

OWEN-WITHEE POLICE COMMITTEE MINUTES

DATE: Tuesday, June 2, 2026

LOCATION: Owen City Hall

CITY OFFICIALS:

OWEN: Pam Jaffke, Bob Wilczek, and Jason Thornton

WITHEE: Randy Shelton (absent), Larry Klabon, and Susan Kalepp

Attendance List: Clerk/Treasurer, Tracy Rau, Officer Haugstad, Cindy Cardinal, The Enterprise/Sentinel, and Kelly Booth

The meeting was called to order at 6:00 pm by Chair Jaffke

Public Comment: None

Approve Minutes from 3.03.26: Wilczek/Kalepp motion to approve minutes. Motion Carried.

Call Report: Smart phones are dialing 911, could be a butt dial, kids playing, or bad weather. There were half Owen and half Withee Code Violations sent out. We assisted in the 2nd Street clean-up, which took a total of 3 days. A lot of "stuff" was hauled out and away but the company hired but it is complete.

Agreement with City-Garage Rental Agreement: The Attorney for the City was emailed to write up an agreement; nothing has come back as of today's date. Committee Chair Jaffke presented a breakdown of the proposed rental increase to the Village to share at the next Village Meeting. City Clerk/Treasurer, Tracy Rau, contacted our DPW Director Chad Smith about some questions the Committee had with regards to the garage. The Agreement was tabled till the next meeting. Committee Member Wilczek said the agreement will include who is responsible for maintenance on the building, being the OW Police will be tenants. It will also include language that the agreement will be looked at yearly to discuss rent going up to cover the costs.

RMS Program: Officer Haugstad said when he first started the records management system was put into a folder; this system has not been updated since 2016. There are more updates since causing much more time doing paperwork versus being on the road working. The County uses a different system; right now, it is a lot of data entry and redundancy. The County is thinking of moving forward with replacing the current system. The demo put on by Motorola would cover everything they would ever need. We use Axon now, which we would not replace our cameras and only use for records. They are very affordable; as a call is taken to the time it is cleared goes out to all officers on duty. The dispatcher types it up and it's all typed up so all the officers have to do is finish the call report. It would cost us \$1200 – \$1500 right now if we were to pay. It might cost approximately \$3000 per year on a 5 year agreement. The Sheriff Office, road deputies, and jail are considering going with it and hope that all municipalities do as well, so they are all on the same system. You will be able to see everything throughout the state. More to come

Equipment/K9 update: Jimi is doing well. He assisted with a few stops that resulted in arrests for drugs this month. I will be doing some fund raising and looking at grants if we choose to get a replacement dog when Jimi is retired. Committee Member Klabon asked if the OW PD knew of the Narcan Dispenser through a Grant from the County and the answer was No. It was just passed at the School Board Meeting and the OWC didn't know anything about it either.

Treasurer's Report: Thornton/Wilczek motion to approve. Motion carried.

Payable Disbursements: Thornton/Kalepp motion to approve. Motion carried.

Future Agenda Items: Contract, RMS update, Assist Officer Haugstad with fundraising

Adjourn: 7:37 pm Kalepp/Shelton motion. Motion Carried.

Submitted to the best of my ability, Kelly Booth, Deputy