

PERSONNEL COMMITTEE MINUTES

Village of Whiting – Municipal Center
3600 Water Street, Stevens Point, WI 54481
Wednesday, August 26, 2026 – 12:00 PM

1. Call to Order

The meeting was called to order at 12:00 PM.

2. Roll Call

The following members were present: Ben Lasecki, Jeanna Trzebiatowski, and Mike Kaczmarek,

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Minutes – May 22, 2026

The minutes of the May 22, 2026, meeting were presented for approval.

Mike Kaczmarek made a motion to approve May 22, 2026 Personnel Committee Minutes, seconded by Jeanna Trzebiatowski. Motion carried by unanimous voice vote.

5. Discussion and Possible Action – Filling the Deputy Clerk-Treasurer Position

Maggie is officially resigning from the Deputy Clerk-Treasurer position effective February 1; her resignation letter is on file.

Mike Kaczmarek made a motion to post the Deputy Clerk-Treasurer position on September 1, with an application deadline of September 30; seconded by Jeanna Trzebiatowski. Motion carried by unanimous voice vote.

6. Discussion and Possible Action – Filling the Municipal Center Cleaning Position

The current weekly cleaner has resigned, and a resignation letter is on file.

Discussion on moving to monthly cleaning, plus cleaning after each election. Every other week bathroom cleaning was also discussed as an option. The scope of cleaning includes 4 bathrooms, the hallway, the boardroom, and the office.

The committee expressed a preference for an insured independent contractor or cleaning company rather than hiring a new employee. An NDA was discussed.

Mike Kaczmarek made a motion to obtain cleaning quotes, to be submitted to the clerk's office by September 15; seconded by Jeanna Trzebiatowski. Motion carried by unanimous voice vote.

7. Adjournment

There being no further business, Mike Kaczmarek made a motion to adjourn, seconded by Jeanna Trzebiatowski. Motion carried by unanimous voice vote. Meeting adjourned 12:28 PM.