

City of Wendell
Regular Council Meeting Minutes
July 17, 2025

Mayor Rebecca Vipperman called the regular meeting of the Wendell City Council to order at 6:30 PM. Council members present were Council President BJ Marshall; Councilwoman McRoberts (by phone); Councilman Juan Gonzales and Councilman Donald Dunn. City Attorney Tim Stover was also present.

COUNCIL MEETING MINUTES

Councilman Dunn made a motion to approve the July 9, 2025, Special Meeting (Budget Workshop) minutes. Councilman Gonzales seconded the motion. Roll call vote taken; Councilwoman Marshall- Aye, Councilwoman McRoberts- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye; motion passed.

BILLS

Councilman Gonzales made a motion to approve the bills as presented in the amount of \$42,564.68. Councilman Dunn seconded the motion. Roll call vote taken; Councilwoman Marshall- Aye, Councilwoman McRoberts- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye; motion passed.

DEPARTMENT REPORTS

(Public Works/Clerk-Treasurer/Fire/Police/Library/Ordinance)

PUBLIC HEARINGS

None

NEW BUSINESS (discussion/action items)

Consideration of Ordinance 564-2025- Address Requirements

Fire Chief Bob Bailey stated that he issues the addresses in the same manner the county does; the address is based on the street the front door faces and a number that corresponds with addresses on the same street. He stated that the current city ordinance states that addresses are to correspond with a book from the 1980's that no one has found. This ordinance will bring clarity to creating or correcting addresses. Councilwoman Marshall asked how section 4-2-1 would affect multiple dwelling addresses like apartments with a letter as part of the address. Fire Chief Bob Bailey stated that letters in addresses to identify units would not be affected.

Councilman Gonzales made a motion that proposed Ordinance 564-2025 pass its first reading by Title only, and that the 2nd and 3rd reading rules be dispensed relative thereto. Councilman Dunn seconded the motion. Mayor Vipperman stated that it has been moved and seconded that the 2nd and 3rd reading rule be dispensed, and that proposed Ordinance 564-2025 pass its first reading by title only. She asked the

council if they had anything to discuss. There was no discussion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts-Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye;** motion passed.

Councilman Gonzales made a motion that proposed Ordinance 564-2025, AN ORDINANCE OF THE CITY OF WENDELL, IDAHO, AMENDING TITLE 4, CHAPTER 2, OF THE WENDELL MUNICIPAL CODE BY AMENDING SECTION 4-2-1: ADDRESSES AND NUMBERS REQUIRED, SECTION 4-2-2: SIZE AND VISIBILITY OF NUMBERS, AND SECTION 4-2-5: RESPONSIBILITY OF OWNERS, BY ADDING LANGUAGE TO CLARIFY CURRENT ADDRESS REQUIREMENTS, AND AMENDING SECTION 4-2-4: CLARIFICATIONS AND AMENDMENTS TO MAP, BY CHANGING CHAPTER TO ASSIGNMENT AND NOTIFICATION OF ADDRESSES TO CLARIFY CURRENT ADDRESS ASSIGNING PRACTICES; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW **be formally adopted.** **Councilwoman Marshall** seconded the motion. **Mayor Vipperman** stated that it has been moved and seconded that proposed Ordinance 564-2025 be formally adopted. **Mayor Vipperman** asked the council if they had anything to discuss. There was no discussion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts- Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye;** motion passed.

Consideration of Bids-City Library Remodel

Mayor Vipperman stated that the city had received one bid for the Library Remodel project from JST Construction for \$497,504.07. After a brief discussion, **Councilman Gonzales** made a motion to accept the bid from JST Construction in the amount of \$497,504.07. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts-Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye;** motion passed.

Consideration of Bids-City Shop Addition

Mayor Vipperman stated that the city had received one bid for the City Shop Addition project from JST Construction for \$244,803.05. After a brief discussion, **Councilman Gonzales** made a motion to accept the bid from JST Construction in the amount of \$244,803.05. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilwoman McRoberts-Aye, Councilman Gonzales-Aye and Councilman Dunn-Aye;** motion passed.

Consideration of Interest Allocation Module-Caselle

Tabled for more information.

Consideration of Updating Ordinance 319 Backflow (1980)

Tabled.

Consideration of Combining Parcels-City Hall & Old Ag Shop

The council was not interested in combining these two city-owned parcels. No motion needed.

UNFINISHED BUSINESS (discussion/action items)

Consideration of Window Abatement Quote

Mayor Vipperman stated that she contacted the contractor for the asbestos abatement, and the company is honoring the price on the bid from April. The only asbestos found in the old ag shop was in the glaze on the windows. The windows will need to be removed and disposed of by the abatement company. She asked the council to approve the bid so that the abatement could get started. After discussion, it was decided that the abatement would be paid out of the general fund as a property repair and maintenance cost. **Councilman Gonzales** made a motion to accept the bid from Abatement Pros in the amount of \$7,911.00. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye**, **Councilwoman McRoberts-Aye**, **Councilman Gonzales-Aye** and **Councilman Dunn-Aye**; motion passed.

Consideration of Backflow Module-Caselle

Tabled for more information from the Deputy Clerk.

PUBLIC COMMENT

Library Board President LeeAnne Gonzales thanked the city council and library board members for their faith and trust to make this happen. She said she appreciated the council.

Derick Lamb thanked the council and the library board for their commitment to the community and the children. He stated that **City Librarian Annie Burke** makes the library a wonderful place.

Library Board Member Bob Schwendiman thanked the city council and the library board. He stated his appreciation for everyone's hard work.

COUNCIL

Councilwoman Marshall stated that it was great to have everyone here in the audience to share this moment. She stated that many people have worked hard over the years to help make this happen.

Councilman Dunn asked what the plan was for the foodbank. **Mayor Vipperman** stated that the food bank would bring a truck once a month while looking for a temporary location. She also stated that once the library was moved to the new building, work would be done on the modular so that the food bank could potentially move into it.

Councilman Gonzales stated that it has been 13 years since the library and the city started working toward a new library and now it is happening!

Councilwoman McRoberts stated that she is happy about the new library as well.

MAYOR

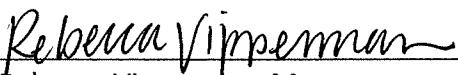
Mayor Vipperman congratulated the council, the library board and the community for coming together to make the new library happen. She stated that the mobile mammogram was a great success

and that it would return to Wendell in October. She wished **Councilman Don Dunn** a happy birthday. She announced that Pioneer Days would be held on Saturday, July 19th at City Park. She also announced that Tammy from ICRMP will be here on July 24th to do training session with all city staff and a second training session with the department heads. She stated that Public Works did a great job and worked hard to complete the chip seal preparations.

Adjourn

Councilman Gonzales made a motion to adjourn the meeting of the Wendell City Council at 7:11 PM. **Councilwoman McRoberts** seconded the motion. Motion passed.


Karri French, City Clerk/Treasurer


Rebecca Vipperman, Mayor