Village of Withee

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The Village of Withee Board met on October 12, 2026, in the Municipal Building Conference Room at 6:30 pm for the regular board meeting.

ROLL CALL-President Klabon called the meeting to order. Roll call was answered by Klabon, Trustees Shelton, Amacher, Kroeplin, and Kalepp. Clerk Niemi recorded the minutes. Also present were DPW Derek Schad, Cindy Cardinal, Louise Olszewski, Linda Barna, and Police Chief Patrick Fehlman.

MINUTES-An Amacher/Kroeplin motion to approve the minutes of the September 14, 2026, regular meeting carried with all ayes.

FINANCIAL STATEMENTS-A Kroeplin/Kalepp motion to approve the monthly financial statements for the General, Water, and Sewer Accounts carried with all ayes.

PAYMENT OF BILLS-A Shelton/Amacher motion to approve General Account checks 37606 thru 37619, Water Account checks 7684 thru 7694, and Sewer Account check 2647 and online payments as presented carried with all ayes.

PAYROLL REPORT-The board reviewed the employee timecards and payroll report.

COMMUNITY INPUT-No community input was given.

COMMITTEE REPORT-Trustee Kroeplin reported the library meets 10/13/2026. Linda Barna is the president, and Louise Olszewski is the secretary for the library board. Nichole Hougard submitted her resignation for the library board. Trustee Amacher presented minutes from the Clark County Tourism Committee that meets monthly to spotlight events.

LIBRARY PRESENTATION-Olszewski presented the history of the library, being established in 1919 in honor of the veterans. In 2010, the library moved into the current building and paid 60 percent of the remodeling costs, installed a security system and an AED. She reported on revenue sources, expenses, and highlighted the library's offerings, beyond books and DVDs. The Clark County Library board is hosting a retirement party for Louise Olszewski for 50 years on the county board on Saturday, November 7, 2026.

POLICE REPORT-President Klabon reported that some of the employer FICA and retirement had not been reimbursed to the City of Owen and the committee is still waiting to see how it will be handled. A Kroeplin/Shelton motion to accept the wage increase of a $1/hour effective 1/01/2027 for Chief Fehlman carried with all ayes. The lease agreement for the OWPD rental of the office building and garage with the City of Owen is pending. A Shelton/Kroeplin motion to approve the OWPD 2027 budget of $436,649.64 with Owen's portion being $283,822.27 and Withee's portion being $152,827.37 carried with all ayes. The next police committee meeting is 12/01/2026.

CLOSED SESSION PER §Ch. 19.85 (1)(c) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE -
A Kalepp/Amacher motion to convene into closed session per §Ch.19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee for employee wage and benefits at 7:05 pm carried with all ayes. A Shelton/Kroeplin motion to reconvene into open session at 7:16 pm carried with all ayes. A Shelton/Amacher motion to approve a 5% wage increase for Derek Schad and Ellen Niemi effective January 1, 2027, carried with all ayes.

DEPARTMENT OF PUBLIC WORKS-DPW Schad and the board discussed hiring a part-time employee, for backing up the water plant, mowing, snow plowing, and general help. Schad thought the employee wouldn't work more than 20 hours per week; he will write a job description.

GENERAL DEPARTMENT-A Kalepp/Kroeplin motion to approve Resolution #01-10-26 Appropriations to 2025 budget carried with all ayes. An Amacher/Kalepp motion to approve an operator license for Carmen Frese carried with all ayes. A Kalepp/Shelton motion to set the first 2027 budget meeting for 10/19/2026, at 6 pm carried with all ayes.

A Kalepp/Shelton motion to adjourn at 7:58 pm carried with all ayes.

Ellen Niemi, Village Clerk

*** These minutes are unofficial and will be formally approved at the next regular board meeting, which is scheduled for **Monday, November 9, 2026, at 6:30 pm** ***