

OWEN-WITHEE POLICE COMMITTEE MINUTES

DATE: Tuesday October 4th, 2022

LOCATION: Owen, **TIME:** 6:00 pm

CITY OFFICIALS:

OWEN: Pam Jaffke, and Ken Martine, Bob Wilczek

WITHEE: Everett Lindgren, Randy Shelton, and Gary Gehrke

ATTENDANCE LIST: Tracy Rau-Clerk; Chief Fehlman; Officer Haugstad; Cindy Cardinal-OW Enterprise; and Nicole Rogers-Sentinel & Rural News

The meeting called to order at 6:05pm by Chair Jaffke.

Public Comment: None

Minutes: Motion by Gehrke/Martine to approve the minutes from 9.6.22 meeting. Motion Carried

Monthly Call Report: Warrant off of traffic stops. 20 stops in 24 minutes. A couple vapes out of school. Dogs at large and stray cats. Have a follow up with the possible stray cats. Martine/Wilczek motion to approve to call report, motion carried.

Equipment/K9 Update: Jimi's certification had a perfect score today. He was certified so he is good for another year. Garage door is working as of now, but maybe fixing the holes in the garage and reinforce the beam and make it threw winter. Then maybe prices will go down on things. All the squads are running and operational. New tv and wall mount are installed. Martine/Lindgren motion to approve equipment and K9 update. Motion carried.

Budget 2023/YTD 2022: Martine mentioned the Property Liability Insurance has increased from last year. With the new car and overall, just the price going up on everything for next year. It also encompasses the city's liability of having a Police Department. Phone switch to FirstNet since it is already installed in the laptops and then possibly getting a squad cell. Jaffke asked what was included under Operating. Bodycams and photos for cases need to go on thumb drives. Those thumb drives we provide for the DAs office. OWIs with a case that have bloodwork or hospital visits means we are billed before restitution. Towing bills, search warrants, a possible Fire Marshall from an outside agency could possibly result in a bill. Radar and radios go down and radars need to be recertified each year. In general, if anything major needs to be replaced. Thinned out budget lines and compressed into same categories. Not anticipating any major squad maintenance for the vehicles. All vehicles should be good with routine checks from now on. 2022 budget was \$262,844 and proposed budget for 2023 would be \$262,492. Rent and Utilities would still need to be discussed depending on square footage of building. Start that in January. Wilczek stated the difficult point on this is we are one of a kind, two entities in one building owned by one entity. We have nothing to go off of. Abbotsford does not charge their police department. Jaffke and Wilczek will sit down soon to figure out rent and utilities. Utilities would be a good starting point. Square footage aspect is hard to figure since the third office is used also by Clark County. Final numbers for budget by November meeting. Talk to Teamsters about other plans for Health Insurance? A motion by Wilczek/Shelton to approve the operational budget without rent and utilities-that will be figured out by next months meeting. Motion carried.

Finance Report: 28% budget kept this year. A motion by Wilczek/Martine to accept the finance report. Motion carried.

Payables/Disbursements: Jaffke would like to see more of a breakdown for wages and benefits instead of one big number for two people. Courtesy Auto scheduled maintenance and was it budgeted? Sticker shock. Was told a price a couple months ago. Took time to get parts in. By the time everything was worked on prices either increased or the worker that told that price is no longer working there. Why were we never called and updated. Lack of

communication on their part. Looking into using local mechanics around here from here on out. A motion by Martine/Gehrke to approve the accounts payable/disbursements. Motion carried.

Suggested Items for Future Agenda: Rent/Utilities. Budget final. Chiefs review during closed session. Milestone that in the last 11 months they have written 357 citations, ordinances, and warnings. 140 citation/traffic ordinances and only voided 10 of those and 217 warnings. Between 2019 and Chiefs start there were only 22 ordinance citations and 40 traffic citations – that does not include Office Haugstad's numbers. Only 62 citations with 17 voided or remained open within the course of 3 years. Ordinances to discuss at Village meeting.
Meeting adjourned at 7:05pm.

Submitted by:
Jessi Stolfi Deputy Clerk