BOARD OF SELECTMEN
Special Meeting 5/3/23

PRESENT: Mr. Roland Sickenberger; Mr. Eric von Bleicken, and new Selectmen Mr. Brad Merkel
ATTENDEES Town Administrator Ron San Angelo

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1. **Town Administrator Ron San Angelo opened the meeting at 6PM**

2. **Reorganization of the Selectboard**

   Town Administrator Ron San Angelo opened nominations for the position of chairman.

   Selectmen Eric von Bleicken nominated Roland Sickenberger for the position of chairman. Selectmen Merkel 2nd the nomination. The Town Administrator asked two more times if there were any other nominations. No responses were given, and the Town Administrator closed the nominations. Selectmen Sickenberger was unanimously elected as the Chairman of the Board of Selectmen.

   Chairman Sickenberger took over the meeting at 6:10 PM.

   The Chairman opened nominations for the position of vice chairman. Selectmen Sickenberger nominated Selectmen von Bleicken as vice chairman. Selectmen Merkel 2nd the nomination. The chair asked for any further nominations, and none were given. Selectmen von Bleicken was unanimously elected as Vice Chairman of the Board of Selectmen.

   The chairman opened nominations for the position of clerk/secretary. Selectmen von Bleicken nominated Selectmen Merkel as clerk/secretary. Selectmen Sickenberger 2nd the nomination. The chair asked for any further nominations, and none were given. Selectmen Merkel was unanimously elected as Clerk/ Secretary of the Board of Selectmen.

3. **Minutes of the April 25, 2023.**

The chairman asked for all members to review the minutes of the meeting. Selectmen Merkel noted that he was not a selectman at the time of the meeting. The chair advised Selectmen Merkel that he could abstain from the vote.

A motion was made by Selectmen von Bleicken to approve the Meeting Minutes of April 25, 2023. The motion was 2nd by Selectmen Merkel. The vote was taken, and the meeting minutes were approved 2-0-1 with Selectmen Merkel abstaining.

4. **Discussion on Treasurer Position Proposal.**

The chairman asked the Town Administrator to explain the proposal and why it was necessary. The Town Administrator explained that the Cash Book, because of having no Treasurer in the position, was 10 months behind schedule in terms of cash being booked into our electronic system. This means that while we have the cash in the bank it is not recorded properly and does not show up in the accounting documents. This leads the Town Accountant to not being able to produce the financial records of the Town and could result in not getting our Free Cash certified by the state. He noted that the town had no choice but to fix this problem. The rate is $150/hour, and it is estimated it will take; 50 hours to reconcile for the months of April 2022-September 2022 and 150 hours to reconcile the months from October 2022- April 2023. Therefore, the estimated cost is $30,000.

Selectmen von Bleicken made a motion to accept the proposal from Sara C. Hunter, CMMT for $30,000. It was 2nd by Selectmen. Merkel. The vote 3-0 and passed by the board unanimously.

5. **Next meeting Date: May 9, 2023**

The May 9th meeting is going to be postponed until **Tuesday May 16, 2023** as a result of a member being away on vacation and another member having to be at work.

The Town Administrator simply updated the board as to a variety of issues that included the following:

a) Call firefighters notified the town of the formation of a union.
b) Discussion with the state regarding ARPA Funds. The town can utilize funds as Lost Revenue, so this allows us to utilize the funds for normal operating expenses.
c) Update on water project as it relates to engineering fees.
d) Green Communities funding and status. CMRPC discussion.
e) Discussion about the need to have a workshop on ARPA Funding for Bonus Pay.