

City of Wendell
Regular Council Meeting Minutes
April 18, 2024

Mayor Rebecca Vipperman called the regular meeting of the Wendell City Council to order at 6:30 PM. Council members present were Council President BJ Marshall; Councilman Shaun Spencer; Councilman Juan Gonzales and Councilman Donald Dunn. City Attorney Tim Stover was also present.

COUNCIL MEETING MINUTES

Councilman Spencer made a motion to approve the April 4, 2024, regular council meeting minutes, as presented. **Councilman Gonzales** seconded the motion. Roll call vote taken; **Councilwoman Marshall- Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye** and **Councilman Dunn- Aye**; motion passed.

BILLS

Councilman Spencer made a motion to approve the bills as presented in the amount of \$10,379.59. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye** and **Councilman Dunn- Aye**; motion passed.

PUBLIC HEARINGS

None

DEPARTMENT REPORTS

(Public Works/Clerk-Treasurer-Q4 FY22-23, Q2 FY23-24/Fire/Police/ Library/Ordinance)

NEW BUSINESS (discussion/action items)

Region IV & American Legion Post 41- Revitalization of Veteran's Memorial- Michele McFarlane & Post Cmdr. Wayne Chandler

Dr. Michele McFarlane of Region IV presented to the council on behalf of the American Legion Post 41 regarding a plan to apply for grants from Region IV for revitalizing the Veteran's Memorial located on the Main Street side of City Hall. Since the Veteran's Memorial is located on city property, the American Legion Post 41 needs a letter from the city to begin applying for grants. After that, the American Legion Post 41 can apply for grants from Region IV. Additional letters of approval may be required as the revitalization project progresses. **American Legion Post 41 Commander Wayne Chandler** presented the council with details of the proposed plans for revitalizing the Veteran's Memorial display, plaques and included replacing the cement pad and pathways located at the memorial. After a brief discussion, **Councilman Spencer** made a motion to approve moving forward with the revitalization plan and authorize **Mayor Vipperman** to sign a letter of support for both current and future requests. **Councilman Dunn**

seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye**; motion passed.

Consideration of sending Deputy Clerk to Caselle Training in Provo August 6-8, 2024

City Clerk Karri French presented the council with a request, and estimated cost of \$1,100, for **Deputy Clerk Maria Sanchez** to attend a Caselle Workshop Training in Provo, Utah that is scheduled for August 6-8, 2024. Maria attended last year and gained a lot of in-depth knowledge of the Caselle modules. **Councilwoman Marshall** stated that working groups like this are beneficial to gaining a greater understanding of a program like Caselle. After a brief discussion, **Councilwoman Marshall** made a motion to approve sending **Deputy Clerk Maria Sanchez** to the Caselle Training Workshop on August 6-8, 2024, with an estimated cost of \$1,100. **Councilman Dunn** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye**; motion passed.

Consideration of FY 24-25 REDS Commitment Letter

The council requested more information and a representative of REDS to attend the next meeting. Tabled.

Wendell Girl Scout Troop- Proposed Lending Library for Hub City Park

Kylie and Madison of Girl Scout Troop 512 stated that the troop wanted permission to build a free lending library in Hub City Park. The box would be brown with a green roof. They stated that the troop would be able to build, install and stock it with books before the Hub City Park ribbon cutting. **Councilman Gonzales** asked if this library would be like the one in the City Park. Kylie and Madison responded, "Yes." **Mayor Vipperman** asked when it would be built. Kylie and Madison responded, "This weekend." **City Attorney Tim Stover** asked who would be helping the troop build the library box. Kylie and Madison responded, "Grandpa will be helping us." **Mayor Vipperman** stated that she had spoken to Hub City Park's designer, Olivia Harmon, and she loved the idea. Olivia also suggested a good location for the library box next to a bench along the walking path. **Councilman Gonzales** asked who would install the library. **Mayor Vipperman** stated that Public Works had already volunteered to help Girl Scout Troop 512 install the library box. **Councilman Gonzales** made a motion to accept Girl Scout Troop 512's proposed lending library at Hub City Park. **Councilwoman Marshall** seconded the motion. Roll call vote taken; **Councilwoman Marshall-Aye, Councilman Spencer- Aye, Councilman Gonzales- Aye and Councilman Dunn- Aye**; motion passed.

Consideration of New LGIP Investment

Mayor Vipperman asked the council for their thoughts on additional investments into Idaho's Local Government Investment Pools (LGIP). She stated that after the audit was presented, she and the council learned that the city's finances are in good shape. The auditor recommended that the city have at least six months in reserves for emergencies. The city of Wendell has surpassed that amount and, in addition to projects for the city, **Mayor Vipperman** stated that **City Attorney Tim Stover** had recommended that the city invest a portion of that money so it would earn interest. The City of Wendell currently has

two smaller LGIP investment accounts. After discussion, the council asked Mayor Vipperman to bring more information on investment options to a future meeting.

UNFINISHED BUSINESS (discussion/action items)

None

PUBLIC COMMENT

American Legion Post 41 Commander Wayne Chandler thanked the council for considering the plan to revitalize the Veteran's Memorial. He stated that with the city's help, and grants, and that there would be a ceremony at the cemetery on Memorial Day followed by a dinner at American Legion Post 41. He also thanked **Fire Chief Bob Bailey, Public Works Director Steve Devereaux** and the entire Public Works crew for the weed burning they were doing around the sewer ponds at same time he was weed burning on his property near the sewer ponds.

COUNCIL

Councilwoman Marshall stated that she and **City Clerk Karri French** attended the AIC Spring meeting on April 11th in Burley. There was useful budget information including information predicting a decrease in projected revenues for the state, county, and city government agencies. PERSI rates will increase for fiscal year 24-25. There was a Lego city building exercise like the one done at a previous meeting in 2022. There were also Idaho legislative updates (2024 session) from AIC Executive Director Kelly Packer, some of which will affect cities and libraries across the state.

Councilman Spencer joked that he now wants to buy Legos for **Councilwoman Marshall** to commemorate the AIC Spring meeting event.

Councilman Gonzales stated that he had attended the School Board meeting on Tuesday. The NOVA program was a big topic of conversation. The board expressed that they are very happy with the progress, the interactive learning, and the impact they have seen on the kids.

MAYOR

Mayor Vipperman stated that the Community Spring Cleanup has started strong. The dumpsters out front at City Hall will be here for the rest of this week and all of next week. She announced that Sunday, April 21st is the deadline for items in alleys and the new truck purchased for public works will be a tremendous help during this year's spring-cleaning event. All dumpsters will be picked up on the evening of April 26th. **Mayor Vipperman** announced the progress on Hub City Park will allow the city to do a ribbon cutting in late May or early June. She detailed plans for compost, sod and wildflower seeds that will be added to the park. She announced that the newsletter is almost finished and will go out at the end of April. She asked if anyone had any announcements to add to it. **Councilwoman Marshall** stated that the Simplot Special Use Permit public hearing will be held soon. **Library Board President LeeAnn Gonzales** stated that members of the library board will meet on Wednesday from 12:30 PM- 2:30 PM with the contractor for the plans for the proposed Library project. **Mayor Vipperman** also announced that the new Valley Wide Coop will hold an official opening and ribbon cutting on

May 4, 2024, at 9:45 AM. She thanked the city staff for doing a great job and expressed her appreciation.

Adjourn

Councilman Gonzales made a motion to adjourn the meeting of the Wendell City Council at 7:32 PM. **Councilman Dunn** seconded the motion. Motion passed.


Karri French, City Clerk/Treasurer


Rebecca Viperman, Mayor