Village of Withee

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The Village of Withee Board met on September 14, 2026, in the Municipal Building Conference Room at 6:30 pm for the regular board meeting.

ROLL CALL-President Klabon called the meeting to order. Roll call was answered by Klabon and Trustees Amacher, Kroeplin, and Kalepp. Trustee Shelton was absent. Clerk Niemi recorded the minutes. Also, present were DPW Derek Schad, Chief Patrick Fehlman, Officer Jason Scheffler, Cindy Cardinal, and Pat Kilty, owner of Three C's Construction Consultants.

MINUTES-An Amacher/Kalepp motion to approve the minutes of August 10, 2026 public hearing with correction of the word "meeting" to "motion" in paragraph three and the August 10, 2026 regular meeting carried with all ayes.

FINANCIAL STATEMENTS-A Kroeplin/Kalepp motion to approve the monthly financial statements for the General, Water, and Sewer Accounts carried with all ayes.

PAYMENT OF BILLS-A Kroeplin/Amacher motion to approve General Account checks 37580 thru 37605, Water Account checks 7670 thru 7683, and Sewer Account check 2646 and online payments as presented carried with all ayes.

PAYROLL REPORT-The board reviewed the employee time cards and payroll report.

COMMUNITY INPUT-No community input was given.

COMMITTEE REPORT-Trustee Kroeplin reported the library board is still looking for a director. Trustee Amacher presented Harvest Moon fliers and unemployment rate sheets for the county covering 2013-2026 and the state.

POLICE REPORT-The traffic/ordinance incidents report was reviewed comparing 2025 to year-to-date 2026. A Kalepp/Kroeplin motion to approve the bills paid 6/02-9/01/2026 carried with all ayes. Chief Fehlman stated that the department owns their tasers, body and dash cameras, so the renewal for Axon would be for the cloud-based storage with transcription and redaction capabilities. A Kroeplin/Amacher motion to approve option two five-year contract for a total of $35,324.66 carried with all ayes. An Amacher/Kalepp motion to approve the treasurer's report carried with all ayes. The police committee meets September 29, 2026 to discuss the OWPD budget which was predicted with a rough increase of 16.325% equivalent to $21,448.40 increase to the Village of Withee.

BUILDING CODE DRAFT-Pat Kilty answered questions from the board about the updated building code. He would like all building permits to get uploaded to Three C's site where he determines who handles the inspection. The board would be able to request an inspection of a property for which the cost would be passed on to the owner. An Amacher/Kalepp motion to approve Three C's reviewing the building code and then submitting the code to Weld Riley to prepare for the code of ordinances carried with all ayes.

SITE LEASE AGREEMENT-A Kroeplin/Kalepp motion to approve the water tower lease agreement for parcel 191.0231.006 with Country Wireless (CW) effective July 1, 2026 carried with all ayes. The lease is for five years with rent of $250 per month, starting October 1, 2026 to include July, August, September, and October 2026.

DEPARTMENT OF PUBLIC WORKS-DPW Schad will flush hydrants next week. The VFD on well#3 went down, was replaced with a new one, and the broken VFD repaired for backup. An electrical card was replaced in the system to try and stop the VFDs from tripping on the high service pumps. Schad informed the board that

the plant is aging and more items will need replacing in the future. Lead and copper sample results passed with one flagged due to being taken from the incorrect faucet. A homeowner was found to have a well inside their house which needs to be abandoned at the homeowner's cost; there are county and state programs to help. The annual water supply inspection letter was reviewed with recommendations to rehab well #3 as the capacity is decreasing and hire a second certified operator. David Laabs will retire at the end of the year so there was discussion to hire a part-time or full-time employee. A Kroeplin/Amacher motion to rescind the 8/10/2026 motion to approve the American Asphalt bid to overlay North Street from Pine Street to Division Street for the LRIP project in the amount of $56,544.00 carried with all ayes. The bid was done incorrectly; therefore, had to be rebid with advertising in the newspaper and a wait period. The sole bid was received on 9/09/2026 for the Local Roads Improvement Program (LRIP) from American Asphalt for pulverizing, grading, and 2.5" overlay. An Amacher/Kroeplin motion to approve the sole bid from American Asphalt to overlay North Street from Pine Street to Division Street for the LRIP project in the amount of $56,544.00 carried with all ayes.

GENERAL DEPARMENT-An Amacher/Kroeplin motion to approve the 2% increase from GFL for garbage and recycling and to charge $18.34 per month per residence effective January 1, 2027, carried with all ayes. An Amacher/Kalepp motion to approve the annual maintenance and support contract with Yellowstone Computing for a rate of $275 per month carried with all ayes. A Kroeplin/Kalepp motion to approve the Yellowstone Computing quote for $1,300 for a new laptop to be paid for with the WEC grant carried with all ayes. An Amacher/Kalepp motion to authorize applying for a 2-year free Amazon Business account through the League of WI Municipalities carried with all ayes. It will be used for items that can't be bought locally. An Amacher/Kroeplin motion to approve the 2027 Statement of Work agreement from CliftonLarsonAllen not to exceed $20,500 carried with all ayes. A Kroeplin/Amacher motion to authorize the purchase of a Village cell phone with Verizon for $36.99 per month for the clerk carried with all ayes.

A Kalepp/Kroeplin motion to adjourn at **8:45 pm** carried with all ayes.

Ellen Niemi, Village Clerk

*** These minutes are unofficial and will be formally approved at the next regular board meeting, which is scheduled for **Monday, October 12, 2026, at 6:30 pm** ***