September 16, 2026 5:00 PM
Regular Meeting
Wabeno Sanitary District No. 1
Board of Commissioners

The regular meeting of the Wabeno Sanitary District No.1, Board of Commissioners, was called to order by Chairman, Tom Tallier at 5:00 PM.

Mike Brandner made a motion to approve the agenda and Russell Harter seconded. Motion carried. 3/0

Present at the meeting were Tom Tallier, Mike Brandner, Russell Harter, Scott Shaffer Jr and Jenny Schmidt via cellphone(voice).

Gates on WSD Land

Mike and Scott met with Don Creten, Russ and Mike Chrisman on August 21, 2026 regarding the gate. After a discussion with them, Mike seen their points of leaving it where it was by them showing everything. Mike also stated that if the Board would approve the gate to stay at its current location that the gate must be locked at all times even if it is a pain to get out of the vehicle to unlock the gate driving through and getting out of the vehicle again to lock the gate behind them. There was a discussion between the Board members. Mike Brandner made a motion to resend the previous motion at the last meeting. Russell Harter seconded the motion. Motion carried. 2/1 Mike Brandner, yay; Russell Harter, yay; Tom Tallier, nay.
By doing so would be allowing them to leave the gate where it located now, it being locked at all times except when entering or exiting the gate, and for the Wabeno Sanitary District operator to get a copy of the key just incase he would need to get in there for Sanitary District business. The Board asked Jenny to write up a letter and bring it to the next meeting.

Meeting Minutes

Mike Brandner made a motion to approve the August 7, 2026 Regular and Closed meeting minutes. Russell Harter seconded the motion. Motion carried. 3/0

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Bad Habit Properties LLC Subdivision

There was a 4-page document that Jenny typed up and the Board reviewed. It is included with the meeting minutes. Russell Harter made a motion to approve the Board signing the 4-page document and sending that to the Town of Wabeno for approval. Mike Brandner seconded. Motion carried. 3/0

Financial Reports

The financial reports were reviewed by the Board. Mike Brandner made a motion to approve the reports and Russell Harter seconded. Motion carried. 3/0

CBS Squared Contract Update

There has not been any face-to-face meeting yet at the lagoon to go over everything. Scott hopes by next meeting that he will have a date set.

3-Bridges

There was a discussion about Cavour Ave bridge. Scott will need to stay there for the time that they are digging the footings. Rural Water rep will be onsite also to shut the water down to that area. If there is a break in the main the Sanitary District is unable to fix it until they are finished with the bridge work. If this were to happen Mike said he would check on a water buffalo (a pressurized water storage unit on wheels) from the Potawatomi to borrow for the 4 customers that will be off.

Cty Hwy H bridge-Tryke talked with someone from Potawatomi, and they are going to be looking into some engineering specks.

Fairview bridge-No information at this time.

CMAR Grades for 2025

The Board reviewed the grades from our 2025 CMAR Report.

Water or Wastewater Rate Increase

There was a discussion about raising rates. A partial water rate increase was done in 2024. The last wastewater rate increase was in 2018. The Board wants Jenny to type up a letter to the customers about a wastewater increase starting next year at the latest and present it to the Board next month.

Water Meters and Hydrant Meter

After a discussion about the meters, the Board decided not to purchase any at this time.

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Wells Preventative Maintenance

There is not a quote yet so it will be put back on to next month's agenda.

Trickle Credit Update

After a discussion about the Trickle Credit abolishment, Russell Harter made a motion to have Jenny write a letter about it being abolished to the 80+ trickle credit customers and to present it to the Board at next month's meeting. Mike Brandner seconded the motion. Motion carried. 3/0

Pension Update

The ETF told Jenny that since she has been working back with the Sanitary District that she needs to get back onto the pension as of when she first received pay from the Sanitary district. That resulted in $869.33 for 7.2% employee and $869.33 for 7.2% employer. The Sanitary District paid the full amount for the ETF payment for August on the September 11, 2026 invoice. Jenny paid the Sanitary District back for her portion on 9.11.2026 Payroll Check.

Vacation/Holiday Policy

The Board reviewed the vacation/holiday policy. Mike Brandner made a motion to approve the updated policy and of the Board signing. Russell Harter seconded. Motion carried. 3/0

Clerk's Report

The Town of Wabeno emailed over the NE Asphalt invoice for the River St blacktopping. NE Asphalt billed the Sanitary District for the manhole and valve rising. Mike Brandner made a motion to approve for us to pay our share to the Town of Wabeno in the amount of $6,860.00. Russell Harter seconded. Motion carried. 3/0

Jenny brought up about someone calling her regarding the Trinity Lutheran Church lots. If the church wants water to it after they demolish the house, then they will have to hook up to the curb stop and lateral in front of the church.

Operator's Report

BOD's, TSS's & Ammonia numbers were reviewed by the Board.

Mike will talk to Chad Belland from Laona Sanitary District about the fire hydrant and some other items.

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Vouchers and Checks

Russell Harter made a motion to approve checks 7275 through 7289. Also, 20212336 through 20212339 for the Federal Deposit, WI Tax Withholding, Pension and WPS, they are direct withdrawal and are void. Mike Brandner seconded. Motion carried. 3/0

Member Items

No one had anything at this time.

Next Meeting

The next meeting date will be set for October 2, 2026 at 9:00 AM.

Mike Brandner made a motion to adjourn the meeting at 7:11 PM and Russell Harter seconded. Motion carried. 3/0

Signed:

Jennifer Schmidt
Clerk

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