

January 17, 2024
City of Wilton
Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Meeting Minutes
5. Finalize Agenda
6. City Maintenance Report
7. Old Business
 - A. Municipal Judge
 - B.
8. New Business
 - A. Sportsmen Bar – License Transfer
 - B. Pheasants – Gaming Permit
 - C. Main Street ND Proclamations
 - D. 2023 Financial Report
 - E.
 - F.
9. Reports
10. Bills
11. Adjournment

January 3, 2024

Unofficial Minutes – subject to the review and revision of the City Commission

A regular meeting of the Board of City Commissioners was held on January 3, 2024, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bill Kary, Jim Schacher and President LeeAnn Domonoske-Kellar.

Motion made by Kary and seconded by Clausen to approve the minutes from the December 20, 2023 meeting as presented. All present voted aye, motion carried.

Motion made by Schacher and seconded by Clausen to approve the agenda with the addition of Rural Facility Grant under new business. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schacher to approve the surveying proposal for platting and vacating of the frontage road from Moore Engineering. All present voted aye, motion carried. The proposal will also have to be approved by Cenex.

Motion made by Kary approve a 4% raise for all full-time employees, motion died for lack of a second.

Motion made by Clausen and seconded by Schacher to approve a 3% raise for the full-time public works employees and a 2% raise for City Auditor. Aye: Comm. Clausen, Kary and Schacher. Nay: Pres. Domonoske-Kellar. Motion carried.

Motion made by Kary and seconded by Clausen to approve raising the Commissions monthly salary to \$250.00 and the Commission Presidents salary to \$412.50. All present voted aye, motion carried.

Motion made by Kary and seconded by Schacher to turn an uncashed payroll check from 2018 into the North Dakota Unclaimed Property. All present voted aye, motion carried.

Motion made by Schacher and seconded by Kary to the Union Bank the City of Wiltons Depository of Public Funds. Aye: Comm. Kary, Schacher and Pres. Domonoske-Kellar. Abstain: Comm. Clausen. Motion carried.

General discussion was held about McLean County district court taking over the City of Wiltons municipal court cases. The board will reach out to the current municipal judge before making a decision.

General discussion was held about the Rural Facility Grant.

Motion made by Clausen and seconded by Schacher to pay bills as presented. Roll call vote. Aye: Comm. Clausen, Kary, Schacher and Pres. Domonoske-Kellar. Absent: Comm. Hedstrom. Motion carried.

With no other items for discussion, Pres. Domonoske-Kellar declared the meeting adjourned at 7:36 p.m.

-89605 NDPERS 137.50
-89604 NDPERS 2,037.70
-89603 US Treasury 3,280.22
-89602 ND Office of Sate Tax Commission 569.05
21655 Dennis Dockter 1,513.53
21656 Dean Larson 1,727.88
21657 Pattie Solberg 1,825.70
21658 Aflac 54.87
21659 Tru Community Bank 100.00
21660 Tru Community Bank 100.00
21661 Advanced Business Methods 121.28
21662 Wilton Park Board 4,109.28
21663 Dakota Supply Group 455.55
*21664 Garrett Noon 11.53
21665 Gildea Concrete 1,000.00
21666 NSC Mineral 3,772.08
21667 Morgan Hedstrom 152.38
*21668 Confederation of Clubs 150.00
**Reissued Checks*

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

**APPLICATION FOR SPECIAL PERMIT TO SELL ALCOHOLIC BEVERAGES
FOR A SPECIAL EVENT AT DESIGNATED PREMISES**

STATE OF NORTH DAKOTA

COUNTY OF MCLEAN

Karl Arnold, after first sworn to oath, answers the following questions as follows:

1. Name of Licensee: Karl Arnold
2. Name of Business: Sportsmen Bar & Grill
3. Mailing Address: Box 277
4. State Alcoholic Beverage License No.: AA-02022
5. Local License No.: #1
6. Date (s) of Special Event: January 20, 2024
7. Describe Special Event fully: Delta Waterfowl
8. Premises Wilton Memorial Hall or Memorial Hall

Dated this ____ day of _____, 20____

By: _____

Subscribed and sworn to before me this ____ day of _____, 20____

Notary Public

PERMIT

The above named licensee is hereby authorized to sell alcoholic beverages in accordance with law and ordinances at the premises and on the date(s) set forth in this application subject to such rules and regulations as have been established.

Date this ____ day of _____, 20____.

City Auditor, City of Wilton

DISPLAY CONSPICUOUSLY ON PREMISES OF SPECIAL EVENT



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group <i>Painted Woods Pheasants Forever</i>		Dates of Activity (Does not include dates for the sales of tickets) <i>3/23/24</i>	
Organization or Group Contact Person <i>Jeremy Clausen</i>	E-mail <i>jerclausen@gmail.com</i>	Telephone Number <i>400 0224</i>	
Business Address <i>723 High Park Dr N</i>	City <i>Wilton</i>	State <i>ND</i>	ZIP Code <i>58579</i>
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name <i>Wilton Memorial Hall</i>		County <i>McLean</i>	
Site Physical Address <i>105 Dakota Ave</i>	City <i>Wilton</i>	State <i>ND</i>	ZIP Code <i>58579</i>
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) <i>3/23/24 once</i>			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
	<i>Attached List</i>	
Total (limit \$40,000 per year)		\$ <i>9075</i>

Intended Uses of Gaming Proceeds

Community Support + Habitat

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Name <i>Jeremy Clausen</i>	Title <i>Vice President</i>	Telephone Number <i>701 400 0224</i>	E-mail Address <i>jerclausen@gmail.com</i>
Signature of Organization or Group's Top Official <i>[Signature]</i>		Title <i>Vice President</i>	Date <i>2/16/24</i>

2024 Pheasants Forever Banquet Raffles

6 Gun Raffle:

1. Berretta A300 12 Ga-\$850
2. Savage 116 7mm-\$675
3. Winchester SX4 12 Ga-\$775
4. Tikka T3 300 win-\$600
5. Savage 6.5 Creemoor-\$500
6. Henry .22 LR-\$500
7. \$200 scheels gift card
8. \$200 Scheels gift card
9. \$100 Scheels Gift Card
10. \$50 Scheels gift card

Myster Gun Raffle:

1. ~~Winchester SX4 12 Ga~~-\$750

Card Game:

1. Choice of \$500 prizes on a banner

Dice Game:

1. Smith and Wesson M&P M2.0 9mm-\$600
2. \$100 scheels gift card
3. \$50 sheels gift card

Women's Raffle:

1. Smith and Wesson M&P Shield E2 9mm ACP-\$475
2. Stanley Mug-\$50
3. Kanga Cooler-\$100

Wheel Game:

1. Choice of \$300 prize off banner
2. \$100 scheels gift card
3. \$50 scheels gift card

Sponsor Gift

1. Choice of \$300 prize off banner

Dinner Ticket Raffle:

1. Vortex Binoculars-\$250

Decoy Raffle:

1. Henry Big Boy .45-\$1000

City of Wilton
Annual Financial Report
January 1, 2023- December 31, 2023

	Fund	Beginning Balance 1/1/2023	Received	Transferred In	Transfer Out	Expenditures	Ending Balance 12/31/2023
100	General	206,540.12	494,294.00	1,097.64	8,554.06	473,269.58	220,108.12
201	Highway	40,300.08	73,241.90	28.42	276.22	61,331.67	51,962.51
203	Public Property Spec.	18,534.02	73.06	0.00	0.00	0.00	18,607.08
204	Memorial Hall	6,264.60	4,519.33	0.00	4,500.12	0.00	6,283.81
206	Snow Removal	2,985.32	6,011.74	0.00	0.00	6,000.00	2,997.06
209	Soo Depot	1,815.94	0.00	0.00	0.00	0.00	1,815.94
212	Waterline Replace	30,701.74	571.67	0.00	0.00	0.00	31,273.41
213	Water Tower Repair	8,003.25	1,796.66	0.00	1,767.34	1,767.34	6,265.23
214	Coal Severance	3,226.84	12.73	0.00	0.00	0.00	3,239.57
216	Coal Conversion	7,474.17	29.47	0.00	0.00	0.00	7,503.64
218	Deficiency levy	31,388.75	0.00	0.00	0.00	0.00	31,388.75
220	Sales Tax	522,006.20	179,644.46	0.00	6,000.00	4,000.00	691,650.66
305	ARPA	103,628.69	1,757.97	0.00	0.00	730.68	104,655.98
350	Centennial	0.00	4,350.00	0.00	0.00	354.00	3,996.00
401	Equipment	5,738.23	7.19	0.00	0.00	0.00	5,745.42
402	Building Maintenance	3.27	0.07	0.00	0.00	0.00	3.34
405	2007-1 Street Imp.	132,853.46	263,657.94	0.00	223,083.86	62,540.00	110,887.54
406	2007-2 Street Imp.	196,726.40	210,143.64	0.00	116,229.00	112,535.00	178,106.04
408	2021 Improvement	71,238.53	4,035,376.88	169,548.19	203,825.22	3,872,628.28	199,710.10
501	Water	317,551.48	280,808.84	0.00	1,058.12	179,749.78	417,552.42
502	Sewer	220,261.37	111,748.41	2,410.04	197.00	16,551.30	317,671.52
503	Garbage	40,821.67	106,608.18	1,154.77	155.74	107,443.14	40,985.74
504	Surcharge & Inert	(13,045.10)	6,894.25	151.36	12.70	3,638.56	(9,650.75)
505	Water Deposits	3,135.84	404.23	0.00	0.00	0.00	3,540.07
	Totals	1,958,154.87	5,781,952.62	174,390.42	565,659.38	4,902,539.33	2,446,299.20

Pattie Solberg, City Auditor