

September 4, 2024
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. City Maintenance Report

7. Old Business
 - A.
 - B.
 - C.

8. New Business
 - A. Gaming Permit
 - a. Wilton/Wing Booster Club
 - b. Sacred Heart Church
 - c. Delta Waterfowl
 - B.
 - C.

9. Reports
10. Bills
11. Adjournment

August 21, 2024

Unofficial Minutes – Subject to the review and revision of the Wilton City Commission.

A regular meeting of the Board of City Commissioners was held on August 21, 2024, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Jim Schacher and President LeeAnn Domonoske-Kellar.

Motion made by L. Hedstrom and seconded by Schacher to approve the minutes from the August 7, 2024 meeting as presented. All present voted aye, motion carried.

Motion made by Schacher and seconded by B. Hedstrom to approve the agenda with the addition of SRF Loan Payments and Emergency Sirens under new business. All present voted aye, motion carried.

Motin made by Clausen and seconded by B. Hedstrom to approve Tand Construction pay application 14 for the 2022 Improvement Project for \$330,473.37. All present voted aye, motion carried.

Motin made by Schacher and seconded by L. Hedstrom to approve Tand Construction pay application 6 for the 2023 Improvement Project for \$504,884.75. All present voted aye, motion carried.

Motion made by Schacher and seconded by B. Hedstrom to approve the liquor license transfer for the County Line Café to the Memorial Hall on September 7, 2024 for a wedding reception. All present voted aye, motion carried.

The Commission decided to cancel the September 18, 2024. Several of the City Officials and staff will be attending the League of City Conference in Grand Forks, ND.

Motion made Clausen and seconded by Schacher to pay the Water and Sewer Revenue Bond Series 2022A for \$41,245.93 and the Water and Sewer Revenue Bond Series 2022B for \$47,365.16. All present voted aye, motion carried.

The 3 emergency sirens town need a combined estimated \$10,000 worth of repairs. **Motion made by Schacher and seconded by Clausen** to request the funds from the Sales and Use Tax Commission. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schacher to pay bills as presented. Roll call vote. Aye: Comm. Clausen, B. Hedstrom, L. Hedstrom and Pres. Domonoske-Kellar. Absent: Comm. Schacher. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:56 p.m.

-99600 BCBS of ND 2,989.44
-99599 BCBS of ND 2,989.44
-99598 Verizon Wireless 204.46
-89560 NDPERS 26.00
-89559 NDPERS 26.00
-89558 NDPERS 112.50
1057 Tand Construction 538,652.28

1057 Moore Engineering 24,414.97
21909 Nordak North Publications 435.92
21910 ND Dept of Health 25.00
21911 Farmers Union Oil 959.21
21912 NABCO 81.52
21913 Ottertail Power 2,592.93
21914 Bek Communications 7.69
21915 Circle Sanitation 8,944.00
21916 SCRWD 15,619.32
21917 Farmers Union Elevator 253.40
21918 Salhus Septic Pumping 1,200.00
21919 Montana Dakota Utilities 94.40
21920 ND One Call 51.00
21921 Office Depot 135.96
21922 Dennis Dockter 1,577.81
21923 Morgan Hedstrom 189.32
21924 Dean Larson 1,667.51
21925 Pattie Solberg 1,965.98

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

ND Chapters of Delta Waterfowl Inc

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Wilton Memorial Hall

Street

105 Dakota ave

City

Wilton

ZIP Code

58579

County

McLean

Beginning Date(s) Authorized

1/25/25

Ending Date(s) Authorized

1/25/25

Number of Twenty-One
tables, if zero, enter "0"

0

Specific location where games of chance will be conducted and played at the site (required)

Main Hall Area

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

1/25//25

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐

Bingo

☐

Club Special

☐

Sports Pools

☐

ELECTRONIC Quick Shot Bingo

☐

Tip Board

☐

Twenty-One

☒

Raffles

☐

Seal Board

☐

Poker

☐

ELECTRONIC 50/50 Raffle

☐

Punchboard

☐

Calcuttas

☐

Pull Tab Jar

☐

Prize Board

☐

Paddlewheel with Tickets

☐

Pull Tab Dispensing Device

☐

Prize Board Dispensing Device

☐

Paddlewheel Table

☐

ELECTRONIC Pull Tab Device

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group <i>Wilton Ming Booster Club</i>		Dates of Activity (Does not include dates for the sales of tickets) <i>9-20-24</i>	
Organization or Group Contact Person <i>Billie Krush</i>	E-mail <i>CLstclair@yahoo</i>	Telephone Number <i>701-220-9168</i>	
Business Address <i>504 Dakota Ave</i>	City <i>Wilton</i>	State <i>ND</i>	ZIP Code <i>58579</i>
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name <i>football field - south park</i>	County <i>Burleigh</i>		
Site Physical Address <i>231 Minnie Ave</i>	City <i>Wilton</i>	State <i>ND</i>	ZIP Code <i>58579</i>
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) <i>50/50 raffle homecoming day (9/20/24) - Selling tickets @ the football game.</i>			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
<i>50/50 raffle</i>	<i>50% cash payoff</i>	<i>? Depends on sales</i>
		<i>150⁰⁰</i>
Total (limit \$40,000 per year)		\$ <i>150⁰⁰</i>

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds <i>Booster club provides uniforms, meals, equipment for WRS athletes/programs</i>
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No
Has the organization or group received a local permit from any city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer <i>Billie Krush</i>	Telephone Number <i>701-220-9168</i>	E-mail Address <i>CLstclair@yahoo</i>
Signature of Organization Group's Permit Organizer <i>[Signature]</i>	Title <i>Booster Club President</i>	Date <i>8-15-24</i>



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☒ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Sacred Heart Catholic Church		Dates of Activity (Does not include dates for the sales of tickets) 10/6/2024	
Organization or Group Contact Person Tedi Maher	E-mail sacredht@ektel.com	Telephone Number 701-734-8131	
Business Address PO Box 128	City Wilton	State ND	ZIP Code 58579
Mailing Address (if different) sane	City	State	ZIP Code

SITE INFO

Site Name Wilton City Hall		County	
Site Physical Address 105 Dakota Avenue	City Wilton	State ND	ZIP Code 58501
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) 10/6/24 Annual Octoberfest meal : Children's games, Bingo , Chinese Auction			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Bingo	\$260 payout for Bingo prizes (from money collected to play)	260.00
Chinese Auction	various prizes donated - (value based on previous year's income)	2,000.00
Total (limit \$40,000 per year)		\$ 2,260.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Community Outreach Funding - Charitable works	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Theodora M. Maher	Telephone Number 701-734-8131	E-mail Address sacredht@bektel.com
Signature of Organization Group's Permit Organizer 	Title Business Manager	Date