

**City of Wendell**  
**Regular Council Meeting Minutes**  
**November 20, 2025**

Mayor Rebecca Vipperman called the regular meeting of the Wendell City Council to order at 6:33 PM. Council members present were Council President BJ Marshall; Councilwoman Carolyn McRoberts; and Councilman Donald Dunn. City Attorney Tim Stover was also present. Councilman Juan Gonzales was not present. He notified Mayor Vipperman in advance of his absence.

**APPROVE AMENDED AGENDA**

**Councilman Dunn** made a motion to approve the amended agenda for November 20, 2025, adding item I. Consideration of Lot Line Adjustment Application. **Councilwoman McRoberts** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

**COUNCIL MEETING MINUTES**

**Councilwoman McRoberts** made a motion to approve the October 24, 2025, special council meeting minutes, as presented. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

**Councilwoman McRoberts** made a motion to approve the November 6, 2025, regular council meeting minutes, as presented. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

**Councilwoman McRoberts** made a motion to approve the November 13, 2025, special council meeting minutes, as presented. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

**BILLS**

**Councilwoman McRoberts** made a motion to approve the bills as presented in the amount of \$25,152.24. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

**DEPARTMENT REPORTS**

(Public Works/Clerk-Treasurer/Fire/Police/Library/Ordinance)

**PUBLIC HEARINGS**

**Special Use Application-Christie**

**Mayor Vipperman** opened the Public Hearing at 6:45 PM. She introduced the topic to be discussed and explained the rules of conduct to those present who may want to comment on the topic of this public hearing. **Code Enforcement Officer Nathan Lewis** stated that Mariah Christie has submitted a Special Use Application because she would like to operate a dog grooming business out of her residence. Her address is in a residential zone, which requires Mariah Christie

to submit a Special Use Application for the city council's approval.

**Mariah Christie** was present to give details of her plan for the business, her training in Jerome in dog grooming, and to let the council know she has already registered her business name with Idaho Secretary of State as well as acquiring her sales tax permit.

**Mayor Vipperman** asked if the Clerk's Office had received any responses from the public. **City Clerk Karri French** stated that twenty-six certified letters were sent out, and seven letters were returned: three letters were marked in favor, two letters were marked neutral, and two letters were marked against the application. **Mayor Vipperman** asked if there were any written comments. **City Clerk Karri French** stated that one letter against the Special Use application had comments. She read the comments into the record.

**Mayor Vipperman** asked the council if they had any questions, comments, or anything to discuss. **Councilwoman Marshall** asked questions regarding where on the property Mariah Christie planned to operate the business. Mariah Christie stated that she lives in the house set back from the road, not the house closest to the road. She would run her business from her residence. **Mayor Vipperman** opened the public hearing for public comment.

In Favor:

**Dean Jones**, owner of the property, stated that he is in favor of the application. He stated that Mariah Christie has been training in Jerome for 6 months and the applicant, who is also his tenant, has his full support.

Opposed:

None

Neutral:

None

Rebuttal:

None

**Mayor Vipperman** asked the council if they had any questions, comments, or anything to discuss. **Councilwoman Marshall** asked Mariah Christie how many customers she estimated to serve a day. Mariah Christie stated that she intends to have a maximum of seven clients per day. **Councilwoman McRoberts** asked if boarding services would be offered. Mariah Christie stated there would not be any boarding services, she would only offer grooming services. **Mayor Vipperman** asked about parking for customers. Mariah Christie stated that parking will not be an issue because she will only have clients dropping off then picking up their pets.

**Mayor Vipperman** closed the public hearing at 6:53 PM.

### **Proposed Grant Activities**

**Mayor Vipperman** opened the Public Hearing at 6:55 PM. She introduced the topic to be discussed and reminded those present of the rules of conduct for anyone who may want to comment regarding the topic of this public hearing.

**Dr. Michele McFarlane, Community & Economic Development Manager for Frontier Community Resources**, was present to discuss an Idaho Community Development Block Grant application Frontier Community Resources is helping the city apply for. She stated that she was originally from Wendell and that connection to the community made this project special to her.

Neutral:

None

Rebuttal:

None

**Mayor Vipperman** asked the council if they had any questions, comments, or anything to discuss. There was no discussion.

**Mayor Vipperman** closed the public hearing at 7:04 PM.

#### **NEW BUSINESS (discussion/action items)**

##### **Consideration of Special Use Application-Christie**

**Mayor Vipperman** introduced the item. She asked if the council had any additional questions or comments. **Councilwoman McRoberts** stated that this was explained well by the applicant. **Councilwoman Marshall** stated that this home-based business was like a home-based nail business the council approved previously. After a brief discussion, **Councilwoman McRoberts** made a motion to approve the Special Use application from Mariah Christie. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

##### **Consideration of Special Use Application-AT&T**

**Mayor Vipperman** introduced the item. She asked if the council had any additional questions or comments. There were none. After a brief discussion, **Councilwoman Marshall** made a motion to approve the Special Use application from AT&T. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

##### **Consideration of Proposed Grant Activities**

**Mayor Vipperman** introduced the item. She asked if the council had any additional questions or comments. **Mayor Vipperman** expressed her appreciation for all the work done by Frontier Community Resources on this grant. After a brief discussion, **Councilwoman McRoberts** made a motion to accept the proposed grant activities. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

##### **Consideration of Approving Grant Administration Services**

**Mayor Vipperman** introduced the item. **Dr. Michele McFarlane** stated that this would allow Frontier Community Resources to provide grant administration services. After a brief discussion, **Councilwoman Marshall** made a motion to accept Frontier Community Resources grant administration services as grant administrators. **Councilwoman McRoberts** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

##### **Consideration of Resolution 214-2025 Fair Housing**

**Mayor Vipperman** introduced the item. She stated that the city must have a Fair Housing Resolution signed by the current mayor for the ICDBG grant application. After a brief discussion, **Councilwoman Marshall** made a motion to accept Resolution 214-2025 Fair Housing. **Councilwoman**

**McRoberts** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

#### **Consideration of Resolution 215-2025 Citizen Participation**

**Mayor Vipperman** introduced the item. **Dr. Michele McFarlane** stated that this resolution was also part of the ICDBG grant application. **Mayor Vipperman** asked what is required. **Dr. Michele McFarlane** stated that this public hearing, future public hearings, including one at the 75% completion stage of the project and appropriately managed citizen input are all part of this grant process and outlined in this resolution. After a brief discussion, **Councilwoman Marshall** made a motion to accept Resolution 215-2025-Block Grant Citizen Participation. **Councilwoman McRoberts** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

#### **Consideration of Resolution 216-2025 Sign & Submit**

**Mayor Vipperman** introduced the item. She stated, if approved, this resolution allows the mayor to sign and submit the grant application. After a brief discussion, **Councilwoman McRoberts** made a motion to accept Resolution 216-2025 Sign and Submit Authorization. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

#### **Consideration of Action to Proceed with Representing City in Docket No CM-DC-2001-001 -McHugh & Bromley (Water Mitigation-Coalition of Cities)**

**Mayor Vipperman** introduced the item. **City Attorney Tim Stover** stated that the council recently authorized McHugh & Bromley to represent the city in this action and that this is an update. No motion needed.

#### **Consideration of Lot Line Adjustment Application**

This item has been tabled.

#### **UNFINISHED BUSINESS (discussion/action items)**

##### **Consideration of RFQ-Professional Engineering Services**

**Mayor Vipperman** introduced the item. She asked **City Attorney Tim Stover** if he had time to review the publication. He stated that he had reviewed it and found no issues with the document. It needs to be reviewed by **Public Works Director Steve Devereaux** and have dates filled in the appropriate places for publication. After discussion, **Councilwoman McRoberts** made a motion to approve the RFQ-Professional Engineering Services contingent upon review and approval from **Public Works Director Steve Devereaux**. **Councilwoman Marshall** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye and Councilman Dunn- Aye**; motion passed.

##### **Consideration of Wendell Area of Impact**

This is still in process of completion. The city is waiting for additional information from Gooding County. Tabled.

##### **Consideration of Comprehensive Plan**

This is still in process of completion. Tabled.

## PUBLIC COMMENT

Dean Jones asked about the fiber that is being installed around town and if it would provide coverage for the whole town. He also asked if existing providers would use the fiber being installed for their services. **Mayor Vipperman** stated that Gooding County had received a grant and put the project together. **Councilwoman Marshall** stated that Gooding County would have answers for anything to do with the project.

## **Council Executive Session- Idaho Code Title 74-206 (1) A**

**Councilwoman Marshall** made a motion to go into Executive Session at 7:27 PM pursuant to Idaho Code Title 74-206 (1) A. **Councilwoman McRoberts** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts-Aye; and Councilman Dunn-Aye** motion passed.

**Councilwoman Marshall** made a motion to come out of Executive Session at 8:30 PM stating to proceed as discussed. **Councilwoman McRoberts** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts-Aye; and Councilman Dunn-Aye** motion passed.

## COUNCIL

**Councilwoman McRoberts** stated that she was excited to see the Christmas lights go up next week and she was excited for the Tree Lighting.

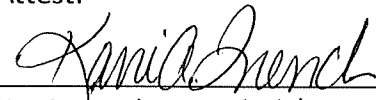
## MAYOR

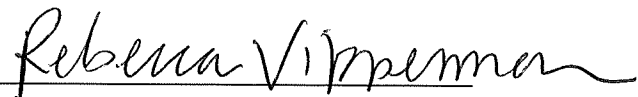
**Mayor Vipperman** announced that the ICDBG grant goes in tomorrow. The LHTAC grant is due in December, and she will attend a meeting on December 1<sup>st</sup> regarding the Water Facility Plan. She asked the council to review the Water Facility Plan, give direction and to decide on which option they think would work best. She stated that Tracy from J-U-B would explain. She thanked the staff for their hard work stating she appreciated all of them.

## Adjourn

**Councilwoman McRoberts** made a motion to adjourn the meeting of the Wendell City Council at 7:49 PM. **Councilman Dunn** seconded the motion. Motion passed.

Attest:

  
Karri French, City Clerk/Treasurer

  
Rebecca Vipperman, Mayor