BOARD OF SELECTMEN

P.O. Box 372
West Brookfield, Massachusetts 01585

BOARD OF SELECTMEN
TUESDAY, JULY 25, 2023 – 6:00 PM

CALL MEETING TO ORDER IN OPEN SESSION

1. Public Hearing in accordance with the provisions of MGL, c138, §15, to consider the application for a Transfer of License to Shri Sai Ram, LLC d/b/a Main Street Liquors, located at 11 East Main Street with a Manager of Record as Abshishek Gupta – Vote Expected

   Motion to approve the application for a Transfer of License to Shri Sai Ram, LLC d/b/a Main Street Liquors with a Manager of Record as Abshishek Gupta as requested.

2. Quaboag Rehabilitation & Skilled Care Center – Request for a One Day Pour License for an invitation only event to be held on Wednesday, July 26, 2023, from 4:00 PM to 6:00 PM – Vote Expected.

   Motion to approve the request for a One-Day Pour License for an invitation only event to be held on Wednesday, July 26, 2023, from 4:00 PM to 6:00 PM as requested.

3. Use of decommissioned Chief of Police Vehicle:

   Motion to allow the Town Administrator use of a Town Vehicle. The duties of the Town Administrator require that the Town Administrator have exclusive and unrestricted use of a town vehicle at all times during his employment with the Town. The Town shall provide the former police chiefs vehicle for use by the Town Administrator. The Town shall be responsible for paying for liability, property damage, and comprehensive insurance and for the operation, maintenance, repair, of said vehicle. The Town Administrator shall be permitted to use said vehicle in-state for personal reasons on an incidental basis and during off-duty hours, since the Town Administrator is to attend many evening meetings and is "on call" in the event of an emergency. The Town Administrator shall be exempt from being assessed a vehicle fringe benefit value pursuant to Internal Revenue Service regulations.

4. Chief Hagglund – Memorandum of Understanding between the Town of West Brookfield and NEPBA Local 83A, modifying the Collective Bargaining Agreement for FY 2023-2025 – Vote Expected

   Motion to approve and sign the Memorandum of Understanding between the Town of West Brookfield and the NEPBA Local 83A, modifying the Collective Bargaining Agreement for FY 2023-2025 as requested.

5. Chief Lapierre – Discussion on the following:
   a. Detail Account allowing FF's to be compensated for details – possible vote.
   b. Approval and Appointment of a Municipal Hearings Officer (Nancy Talbot) – Possible Vote
   c. Proposed Fireworks - discussion

6. Presentation of a Citizens Award for Edward O'Donnell (Fire Chief and State Rep. Donald Berthiaume)

7. Treasurer/Collector – Town Administrator to discuss current/proposed salary – Discussion/Possible Vote

8. Recreation committee – discussion on possible beach fees/block party/lifeguards/water skiing

9. Community Advisory Committee for Public Access Television – discussion with the Town Administrator on the possible formation of a committee and the recommendation of potential committee members – Possible Vote

10. Appointments – Possible Votes: as presented on Attachment A

11. Contracts to be renewed/approved:
    a. Scanlon & Associates– FY22 Audit – Vote Expected
    Motion to approve and sign the contract for Scanlan & Associates for the FY 22 Audit as presented.
    b. Northeast IT – Scope of Work Change due to reclassification of users – Vote Expected
    Motion to approve and sign the revised monthly service plan due to the reclassification of users for a new monthly cost of $3,030.00 for FY 2024
    c. MassDOT Project #612779 (Phase III) – Vote Expected
    Motion to approve and sign the Municipal Project Agreement (Municipally-Funded Design) by and between the Massachusetts Department of Transportation and the Town of West Brookfield for Phase III – Project #612779
    d. Professional Consultation & Design Services for Construction – Vote Expected
    Motion to approve and sign the Agreement by and between the Town of West Brookfield and CHA Consulting, Inc. for professional consultation & design services for construction the preliminary design for Phase III for the Route 9 project.

12. Letter of Exemption for MJ Haesche for work performed in accordance with MGL, c268A providing a letter to Town Clerk as disclosure.
    Motion to approve an exemption for MH Haesche for work performed on 14 Freight House Road in accordance with MGL, c268A and to further provide the Town Clerk with such disclosure

13. Above & Beyond – Discussion with Select Board member Mr. Eric von Bleicken

14. Resignation of Water Commissioner – Vote to accept and discussion on filling vacancy

15. Town Administrators Report – discussion re: employee lunch break – possible vote.

16. Meeting Minutes of June 27th and July 13th for approval – Vote Expected

17. Treasury Warrants for approval – Vote Expected

18. Comments & Concerns

19. Next Regular Meeting Date: August 8, 2023 – 6 PM

20. Adjourn

Rebecca Carver
BOS 7-20-23

Heather Keough
Town Clerk 7/20/23 3:00pm