

April 16, 2025
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. City Maintenance Report
7. Old Business
 - A. Appointment
 - B. Storage of Flammable Liquid Ordinance – 2nd Reading
 - C.
 - D.
8. New Business
 - A. American Legion Gaming Permit
 - B. Duane Johnson – Commercial Building Permit
 - C.
 - D.
9. Reports
10. Bills
11. Adjournment

April 2, 2025

Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on April 2, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, and Pres. LeeAnn Domonoske-Kellar.

Motion made by Clausen and seconded by L. Hedstrom to approve the meeting minutes from March 19, 2025 as presented. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Clausen to approve the agenda with the addition of Hall Custodian under old business. All present voted aye, motion carried.

Motion made by Clausen and seconded by B. Hedstrom to approve the Contract Amendment No. 2 as presented by Moore Engineering. All present voted aye, motion carried. The contract is for the additional engineering fees for the Improvement Project running into 2025. The additional fees will be covered by the contingency funds that have already been budgeted for.

City Engineer, AJ Tuck, updated the Commission on the plan for finishing the Improvement Project.

Comm. L. Hedstrom reported Lori Grey accepted the custodian position for the Memorial Hall.

Motion made by L. Hedstrom and seconded by B. Hedstrom to approve Autumn Bowers request to waive the rental fee for the Memorial Hall for the PTO School Dance. All present voted aye, motion carried.

Motion made by B. Hedstrom and seconded by L. Hedstrom to approve the Sportsmens Bar liquor license transfer to the Memorial Hall on April 5, 2025 for the Pheasants Forever Banquet. All present voted aye, motion carried.

Motion made by B. Hedstrom and seconded by Clausen to approve the first reading of ordinance 4.0404 – Storage of Flammable Liquids as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by L. Hedstrom to pay bills as presented. All present voted aye, motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:45 p.m.

-89512 NDEPERS 185.00

-89511 NDPERS 2,296.41

-89510 Job Service of ND 88.62
-89509 ND Office of State Tax Commission 105.30
-89508 US Treasury 3,239.52
-89507 US Treasury 3,402.25
22148 McLean County Treasurer 3,140.00
22149 Delta Waterfowl 150.00
22150 Wilton Park Board 3,748.10
22151 Advanced Business Methods 107.72
22152 Dennis Dockter 1,564.72
22153 Dean Larson 1,756.79
22154 Pattie Solberg 2,000.00
22155 Lori Grey 378.63
22156 Tru Community Bank 410.00
22157 Tru Community Bank 100.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

wiltonnd@bektel.com

From: Mike Schmit <scorchrott@live.com>
Sent: Thursday, March 20, 2025 9:30 AM
To: wiltonnd@bektel.com; berniesweldingservice@gmail.com
Subject: City commission

To whom it may concern:

I am writing this to express my interest in running for city commission again. I am aware there is an opening to be filled. I did run during the last election as a write in. I have been in Wilton since 2018, and I want to be a part of helping to solve problems, and plan for a bright future for our city. If you have any question, please contact me at any time. Hope your day is good.

Mike Schmit, MD, FACS
Wilton, ND
701-425-4983

March 25, 2025

Would be interested in serving on the commission

James Tooh

wiltonnd@bektel.com

From: Timothy Smallbeck <timothysmallbeck@gmail.com>
Sent: Tuesday, April 1, 2025 12:21 PM
To: wiltonnd@bektel.com
Subject: Open council position

I would like to let you know that i am interested in the open seat on the city council. This will serve as my official letter of interest. If there any questions I can be reached at this email or at 701-214-8554. Thank you.

Timothy Smallbeck

4.0404 Storage of Flammable Liquids

No new bulk plants or tanks for storage of flammable liquids shall be permitted within the limits of the City without the prior approval from the Wilton City Commission.

The off-loading of gasoline, diesel fuel, ethanol, ethanol blended fuel, or any other fuel, from railroad tanker cars within the city limits of the City of Wilton, North Dakota, is prohibited.

A person or entity who violates this ordinance shall be subject to a fine of \$500.00 per occurrence.

First Reading: April 2, 2025

Second Reading:

Final Passage and Publications:



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

WASHBURN AMERICAN LEGION POST #12

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

SPORTSMENS BAR

Street

21 DAKOTA AVE

City

WILTON

ZIP Code

58579

County

MCLEAN

Beginning Date(s) Authorized

JULY 1 2025

Ending Date(s) Authorized

JUNE 30 2026

Number of Twenty-One
tables, if zero, enter "0"

1

Specific location where games of chance will be conducted and played at the site (required)

ENTIRE BAR AREA LESS RESTROOMS & KITCHEN

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐

Bingo

☐

Club Special

☐

Sports Pools

☐

ELECTRONIC Quick Shot Bingo

☐

Tip Board

☐

Twenty-One

☐

Raffles

☐

Seal Board

☐

Poker

☐

ELECTRONIC 50/50 Raffle

☐

Punchboard

☐

Calcuttas

☐

Pull Tab Jar

☐

Prize Board

☐

Paddlewheel with Tickets

☐

Pull Tab Dispensing Device

☐

Prize Board Dispensing Device

☐

Paddlewheel Table

☐

ELECTRONIC Pull Tab Device

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

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Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

WASHBURN AMERICAN LEGION POST #12

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

ACE'S TAVERN

Street

100 DAKOTA AVE

City

WILTON

ZIP Code

58579

County

MCLEAN

Beginning Date(s) Authorized

JULY 1 2025

Ending Date(s) Authorized

JUNE 30 2026

Number of Twenty-One
tables, if zero, enter "0"

0

Specific location where games of chance will be conducted and played at the site (required)

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Club Special

☐

Sports Pools

☐

ELECTRONIC Quick Shot Bingo

☐

Tip Board

☐

Twenty-One

☐

Raffles

☐

Seal Board

☐

Poker

☐

ELECTRONIC 50/50 Raffle

☐

Punchboard

☐

Calcuttas

☐

Pull Tab Jar

☐

Prize Board

☐

Paddlewheel with Tickets

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Pull Tab Dispensing Device

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SFN 17996 (4-2023)

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Site License Number
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Full, Legal Name of Gaming Organization

WASHBURN AMERICAN LEGION POST #12

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

COUNTY LINE CAFE

Street

614 BURLEIGH AVE

City

WILTON

ZIP Code

58579

County

MCLEAN

Beginning Date(s) Authorized

JULY 1 2025

Ending Date(s) Authorized

JUNE 30 2026

Number of Twenty-One
tables, if zero, enter "0"

0

Specific location where games of chance will be conducted and played at the site (required)

ENTIRE BAR & RESTURANT AREA LESS RESTROOMS

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

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☐

Club Special

☐

Sports Pools

☐

ELECTRONIC Quick Shot Bingo

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Tip Board

☐

Twenty-One

☐

Raffles

☐

Seal Board

☐

Poker

☐

ELECTRONIC 50/50 Raffle

☐

Punchboard

☐

Calcuttas

☐

Pull Tab Jar

☐

Prize Board

☐

Paddlewheel with Tickets

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Pull Tab Dispensing Device

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Prize Board Dispensing Device

☐

Paddlewheel Table

☐

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Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

Fee \$ 250-

No. _____

APPLICATION FOR BUILDING AND MOVING PERMIT

City of Wilton, North Dakota

Application Date 3/27/25

Date Approved or Rejected Z: 4-7-25

Name of Owner Village Center Properties LLC Phone #: 701-255-4873

Physical Location 308 7th Street North Wilton, ND *Zoned: Commercial

*Legal Description Section 34-143N-80W

*Parcel Number 82300100005010

General Contractor Gildea Construction Phone #: 701-226-3495

Address 200 Tucson, Bismarck ND 58504 701-426-3500

Permit for New Construction: ☒ Moving Permit: ☐

Type of New Construction or Building to be Moved: Steel Building 266 x 50 ft.

Building to be Moved From _____ To _____

Variance Requested: Yes ☐ No ☐ (If yes applicant must meet with the Zoning Board and City Commission and pay a \$275.00 fee)

Will Curb be Cut: Yes ☐ No ☐ Corner Lot: Yes ☐ No ☐

New Construction Siding Type & Color Steel siding - color light tan?

Existing Buildings Siding Type & Color _____

Roof Style and Material: Sloped and Steel

If constructing a deck or fence please fill out the Application for Bulding a Deck or Fence also. Only one fee will be charged.

Additional information for garages, sheds, outbuilding, etc.:

Flooring Type: Concrete Electricity: Yes ☒ No ☐ Plumbing: Yes ☐ No ☒

Insulated: Yes ☐ No ☒ Heated: Yes ☐ No ☒ Interior Finished Area: _____

Sidewall Height: 16 ft Overall Height 16 ft

Intended Use: Cold Storage w/electricity

Estimated Cost of Construction (exclusive of land) \$ \$450,000

*Sq. Ft. of Lot 36,448 Square feet *% of Lot Used After Construction 13,300 Square feet

*Information can be obtained at the Auditors Office

Include a Detailed Diagram on Back or Attach Blue Prints.

Diagram

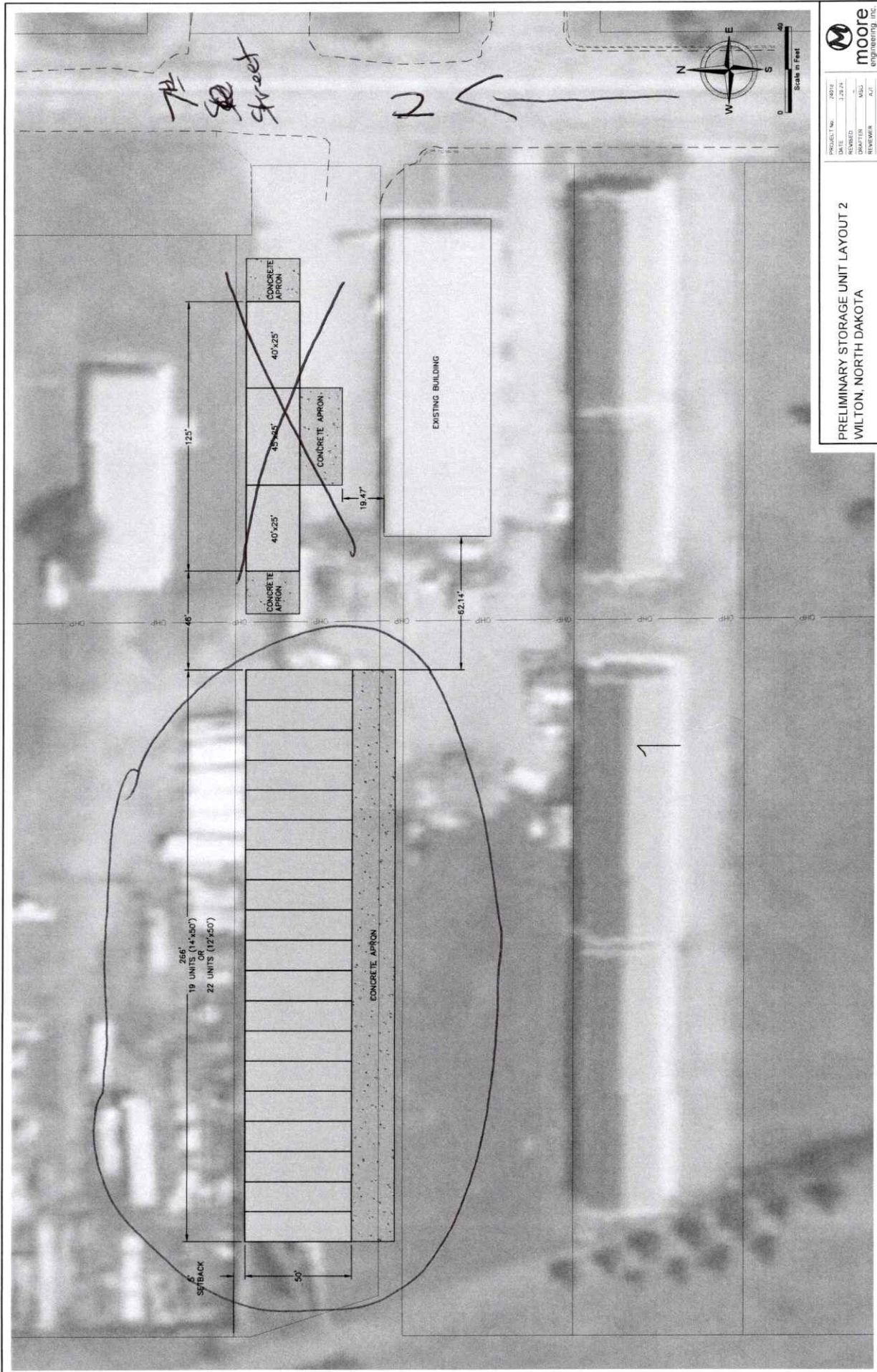
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with, whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. I further apply for a Building Permit and acknowledge that the information above is complete and accurate and this application is not a permit and all work will be performed will be in accordance with the conditions of the permit, the approved plans and specifications, and the North Dakota State Building Code. I will also allow work to remain accessible and exposed for inspection purposes.

Applicant Signature _____ Date 3/27/25

Approved _____ Title _____

Rejected _____ Attest _____

Reason: _____



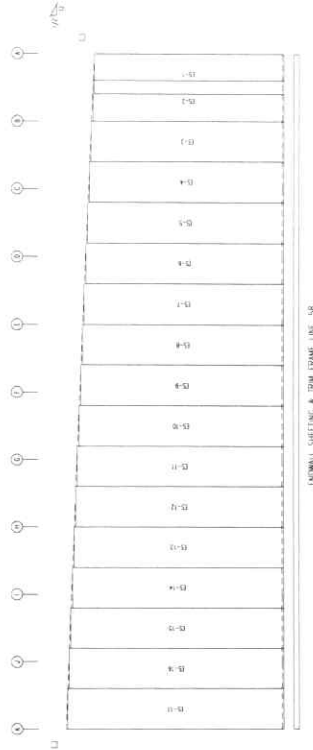
PROJECT No.	24018
DATE	2.28.24
DRAWN BY	MSD
CHECKED BY	MSD
REVIEWER	AJT



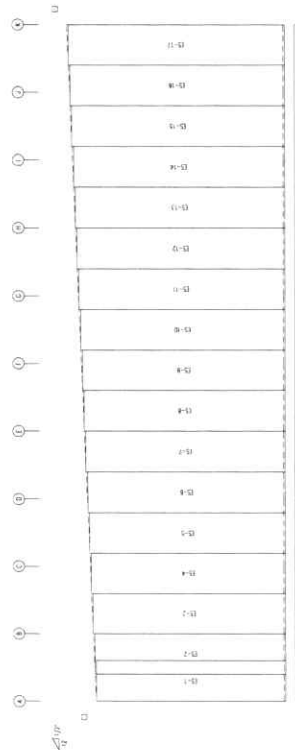
PRELIMINARY STORAGE UNIT LAYOUT 2
WILTON, NORTH DAKOTA

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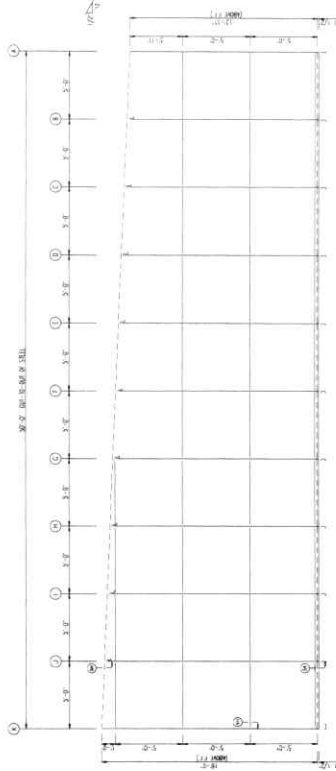
APPROVAL	DATE
	5/17/25
PRINTS ISSUED FOR	BY



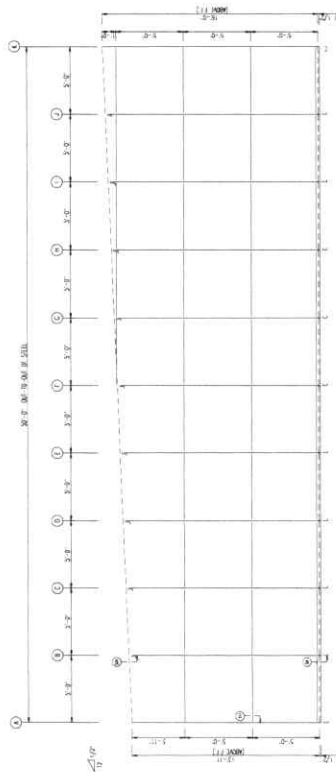
EXTERIOR WALL SHEETING & TRIM FRAMING LINE 50



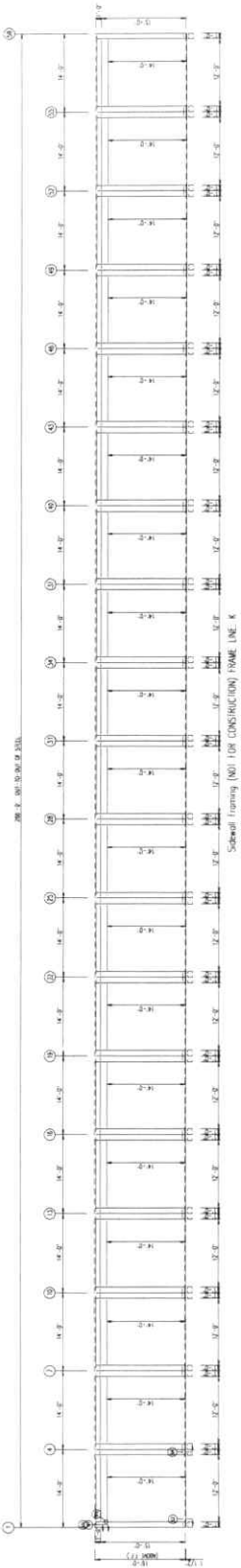
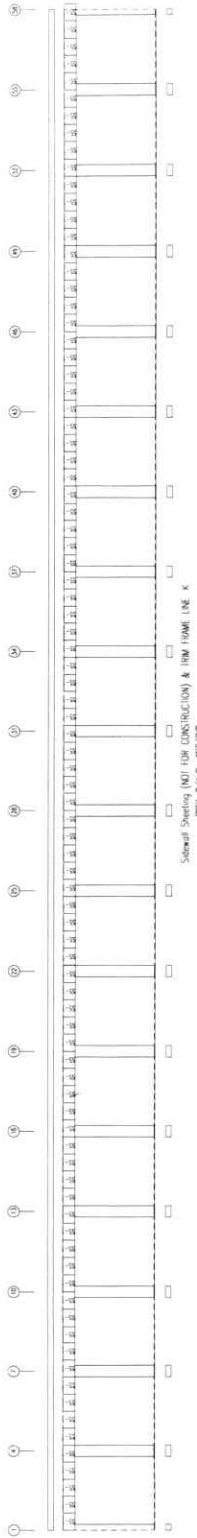
EXTERIOR WALL SHEETING & TRIM FRAMING LINE 1



EXTERIOR WALL SHEETING & TRIM FRAMING LINE 50

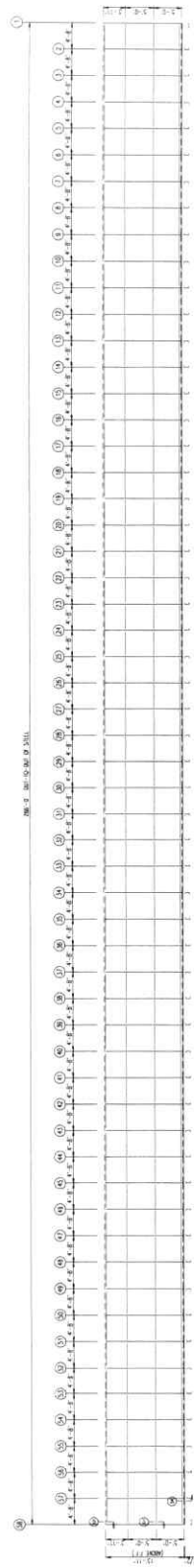


EXTERIOR WALL SHEETING & TRIM FRAMING LINE 1





Sidewall Sheeting (NOT FOR CONSTRUCTION) & IRM FRAME LINE. A



Sidewall Framing (NOT FOR CONSTRUCTION) FRAME LINE: A

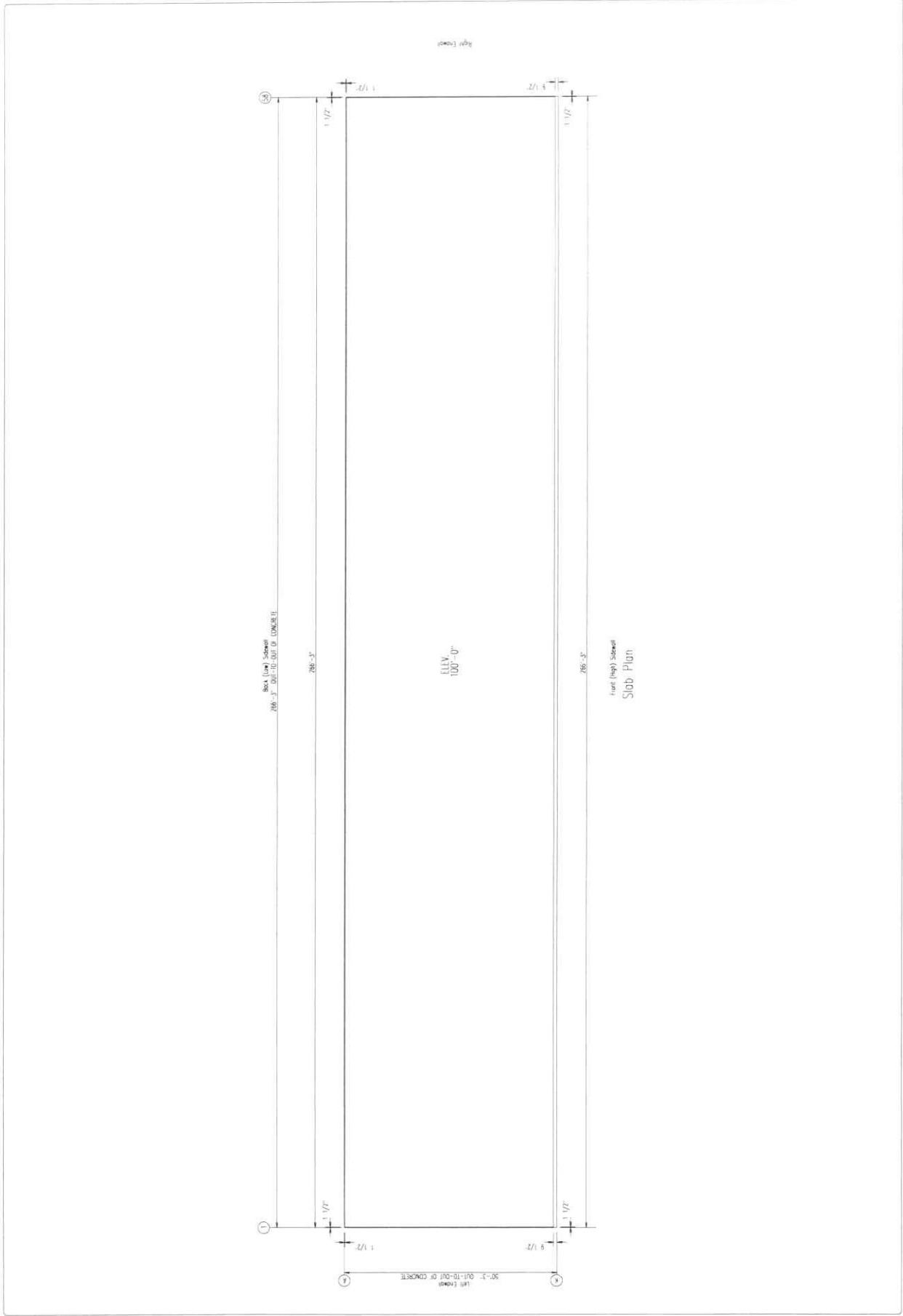
DATE	3/17/25
BY	
APPROVAL	
PRINTS ISSUED FOR	

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PROJECT: 50.0 x 266.0 x 13.9 x
LOCATION: Jason Gilced

TruSteel
BUILDINGS
7553 MACON HWY
WATKINSVILLE, GA 30677
706-310-4081

WWS #12136
Sheet
A5



TruSteel
BUILDGs
7555 MACON HWY
WATKINSVILLE, GA 30627
706-310-4081

DWG # 27139

Sheet

A6

PROJECT: 50.0 x 266.0 x 13.9 x
LOCATION:
Jason Glider

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APPROVAL	DATE
PRINTS ISSUED FOR	3/1/25
BY	

