

# Village of Withee

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511 Division \* P.O. Box A \* Withee, Wisconsin 54498

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The Village of Withee Board met on December 8, 2025, in the Municipal Building, Conference Room, at 6:30 pm for the regular board meeting.

ROLL CALL-President Klabon called the meeting to order. Roll call was answered by Klabon, Trustees Shelton, Amacher, Kroeplin, and Kalepp. Clerk Niemi recorded the minutes. Also, present were Cindy Cardinal, DPW Derek Schad, and Chief Patrick Fehlman.

MINUTES-An Amacher/Kalepp motion to approve the minutes for the 11/10/2025 regular meeting, 11/10/2025 budget meeting, and 11/17/2025 budget hearing carried with all ayes.

FINANCIAL STATEMENTS-A Kroeplin/Shelton motion to approve the monthly financial statements for the General, Water, and Sewer Accounts carried with all ayes.

PAYMENT OF BILLS-A Shelton/Kroeplin motion to approve paying the General Account checks 37387 thru 37409, Water Account checks 7587 thru 7598, and Sewer Account online payments as presented carried with all ayes.

PAYROLL REPORT-The board reviewed the employee timecards and payroll report.

COMMUNITY INPUT-There was no community input.

COMMITTEE REPORT-Trustee Kroeplin reported the library meets next month and reviews the trustee essential book with changes to forbid vaping. Trustee Amacher presented a handout about the UW Office of Business & Entrepreneurship small business assistance and asked dairy trivia to show value of agriculture.

POLICE REPORT-Chief Fehlman reviewed the November police log and 2025 incident summary. Trustee Amacher asked what the police do when assisting EMS, which Fehlman gave several examples. Trustee Kroeplin liked the report of K9 Jimi and discussed the importance of police aid during EMS calls. An Amacher/Kalepp motion to approve investing the police savings into the Local Government Investment Pool carried with all ayes. Chief Fehlman said any unspent police budget will roll over into the savings. A Shelton/Kroeplin motion to approve the police department Treasurer report carried with all ayes.

DEPARTMENT OF PUBLIC WORKS-DPW Schad read water meters Friday and has plowed a lot of snow. He attended the Local Roads Improvement Program meeting, so the Village will receive \$16,708.07 to put toward overlaying North Street from Pine to Division Street. Schad talked about the price of Christmas ornaments costing \$329-\$550 each. He shut off the bike trail lights as the new Xcel poles are providing enough light. The new water rates which are effective 12/05/2025 were reviewed. Rates were posted in three places, placed on Village website, and mailed with tax bills. An Amacher/Shelton motion to approve the \$17,380 quote from Ridgeline Utility Co for reclaim and effluent meters for the water plant carried with all ayes. The repair parts are not available, and the meters should be replaced every 20 years.

GENERAL DEPARTMENT- A Kroeplin/Kalepp motion to approve the list of election inspectors for 2026-2027 carried with all ayes. A Shelton/Kalepp motion to give the full-time employees a \$50 Christmas gift and part-time employees a \$25 Christmas gift carried with all ayes. The benefits were reviewed by the board with questions on vacation, overtime, and comp time. Trustee Amacher suggested it should be reviewed and compared to other municipalities. An Amacher/Kroeplin motion to approve the 2026 employee wage and benefit schedule as presented carried with all ayes.

A Kalepp/Amacher motion to adjourn at **7:10 pm** carried with all ayes.

Ellen Niemi, Village Clerk

\*\*\* These minutes are unofficial and will be formally approved at the next regular board meeting, which is scheduled for **Monday, January 12, 2026, at 6:30 pm** \*\*\*