TOWN OF WEST BROOKFIELD

BOARD OF SELECTMEN /- TUESDAY, July 23, 2024 – 6:00 PM

West Brookfield Town Hall Conf. Room, 2 East Main Street, West Brookfield.

MINUTES

PRESENT: Mr. Sickenberger, Chair; Mr. von Bleicken, Vice Chair; Mr. San Angelo, TA; Ms. Gobeille, Exec. Sec. TA/BOS.
GUESTS: Mr. John Healy Jr./Constable appointee; Ms. Catherine Lamica/Advisory
ABSENT: Mr. Merkel

6:02PM CALLED MEETING TO ORDER IN OPEN SESSION

MINUTES OF JUNE 11TH, JUNE 25TH, JULY 9TH AND JULY 15TH FOR APPROVAL.
Holding July 9th and July 15th 2024 until next BOS meeting, on August 6th.
Motion to approve and sign the Minutes of June 11th, June 25th by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

DISCUSSION/POSSIBLE ACTION – VOTE EXPECTED: John Healy Jr. APPOINTMENT AS A WEST BROOKFIELD CONSTABLE.
Mr. Healy showed the Select Board his certifications, licenses and previous Constable appointments. Told us he carries out Constable work with Trapasso and Associates in Worcester and Mr. John Manzi in Shrewsbury. Mr. Healy's wife recently passed and he'd like to continue his Constable work for WB for another year.
Motion to appoint Mr. Healy Jr. as Constable for the Town of West Brookfield by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

DISCUSSION/POSSIBLE ACTION – VOTE EXPECTED: MOU COMFORT DOG, TOWN OF WEST BROOKFIELD
Held until next BOS meeting on August 6th.

DISCUSSION/POSSIBLE ACTION – VOTE EXPECTED: 4.45 COMFORT DOG TEAMS POLICY
Held until next BOS meeting on August 6th.

DISCUSSION/POSSIBLE ACTION – VOTE EXPECTED: RETURN OF VOTE FOR $113,900 IN ARPA FUNDS FOR LELAND ROAD WATER PROJECT ORIGINALLY ACCEPTED ON 9/19/2023.
Motion to utilize $26,100 of the originally approved amount of $140,000 of ARPA funds back to the Leland Rd. Water Project by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Motion to accept the EC-SDC Grant in the amount of $113,900 for the Leland Rd. Water Project by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

DISCUSSION/POSSIBLE ACTION – DRAFT SCOPE OF WORK – TOWN ADMINISTRATOR RECRUITMENT SERVICES. POTENTIAL VOTE ON HIRING A CONSULTANT USING ARPA FUNDS.

Mr. San Angelo stressed the importance of working with a company like Collins Center to look for a new Town Administrator. Collins Center has experience on recruiting for many town roles including Town Managers for a variety of town sizes.

Motion to approve spending $11,000 of ARPA funds to utilize a recruitment firm, like the Collins Center to find a new Town Administrator by Mr. von Bleicken. Seconded by Mr. Merkel – 2 yes.

DISCUSSION/POSSIBLE ACTION – VOTE EXPECTED: TOWN CLERK CARPETS

Motion to use no more than $2500 of ARPA funds to purchase carpet tiles for the Town Clerk's office by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

TA BUSINESS/COMMENTS

Mr. San Angelo explained that he would like to get at least 2 of the Union contracts completed by the time he leaves his position. He will also work with the new Town Administrator for a week to go over all the projects the town is involved with.

195 Long Hill Rd. – Mr. San Angelo discussed that the Zoning Officer sent out a Cease and Desist letter to the owner of the property at 195 Long Hill Rd. In addition, the Conservation Commission would like to view the property, having concerns about a possible wetland violation. They will invite the Select Board to accompany them for the visit if they are invited to view the property. The Select Board approves and supports the Conservation Commission contacting and requesting an invite to view the property.

RFP for Emergency Services – Mr. San Anglo explained that the RFP is up on the Mass. General Register, CommBuys site and on the Town's site/TA Facebook page.

OTHER BUSINESS – CMRPC / Mr. von Bleicken is interested in becoming involved with initiatives from the CMRPC re: Green Communities.

Next Regular Meeting Date: August 6, 2024 – 6 PM

6:52pm - Motion to adjourn the meeting by Mr. von Bleicken. Seconded Mr. Merkel.

Authorized Party for the BOS Date/Time

Asst Town Clerk 8/7/24 9:45am Date/Time

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