

Village of Withee

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The Village of Withee Board met on November 13, 2023, in the Municipal Building, Conference Room, at 6:30 p.m. for the regular board meeting.

ROLL CALL

President Lindgren called the meeting to order. Roll call was answered by Trustees Lindgren, Shelton, Frankewicz, and Kalepp. Clerk Niemi recorded the minutes. Also, present were Cindy Cardinal, Heather Mueller, Police Chief Fehlman, and DPW Derek Schad.

BOARD MEMBER

A Frankewicz/Kalepp motion to accept Kevin Looker's resignation as trustee carried with all ayes. A Frankewicz/Shelton motion to approve the appointment of Heather Mueller as trustee to the Village Board to fill the vacant seat carried with all ayes. Trustee Mueller took the oath of office.

OWEN-WITHEE POLICE COMMITTEE

A Shelton/Frankewicz motion to approve the appointment of Heather Mueller to the Owen-Withee Police Committee carried with all ayes.

MINUTES

A Kalepp/Mueller motion to approve the minutes for the October 9, 2023, regular meeting and October 30, 2023, budget meeting carried with all ayes.

FINANCIAL STATEMENTS

A Shelton/Frankewicz motion to approve the monthly financial statements for the General, Water, and Sewer Accounts carried with all ayes.

PAYMENT OF BILLS

A Frankewicz/Kalepp motion to approve paying the General Account checks 36439 thru 36489, Water Account checks 7298 thru 7311, and Sewer Account check 2565 thru 2567 carried with all ayes.

PAYROLL REPORT

The board reviewed the employee time cards and payroll report.

COMMUNITY INPUT

There was no community input.

COMMITTEE REPORT

No reports were given.

POLICE REPORT

Chief Fehlman reported that Officer Haugstad has been handling a lot of school complaints. The department recorded 624 traffic stops with a ratio of approximately 1:3 being issued tickets to issued warnings. Fehlman assisted on the fire at L.A.S.T. Ace and Trunk or Treat in Owen on Halloween night. Fehlman explained the purchases of chest seal and super wash for their medical kits to treat physical trauma. He wants to create a class on tactical first aid for the fire department and Officer Haugstad. A Shelton/Mueller motion to approve the bills paid from 10/04/2023 through 11/07/2023 carried with all ayes. A Frankewicz/Shelton motion to approve the 7.5% wage increase from \$31.75 to \$34.13 per hour effective January 1, 2024, for Patrick Fehlman carried with all ayes. A Mueller/Shelton motion to approve the 2024 O-W Police budget of \$301,327.48 (Owen's portion is \$195,862.86 and Withee's portion is \$105,464.62) carried with all ayes. The increase in budget was mainly due to the increase in police wages and City of Owen clerical wages.

DEPARTMENT OF PUBLIC WORKS

DPW Schad reported that Christmas ornaments will be hung, and sander/wing/plow installed this week. He ordered a pump for the water plant so pumps can be rebuilt and rotated. Schad attended the sewer commission meeting where they discussed the budget, future plant upgrades, and ordinance update to equally share between residences and businesses for the phosphorous. Schad plans to do some sewer lining and manhole sealing to decrease the I&I (infiltration and inflow) of water. Visu-sewer sent the report from televising the sewer on the section of Eastwood Street but didn't send information about repair options nor cost to repair. A Frankewicz/Kalepp motion to direct DPW Schad to research options and proceed with repair of the sewer line on Eastwood Street between Dania and Clover Streets carried with all ayes.

GENERAL DEPARTMENT

A Kalepp/Mueller motion to accept the 2023 Year-to-date budget carried with all ayes. A Shelton/Kalepp motion to approve applying for the 2023 HAVA Election Security .gov Domain Subgrant carried with all ayes. A Kalepp/Frankewicz motion to approve the Travelers crime insurance policy renewal carried with all ayes.

A Kalepp/Mueller motion to adjourn at **7:12 p.m.** carried with all ayes.

Ellen Niemi, Village Clerk

*** These minutes are unofficial and will be formally approved at the next regular board meeting, which is scheduled for **Monday, December 11, 2023, at 6:30 p.m.** ***