TOWN OF WEST BROOKFIELD

BOARD OF SELECTMEN

Monday, June 24th, 2025 – 6:00 PM

West Brookfield Town Hall, 2 East Main Street, Conf. Room (1st floor).

MINUTES

PRESENT: Roland Sickenberger, Vice Chair; Catherine Lamica, member; Brad Merkel, Clerk; Beth Gobeille, Exec. Asst. to TA/BOS; John Madden, Consultant (via phone).

GUEST: Jason Paquette, BOH; Michael Frew, BOH; Micheal Drolet, Recreation Dept.

ABSENT: Theresa Cofske, Town Administrator

CALL MEETING TO ORDER IN OPEN SESSION

6:00pm: Meeting called to order.

MINUTES FOR June 10th BOS MEETING, Open Session for approval.

Motion to amend the June 10th minutes, adding the last name for previous Selectboard member, Eric von Bleicken made by Selectboard member Lamica. Second by Selectboard member Sickenberger. Passed unanimously.

Motion to approve the June 10th minutes made by Selectboard member Lamica. Second by Selectboard member Sickenberger. Passed unanimously.

BOARD OF HEALTH ELECTED BOARD POSITION: Discussion/Possible Vote – Ms. Gobeille explained that there were several candidates with equal votes and were whittled down to 3 who had interest in the post. BOH Chair Paquette indicated that they would specifically recommend one of the three candidates, who had previously ran for a position on the Board and is a lifelong resident of the Town. This individual also is a surveyor, has an engineering background and experience with Title V. They feel this individual would be a great asset to their Board.

Motion to approve Board of Health's recommendation for the elected position to Board of Health made by Selectboard member Lamica. Second by Selectboard member Sickenberger. Passed unanimously.

Selectboard member Sickenberger asked about a complaint the Selectboard had received. BOH Chair Paquette indicated that West Brookfield has had 2 hair salons recently come to the Town. They had advised the 2nd hair salon to follow the same procedure as the first one. Some engineering problems were corrected and the Board of Health are working with the resident to get issues resolved prior to a 2nd business at the home being approved.

KATHY LANDRY/WATER B DESCRIPTION AND SERGEANT JOB DESCRIPTION FOR ACCEPTANCE – Ms. Cofske explained that this is a requirement, which would allow Kathy to be on the USDA portal and to apply for a grant with USDA on behalf of the Town.

Motion to approve Kathy Landry to access USDA portal and submit an application for a grant on behalf of the Town made by Selectboard member Merkel. Second by Selectboard member Lamica. Passed unanimously.

FY2026 APPOINTMENTS FOR APPROVAL – Ms. Gobeille explained that M.J. Haesche would like only a 1-year term for Advisory, not a 3. Selectboard agreed 1 year was fine.

Selectboard member Sickenberger asked if an Election Worker must reside in the Town that they're working. After discussion it was not thought they have to be a resident - Ms. Gobeille to inquire.

Selectboard member Merkel agreed to be CMRPC's Selectboard alternate delegate from the Town.

Motion to approve the FY2026 appointments as presented made by Selectboard member Merkel. Second by Selectboard member Lamica. Passed unanimously.

LIFEGUARD/BEACH MONITOR POSITIONS JOB DESCRIPTIONS AND SELECTED APPLICANTS FOR APPROVAL – Mr. Drolet/Recreation explained that they have selected 2 strong candidates. Lifeguard has certification as well. He'd also like to move the 2 sheds at the beach and to bury the concrete slab on the Lifeguard stand. Looking into options/help. Mr. Sickenberger asked that Mr. Drolet speak with Conservation re: any issues with the placement of the sheds.

Motion to approve the job descriptions of Beach Monitor and Lifeguard as presented made by Selectboard member Lamica. Second by Selectboard member Merkel – Passed unanimously.

The Selectboard supported the 2 candidates Recreation had selected for the Lifeguard and Beach Monitor positions. They will both be on duty this weekend from June 27th.

TREASURY WARRANTS –

Motion to approve and sign the Treasury Warrants as presented made by Selectboard member Merkel. Second by Selectboard member Lamica – Passed unanimously.

NEXT regular BOS MEETING IS SCHEDULED FOR JULY 8th at 6pm –

Selectboard member Sickenberger indicated he will not be able to attend.

6:50pm - Motion to adjourn the meeting made by Selectboard member Lamica. Second by Selectboard member Merkel – Passed unanimously.

7/7/25 — Authorized Party for the BOS Date/Time

7/8/25 — BOS Clerk Date/Time