTER AIDED SYSTEM



NOTICE
IT IS THE RESPONSIBILITY OF THE DEALER TO OBTAIN LEGIBLE BLOCKING AND/OR FOUNDATION PRINTS FROM FRIENDSHIP HOMES, DIVISION OF FAIRMONT HOMES, INC. FRIENDSHIP HOMES, DIVISION OF FAIRMONT HOMES, INC. WILL NOT BE LIABLE FOR DAMAGES ARISING FROM THE DEALER SUPPLYING THE CONTRACTOR WITH TELEFAXED BLOCKING AND/OR FOUNDATION PRINTS.

THE COMBUSTION AIR INLETS FOR FUEL BURNING APPLIANCES VENTED THROUGH THE FLOOR MUST BE EXTENDED SO THAT THEIR INLETS ARE ON THE EXTERIOR SIDE OF THE FOUNDATION WALL AND ABOVE THE GROUND SNOW LEVEL.

NOTE: IF OTHER THAN THE STANDARD GAS APPLIANCES ARE ORDERED, THE GAS INLET WILL CHANGE.

NOTE: WHEN WATER SOFTENER IS INSTALLED, WATER INLET WILL CHANGE.

NOTICE

IT IS THE RESPONSIBILITY OF THE DEALER AND/OR INSTALLER TO CERTIFY THAT ANY BLOCKING OR FOUNDATION PRINTS, OR ANY OTHER DIAGRAMS SUPPLIED TO A CONTRACTOR FOR SITE WORK, CORRELATE WITH THE UNIT ORDERED. THE MANUFACTURER WILL NOT BE LIABLE FOR DAMAGES ARISING FROM FAILURE OF THE DEALER AND/OR INSTALLER TO MAKE CERTAIN THAT THE CONTRACTOR HAS THE CORRECT DIAGRAMS, REGARDLESS OF WHAT WAS SUPPLIED BY THE MANUFACTURER. MANUFACTURER ASSUMES NO RESPONSIBILITY FOR THE DESIGN OF THE FOUNDATION EXCEPT FOR THE METHOD OF SUPPORT AS SHOWN ON THIS DRAWING.

MANUFACTURED HOME BLOCKING

NOTE:

1. BLOCKING SPACING IS NOT TO EXCEED 8'-0"
2. ALL PLUMBING CROSSEOVERS (GAS, WATER, SEWER, etc.) ARE DEALER AND/OR INSTALLERS RESPONSIBILITY.
3. ENOUGH CONCRETE BLOCKS AND HARDWOOD SHIMS TO MEET MINIMUM BLOCKING SPECIFICATIONS MUST BE SUPPLIED. THIS IS NOT THE MANUFACTURER'S RESPONSIBILITY.

[+] = PIER LOCATION

[+] = BLOCKING AT THE CENTERLINE UNDER MARRIAGE WALLS IS NOT TO EXCEED 8'-0" IN A 40# ROOF LOAD ZONE

NOTE: THE HOME DESIGNED FOR THIS SUPPORT SYSTEM IS BUILT WITH 10" LONGITUDINAL I-BEAMS

CENTERLINE COLUMN LOADS				
SUPPORT LOCATION	DESIGN ROOF LOADINGS (SEE STRUCTURAL DESIGN BASIS CERTIFICATE IN THE HOME)			
	20 PSF	30 PSF	40 PSF	60 PSF
(A)	5000	6500	8500	11500
REFER TO CHART No. 7 IN THE INSTALLATION MANUAL FOR FOOTING SIZES BASED ON COLUMN LOAD				

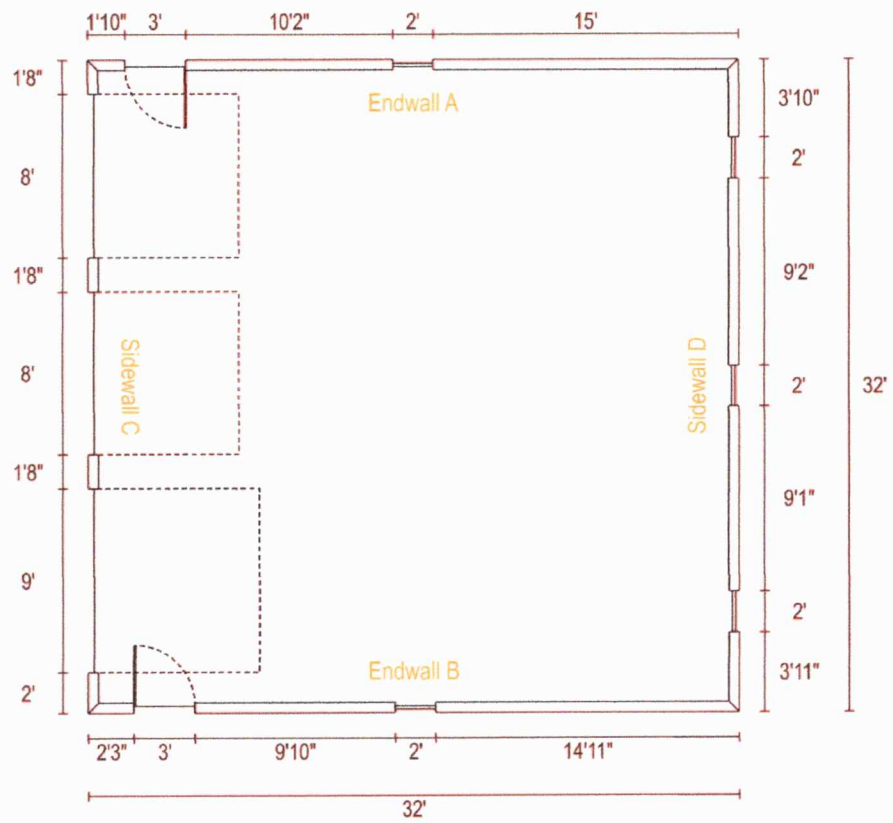
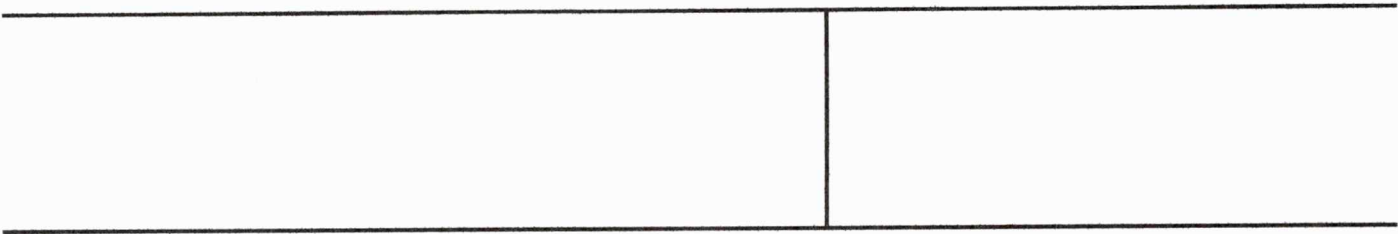
SYSTEM AND GENERAL CONSTRUCTION SUBJECT TO FLOOR PLAN MODIFICATIONS AND PRODUCT SUBSTITUTES ISSUED SINCE DATE OF PRINTS
SOME OPTIONAL ITEMS ARE SHOWN AND PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

FRIENDSHIP HOMES INC.
815 BUDD RD. MONTEVIDEO, MN 56265

BLOCKING
PLAN

REVISION	DATE	REVISION	DATE
MOVE WATER INLET	12/7/21		
DRAWN BY JMB	DATE 8/20/20		

A-8
185029



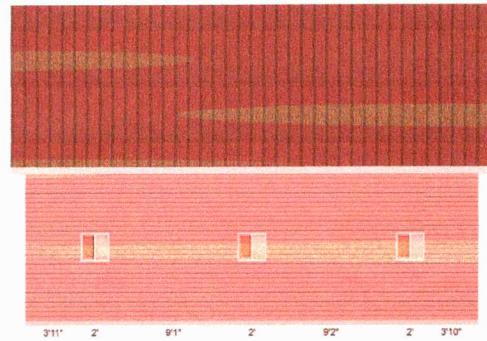
Wall Configurations

*Some items like wainscot, gutter, gable accents, are not displayed if selected.



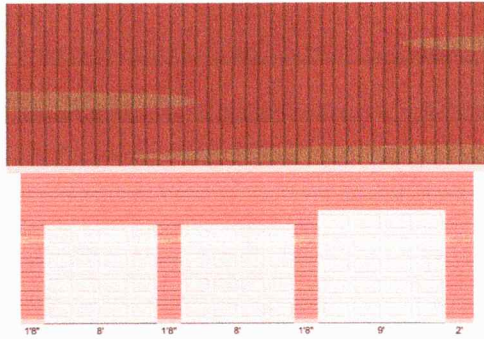
ENDWALL B

Mastercraft® 36W x 80H Primed Steel 6-Panel
24"W x 24"H Performax™ Slider Window with Nailing Flange



SIDEWALL D

24"W x 24"H Performax™ Slider Window with Nailing Flange
24"W x 24"H Performax™ Slider Window with Nailing Flange
24"W x 24"H Performax™ Slider Window with Nailing Flange



SIDEWALL C

8x7 White Raised Panel EZ Set Torsion Spring (R-Value 18.4)
(WindCode)

8x7 White Raised Panel EZ Set Torsion Spring (R-Value 18.4)
(WindCode)

9x8 White Raised Panel EZ Set Torsion Spring (R-Value 6.5) (WindCode)



ENDWALL A

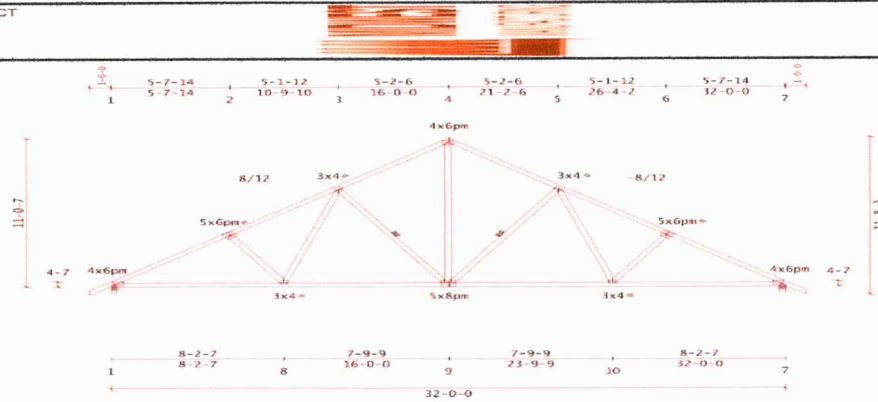
Mastercraft® 36W x 80H Primed Steel 6-Panel
24"W x 24"H Performax™ Slider Window with Nailing Flange

Project Name: QTREC0875216

Qty: 20

Truss: T1

Customer: NEW PROJECT

SID: QTREC087
TID: QTREC087
Date: 10/19/24
Page: 1 of 1

Truss Weight = 147.8 lb

Code/Design: IRC-2021/TB1-2018
SFP Live Dead Sur Factors
IC 35.0 3.0 Live Wind Snow
BC 0.0 10.0 1.15 1.60 1.15
Total: 52.0 F15 1.15 1.60 1.15
Spacing: 2'-00-00 o.c. Piles: 3
Repetitive Member Increased Yes
Green Lubricant No Not Service No
Fib Tolerance: 15% Creep (Kcr) = 2.0
Min Static Load: 1.0 psf

-----Roof Load Specs-----
ASCE 7-16 Ground Snow (g) = 50.0 psf
Risk Cat: I: Terrain Cat: B
roof Exposure: Fully Exposed
Thermal Condition: Cold
Ventilated: 1:1
Unobstructed Slippery Roof: No
Low-Slope Minimum (Pmin): No
Unbalanced Snow Loads: Yes
Rain Saturated: No Ice Dam (CIR): Yes

-----Wind Load Specs-----
ASCE 7-16 Wind Speed (V) = 115 mph
Risk Cat: I: Exposure Cat: B
Wind Dir: L = 3.0 ft R = 0.0 ft
X-R-Ratio: 3.0 ft R = 1.0 ft
Side Enclosure: Enclosed
Wind Uplift: IC = 4.2 psf = 5.0
End Vertical: Eastward: L = Yes R = Yes
Wind Uplift Reporting: ASCE 7 MFR2
AC End Sone: 4-12 CF

-----Additional Design Checks-----
10 psf Non-Concurrent SCLL: Yes
20 psf BC Limited Stages: Yes
200 lb BC Amenable Ceiling: No
100 lb TC Maintenance Load: No
2000 lb D Safe Load: No
Unbalanced TLL: Yes

Material Summary

IC 244 SFF #2
BC 244 SFF #2
Rebs 244 SFF #2
244 SFF Stud 2x8 10x6

Reaction Summary

Reaction Summary (kips)
Jnt --X--Y--Z--React--Up--Width--Reag--Mat. P21
1 01-12 1798 0 03-08 02-13 DFL 781
2 31-10-04 1798 0 03-08 02-13 DFL 781
Max Horiz = -156 / +156 at Joint 1

Deflection Summary

Deflection Summary (inches) Location
Vert LL 1/240 1/999+0.211 8-9
Vert DL 1/90 1/999+0.221 8-9
Vert CR 1/180 1/999+0.221 8-9
Roof LL 0.7541 1 0.564 246 9
Rebs CR 1.2511 1 0.191 424 7
Chng CR 24/180 21/999+0.001 1-1
Chng CR 26/180 21/999+0.001 3-3

Member Forces Summary

Max CFI in IC PANEL 2 = 3 0.51
Max CFI in BC PANEL 8 = 9 0.73
Max CFI in Reb 8 = 4 0.31

Loads Summary

Loads Summary
This truss has been designed for the effects of an unbalanced top chord live load occurring at 16'-00-00 using a 1.00 full and 0.50 Reduced load factor.

Bracing Data Summary

Bracing Data Summary
Chords: continuous except where shown
Web Bracing = CLR
Diagonal: 3-9 5-5
Continuous Restraint Bracing Req'd
See RC01-R3 3.0

...	Web...	Web	Comp	CFI
IC CR	1	51	0	0.11
1	2	192	2593	0.46
2	3	218	2333	0.51
3	4	230	1465	0.49
4	5	230	1465	0.49
5	6	238	2333	0.51
6	7	192	2593	0.46
7	8	51	0	0.11
BC	1	8	2053	0.73
8	9	1479	0	0.73
9	10	479	0	0.73
Web	2	8	133	0.13
3	8	483	19	0.12
4	9	149	700	0.26
4	9	1266	249	0.31
5	9	149	700	0.26
5	10	489	12	0.12
6	10	133	372	0.13

Notes
Plates designed for Dg at 0.85 and Rotational Tolerance of 10.0 degrees.
Plates located at IC pitch breaks meet the prescriptive minimum size requirement to transfer unbalanced diaphragm loads across those joints.
A "psf" next to the plate size indicates that the plate has been user modified; see Plate Offsets for any special positioning requirements.
Continuous lateral Restraint (CLR) rows require diagonal bracing per D-WEBCLAMPAGE. Alternatively, see D-WEBKINPOCK.
Lumber and plating have been applied symmetrically.

Plate offsets (X, Y):

Plate offsets (X, Y):
(None offset, indicated below)
Jnt1(01-08,00-12), Jnt2(4-00-01,00-07),
Jnt4(01-02-01, Jnt6(00-02,00-07),
Jnt7(01-08,00-12), Jnt8(01-00-01)

Joint Stress Index (JSI):

Joint Stress Index (JSI):
Jnt1(0.99), Jnt1(0.99), Jnt1(0.99),
Jnt4(0.77), Jnt4(0.77), Jnt4(0.77),
Jnt7(0.99), Jnt8(0.66), Jnt8(0.76),
Jnt10(0.65)

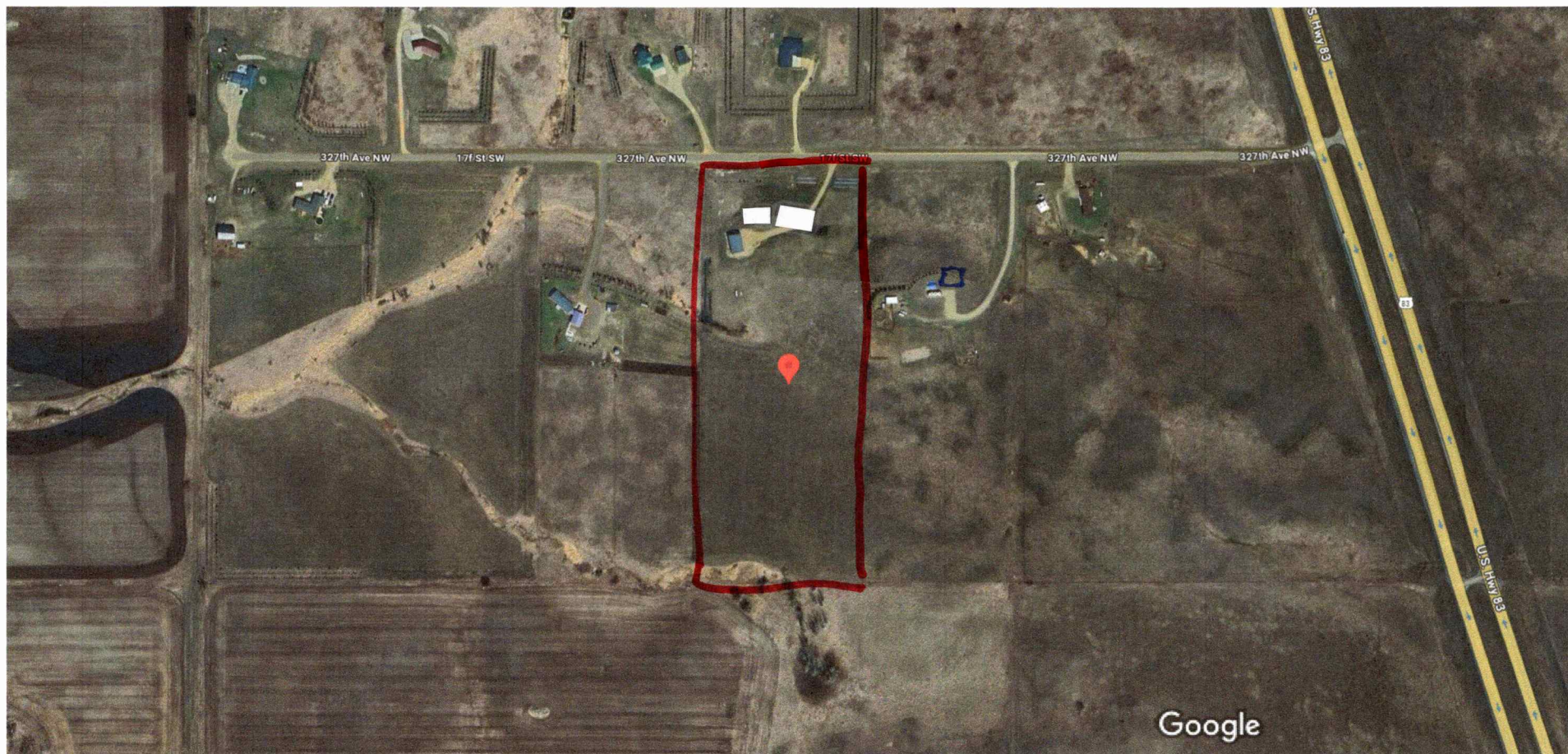
NOTICE: A copy of this design shall be furnished to the erection contractor. The design of this individual truss is based on design criteria and requirements supplied by the Truss Manufacturer and relies upon the accuracy and completeness of the information set forth by the Building Designer. A seal on this drawing indicates acceptance of professional engineering responsibility solely for the truss component design shown. See the cover page and the "Important Information & General Notes" page for additional information. All connector plates shall be manufactured by Simpson Strong-Tie Company, Inc. in accordance with ESR-2762. All connector plates are 20 gauge, unless the specified plate size is followed by a "-18" which indicates an 18 gauge plate, or "SR 18" which indicates a high-tension 18 gauge plate.



Midwest Manufacturing
5311 Kane Road
Kau Claire, WI 54603
(715) 874-5555
midwestmanufacturing.com



1462 17f St SW



Imagery ©2025 Airbus, Maxar Technologies, USDA/FPAC/GEO, Map data ©2025 200 ft

