

Village of Withee

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The Village of Withee Board met on July 11, 2022, in the Municipal Building Conference Room at 6:30 p.m. for the regular board meeting.

ROLL CALL

President Lindgren called the meeting to order. Roll call was answered by Trustees Lindgren, Shelton, and Kalepp. Trustees Frankewicz and Gehrke were absent. Clerk Niemi recorded the minutes. Also present were DPW Troy Hatlestad, Cindy Cardinal, Denise Lee, Officer Jacob Haugstad, Chief Patrick Fehlman, and Nicole Rogers.

MINUTES

A Kalepp/Shelton motion to approve the minutes of the June 13, 2022, regular meeting carried with all ayes.

FINANCIAL STATEMENTS

A Shelton/Kalepp motion to approve the monthly financial statements for the General, Water, and Sewer Accounts carried with all ayes.

PAYMENT OF BILLS

A Kalepp/Shelton motion to approve paying the General Account checks 35634 thru 35680, Water Account checks 7087 thru 7094, and Sewer Account checks 2516 thru 2518 carried with all ayes.

PAYROLL REPORT

The board reviewed the employee time cards and payroll report.

COMMUNITY INPUT

There was no community input.

COMMITTEE REPORT

Trustee Kalepp stated that the library board met last month and finished preparing for Withee Days.

DEPARTMENT OF PUBLIC WORKS

DPW Hatlestad reported that the water and sewer extension is completed in the Business Park, but the ditches have some rough spots. The project has reached \$93,398.00 of the original bid of \$101,490.00. A Shelton/Kalepp motion to approve the pay request from Steen Construction for the sewer and water extension in the Business Park for \$88,728.10 carried with all ayes.

POLICE REPORT

The police incident report for June was reviewed. Chief Fehlman reported on a fraud case that was turned over to the FBI due to the amount involved and being out of state. He discussed the ordinances dealing with dilapidated buildings, abandoned refrigerators, noxious weeds, debris, and junked/unlicensed vehicles. The ordinances cover sending notices with time to correct the issue. Chief Fehlman mailed approximately 18 letters and checked for progress. A few people came to his office to show compliance whereas others have worked on the issue but still need to verify completion. Residents in violation will get a citation and must prove compliance after addressing the issue. He wants the board to review the specific ordinances to reach consensus of the procedures after the citations are written. Both officers were on duty for Withee Days and had a minor incidence with juveniles. The department received the docking stations and are installing them. A Shelton/Kalepp motion to approve the police accounts payable disbursements from 06/08/2022 to 7/05/2022 carried with all ayes.

GENERAL DEPARTMENT

A Shelton/Kalepp motion to approve cyber liability insurance premium of \$2,115.00 included with the Liability and Property Insurance renewal from Spectrum Insurance through LWMMI without the no-fault sewer backup for a total premium cost of \$19,632.00 carried with all ayes.

A Kalepp/Shelton motion to adjourn at **6:56 p.m.** carried with all ayes.

Ellen Niemi, Village Clerk

*** These minutes are unofficial and will be formally approved at the next regular board meeting***

*** Next regular board meeting is scheduled for **Monday, August 8, 2022, at 6:30 p.m.** ***