

Village of Withee

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The Village of Withee Board met on May 8, 2023, in the Municipal Building, Conference Room at 6:30 p.m. for the regular board meeting.

ROLL CALL

President Lindgren called the meeting to order. Roll call was answered by Trustees Lindgren, Shelton, Gehrke, Frankewicz, and Kalepp. Clerk Niemi recorded the minutes. Also present were DPW Derek Schad, Cindy Cardinal, Brian Chapman from Cedar Corporation, and Attorney Bonnie Wachsmuth.

MINUTES

A Kalepp/Frankewicz motion to approve the minutes of the April 10, 2023 regular meeting and April 25, 2023 Board of Review carried with all ayes.

FINANCIAL STATEMENTS

A Frankewicz/Shelton motion to approve the monthly financial statements for the General, Water, and Sewer Accounts carried with all ayes.

PAYMENT OF BILLS

A Shelton/Frankewicz motion to approve paying the General Account checks 36148 thru 36195, Water Account checks 7216 thru 7230, and Sewer Account checks 2548 thru 2550 carried with all ayes.

PAYROLL REPORT

The board reviewed the employee time cards and payroll report.

COMMUNITY INPUT

There was no community input.

COMMITTEE REPORT

Trustee Kalepp reported that the Library Board is preparing for the Withee Days booth.

STEEN CONSTRUCTION PAY REQUEST

Brian Chapman reported that the water and sewer extension is completed in the Business Park. A Frankewicz/Gehrke motion to approve the final pay request from Steen Construction for the sewer and water extension in the Business Park for \$4,669.90 carried with all ayes.

CLOSED SESSION

A Kalepp/Shelton motion at 6:32 p.m. to enter Closed Session pursuant to §Ch. 19.85 (1)(g), “conferring with legal counsel concerning possible litigation related to the property owner of 805 Dania Street” carried with all ayes. A Kalepp/Shelton motion to invite Attorney Wachsmuth into closed session carried with all ayes. A Frankewicz/Kalepp motion to reconvene into open session at 7:00 p.m. carried with all ayes. There was no action to report.

POLICE REPORT

The April police report was reviewed. Officers are at training and the police chief contract is still under review. A Gehrke/Shelton motion to approve the police bills paid 04/06/2023 to 5/03/2023 carried with all ayes.

DEPARTMENT OF PUBLIC WORKS

DPW Schad reported on flushing ten hydrants, restoring the road edge, servicing equipment, sweeping roads, and picking up a lot of brush. Due to continuing issues at the water plant, he ordered a high-service pump motor. If that does not fix the problem, the VFD may have to be replaced. SCADA went down due to a Windows 10 update, so B&M Technical had to help restore. Eastwood Street is open, and Visa-Sewer still

needs to televise. Schad reported that the annual CMAR report will be submitted after the DNR puts it in his available reports. A Frankewicz/Shelton motion to approve Resolution 01-05-23 for the CMAR report carried with all ayes. Trustee Frankewicz asked if the blade could be moved on the snowplow which Schad will find out.

GENERAL DEPARTMENT

In 2020, the owner of Beaver's Bar & Grill, Reyna Ibarra, did not pay the personal property tax. The board felt it would cost more to pursue in court and would not be reimbursed. A Gehrke/Frankewicz motion to write off the delinquent personal property tax from 2020 Beaver's Bar & Grill in the amount of \$211.35 carried with all ayes. Waste Management (WM) requested a service day change due to the shortage of staff and the need for efficiency. A Gehrke/Shelton motion to approve allowing a change for the regular service day for weekly recycling and garbage from Fridays to Thursdays starting July 13, 2023 with Waste Management mailing notification to the residents carried with all ayes.

A Kalepp/Shelton motion to adjourn at **7:18 p.m.** carried with all ayes.

Ellen Niemi, Village Clerk

*** These minutes are unofficial and will be formally approved at the next regular board meeting***

*** Next regular board meeting is scheduled for **Monday, June 12, 2023, at 6:30 p.m.** ***