

City of Wendell
Regular Council Meeting Minutes
September 18, 2025

Mayor Rebecca Vipperman called the regular meeting of the Wendell City Council to order at 6:32 PM. Council members present were Council President BJ Marshall; Councilwoman McRoberts; Councilman Juan Gonzales and Councilman Donald Dunn. City Attorney Tim Stover was also present.

COUNCIL MEETING MINUTES

Councilwoman McRoberts made a motion to approve the September 4, 2025, Regular Meeting minutes. Councilman Dunn seconded the motion. Roll call vote taken; Council President Marshall-Aye, Councilwoman McRoberts- Aye, Councilman Gonzales- Aye and Councilman Dunn-Aye; motion passed.

BILLS

Councilman Gonzales made a motion to approve the bills as presented in the amount of \$48,168.99. Councilman Dunn seconded the motion. Roll call vote taken; Council President Marshall-Aye, Councilwoman McRoberts- Aye, Councilman Gonzales- Aye and Councilman Dunn-Aye; motion passed.

DEPARTMENT REPORTS

(Public Works/Clerk-Treasurer/Fire/Police/Library/Ordinance)

PUBLIC HEARINGS

Amend Budget Appropriations Ordinance to Amend Fiscal Year 2024-2025

Mayor Vipperman opened the Public Hearing at 6:53 PM. The purpose of the public hearing is to discuss an Amended Appropriations Ordinance for fiscal year 2024-2025. This would not increase or decrease the FY-2024-2025 overall budget. It would redistribute monies earmarked for the Library Remodel Project and the City Shop Addition Project by transferring the funds from the general ledger into the appropriate fund balances.

Mayor Vipperman asked the council if they had any questions, comments, or anything to discuss. There was no discussion.

Mayor Vipperman opened the public hearing for public comment.

In Favor:

None

Neutral:

None

Against:

None

Mayor Vipperman asked the council if they had any questions, comments, or anything to discuss. There was no discussion.

Mayor Vipperman closed the public hearing at 6:55 PM

NEW BUSINESS (discussion/action items)

Consideration of Resolution 212-2025-Surplus City Property

Public Works Director Steve Devereaux stated that the department would like the council to consider allowing the surplus of three vehicles and a piece of equipment that are no longer in use and taking up valuable space at the city's shop. The first item would be put up for silent bid, the second item sent to auction, the third item would be sent for scrapping, and the fourth item would be reevaluated to determine whether it would be sent to auction or sent for scrapping. After discussion, **Councilman Gonzales** made a motion to pass Resolution 212-2025-Surplus City Property. **Councilman Dunn** seconded the motion. Roll call vote taken; **Council President Marshall-Aye, Councilwoman McRoberts-Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye**; motion passed.

Consideration of ICRMP Annual Renewal

Mayor Vipperman introduced the topic. **City Clerk Karri French** presented the council with the ICRMP renewal for FY2025-2026 in the amount of \$38,538. After discussion, Councilman Gonzales made a motion to accept the ICRMP annual renewal in the amount of \$38,538.00. Councilwoman McRoberts seconded the motion. Roll call vote taken; **Council President Marshall-Aye, Councilwoman McRoberts-Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye**; motion passed.

Consideration of Appropriation Ordinance 566-2025- Amend Fiscal Year 2024-2025

Mayor Vipperman introduced the topic.

Councilwoman McRoberts made a motion that Proposed Ordinance No. 566-2025 pass its first reading by Title only, and that the 2nd and 3rd reading rules be dispensed relative thereto. **Councilman Gonzales** seconded the motion. Roll call vote taken; **Council President Marshall-Aye, Councilwoman McRoberts-Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye**; motion passed.

Mayor Vipperman asked the council if they had any questions, comments, or anything to discuss. There was no discussion.

Councilwoman McRoberts made a motion that Proposed Ordinance No. 566-2025, AN ORDINANCE OF THE CITY OF WENDELL, IDAHO, AMENDING ORDINANCE NO. 558-2024, THE APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, TRANSFERRING FUND BALANCE CARRYOVER MONIES OF THE GENERAL FUND BY THE CITY OF WENDELL, IDAHO IN THE SUM OF \$150,000 TO THE LIBRARY FUND FOR BUILDING REMODELING EXPENDITURES; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS AND PROVIDING AN EFFECTIVE DATE.

Be formally adopted.

Mayor Vipperman stated that it has been moved and seconded that proposed ordinance No. 566-2025 be formally adopted.

Mayor Vipperman asked the council if they had any questions, comments, or anything to discuss. There was no discussion.

Roll call vote taken; **Council President Marshall-Aye, Councilwoman McRoberts-Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye**; motion passed.

Consideration of Rise Broadband dba Skylink Termination of Contract Letter

Mayor Vipperman stated that the city had recently received the Rise Broadband dba Skylink Termination of Contract Letter and wanted to share the information with the council and the city attorney. No motion needed.

Consideration of JST Construction Estimate 242

Mayor Vipperman stated that JST Construction recently discovered during construction that the back door and frame to what will be the community building is broken. This will need to be replaced and is an additional expense for the Library Remodel Project. After discussion **Councilwoman McRoberts** made a motion to accept estimate 242 from JST Construction in the amount of \$2,540.40. **Councilman Gonzales** seconded the motion. Roll call vote taken; **Council President Marshall-Aye, Councilwoman McRoberts-Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye**; motion passed.

UNFINISHED BUSINESS (discussion/action items)

None

PUBLIC COMMENT

None

COUNCIL

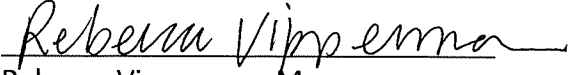
Council President Marshall stated that she and the mayor went to the open house for the dairy digester. They both found it very interesting. She also stated that she and the mayor had attended a Frontier Community Coalition luncheon yesterday.

MAYOR

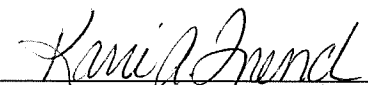
Mayor Vipperman congratulated **Public Works Director Steve Devereaux** and **Public Works employee Ethan Howell** for passing their wastewater exams and receiving the Wastewater Operator licenses. She stated that there are now 3 licensed operators working for the city. She congratulated **City Clerk Karri French** for achieving her Idaho Certified Municipal Clerk-Treasurer certification. She announced that the Frontier Community Coalition allocated \$250,000 to cities and counties (\$5,000 each) for beautification projects like murals, simple designs, etc. to beautify cities. She also stated that the dairy digester facility was gross and cool at the same time.

Adjourn

Councilman Gonzales made a motion to adjourn the meeting of the Wendell City Council at 7:16 PM. **Councilman Dunn** seconded the motion. Motion passed.


Rebecca Vipperman, Mayor

Attest:


Karri French, City Clerk/Treasurer