TOWN OF WEST BROOKFIELD
BOARD OF SELECTMEN /- TUESDAY, May 28, 2024 – 6:00 PM
West Brookfield Town Hall, Conference Room

PRESENT: Mr. Sickenberger, Chair; Mr. von Bleicken, Vice Chair; Mr. San Angelo, Town Administrator; Ms. Gobeille, Exec Asst. to TA/BOS; Wes Slobody, (to be appointed), Planning Board; Tim Morrell, Planning Board; Kathy Landry, Water Commission; Phil Guerrin, Water Commission; Colton Marshall, National Grid.
Mr. Merkel, clerk BOS (absent)

6:04PM - CALL MEETING TO ORDER IN OPEN SESSION

Minutes of May 14, 2024, for approval.
Motion to approve and sign the Minutes of May 14, 2024 by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

FLOATING DOCK/LAKE WICKABOAG : Vote to approve making floating dock at Lake Wickaboag surplus Town Property. Mr. Drolet/Recreation will dispose of the floating dock.

Motion to move the floating dock at Lake Wickaboag to the surplus property list for the Town by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

RETIREMENT OF ROBERT BENSON AS MEMBER/CHAIR, WATER COMMISSION.

Motion to accept Robert Benson's retirement from the Water Commission by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Motion to add Appointment of Lester Paquette Sr. to the Water Commission to the agenda for May 28th BOS meeting by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Motion to appoint Lester Paquette Sr. to the Water Commission to finish the term for Robert Benson, who has resigned by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

DISCUSSION: Mr. Guerrin mentioned that stormwater is lacking funds to have clerk research 7 solar projects. Mr. San Angelo also mentioned that Federal regulations will become mandatory to have Towns contribute to Stormwater fees.

PLANNING BOARD MEMBER APPOINTMENT

Motion to appoint Wesley Slobody to the Planning Board for a 1-year term fill the seat vacated by Rebekah Cornell by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

DISCUSSION: Tim Morrell/Planning Board discussed the Short-Term Rental Bylaw, which would amend a section of the Accessory dwelling unit bylaw. Mr. San Angelo is recommending that the Select Board make a motion to postpone discussion of this Bylaw, so a joint Public Hearing with Planning Board can be held.

POLE HEARING/NATIONAL GRID, VERIZON NEW ENGLAND. BEAMAN RD.

6:17PM - Motion to open the public hearing for a Pole Hearing for Beaman Rd., West Brookfield by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Motion to install 1 JO Pole on Beaman Rd. beginning at a point approximately 12.5 feet northwest of the centerline of the intersection of Coy Hill Rd. and Beaman Rd. and continuing approximately 600 feet in a southeast direction. P3-50 Beaman Rd: Install Pole ~55' south of existing Pole #3 Beaman Rd. towards P#4 Beaman Rd. by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Motion to close the public hearing for a Pole Hearing for Beaman Rd., West Brookfield by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

APPOINTMENTS: SEXUAL HARRASSMENT OFFICE; RECORDS ACCESS OFFICER; EXEC. ASST. TO THE TA/SELECT BOARD.

Motion to appoint Ron San Angelo as Sexual Harassment Officer and Records Access Officer by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Motion to appoint Beth Gobeille as Executive Assistant to the Town Administrator and Select Board by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

POLE HEARING FEES – ESTABLISH FEES TO CHARGE VENDORS/CLIENTS.

Discussion: B. Gobeille explained the pole hearing costs that the Town has had to pay for and that we can invoice National Grid for these hearings as there is a cost involved to place ads in newspapers, costs of mailing materials and postage. Select Board members agrees on a $100 fee imposed to Vendors to hold a Pole Hearing. If multiple pole hearings are held, each is subject to the $100 fee.

Motion to charge vendors $100 per pole hearing by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

TOWN COMMON/BANDSTAND

Vote to approve the Town Common Committee to utilize funds from the Town Common Account for purposes for the bandstand.

Discussion: Mr. San Angelo explained that there are 2 different properties with accounts on the Town Common. The Town Common wanted to be able to pay for repairs for the Bandstand with their account.

Motion to approve the Town Common Committee to utilize funds from the Town Common Account for bandstand repairs and maintenance by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

DISCUSSION: Mr. San Angelo also mentioned that the regional Rotary office is looking to get approval for a Grant to get handicap toilets for the season. They are reaching out to National Rotary for this ADA Grant.

WATER FOUNTAIN/TOWN COMMON

Mr. San Angelo commented that the Water Fountain is not working properly and may need a new filtration system. Mr. Guerin/Water Commission stated that it currently is wasting water and is constantly on. There should be a control system and it is losing water due to splash over. When the tank is full the pump stops (similar to a toilet water tank). Ms. Landry talked about ordering a new special float. There are options to add a high/low gate or a timer, etc. Mr. San Angelo will follow-up with a meeting with Mr. Guerin and others re: fountain.

CLASS I, II, III POLICIES/DOCUMENTS FOR TOWN

Ms. Gobeille presented policies for town and price structure/checklist for Class I, II, III licenses.

Motion to accept policies, documents and license fee of $100 for Class I, II, III licenses as presented by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

DISCUSSION/RECOMMENDATIONS FOR STM/ATM

<u>STM/Draft Motions</u>

Article 1 – Supplemental Appropriations.

Motion to recommend Article 1 as written by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Article 2 – Unpaid Bills, *updated*.

Motion to recommend Article 2 as updated by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Article 5 – Capital Stabilization Account

Motion to recommend as written by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

<u>ATM/Draft Motions</u>

Article 4 Operating Budget/Water Enterprise Fund Motion 1, 2, 3

Motion to recommend as written by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Article 4 – Operating Budget (If Water Enterprise Fund is not adopted) Motion 1, 2, 3.

Motion to recommend as written by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Article 5, 8 -

Motion to recommend as written by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Articles 17, 18, 19 (related to Short -Term rental by-law, which is now on hold) -

Motion to hold on Article 17 by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Motion to hold on Article 18 by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Motion to hold on Article 19 by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

TREASURY WARRANTS – Vote Expected

Motion to approve and sign the Treasury Warrants as presented by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Next Regular Meeting Date: June 4, 2024 – 6 PM

Motion to adjourn meeting by Mr. von Bleicken. Seconded by Mr. Sickenberger – 2 yes.

Authorized Party for the BOS

Town Clerk

June 5, 2024 2:10pm

Date Time