

Village of Whiting Utilities Committee Meeting

July 7, 2026

Place of Meeting: Whiting Municipal Center

1. **Roll Call** – Meeting called to order by Chairman Lutz at 5:01 PM. Committee members Kevin Lutz, Mike Daniels, Karen Curtis, Jeanna Trzebiatowski and Mark Zalewski were present. Superintendent of Utilities and Public Works, Jake Wilcox, Village President Bill Taugner and Village Resident; Diana Szymkowiak, Sara Brilowski were also present.
2. **People wishing to address the committee.** - As Needed.
3. **Approval of April meeting minutes.** – Motion made by Trzebiatowski to approve minutes for April as presented. Second, by Lutz. Motion carried unanimously by voice vote.
4. **Approval of June meeting minutes.** – Motion made by Daniels to approve minutes for June as presented. Second, by Curtis. Trzebiatowski abstained. Motion carried unanimously by voice vote.
5. **Discussion and possible action re. Wallace Place Water/Sewer Lateral Installations.** – Discussion was held regarding the improvements to the Wallace place water and sewer lateral. Village board will make the ultimate decision to advertise for bids. Motion made by Trzebiatowski to move this proposal to the board for consideration. Second, by Zalewski. Motion carried unanimously by voice vote.
6. **Discussion and possible action re. Sludge Press Replacement Project.** - Motion made by Curtis to approve amendment to the agreement. Second, by Trzebiatowski. Motion carried unanimously by voice vote.
7. **Discussion and possible action re. Multiple vouchers.** - Motion made by Daniels to approve multiple vouchers for June and as presented. Second, by Curtis. Motion carried unanimously by voice vote.
8. **Operations and Maintenance report.** Supt. Wilcox submitted the following report:
 - The water and wastewater treatment plant did meet all requirements for May. A complete set of results for June is not available yet.
 - Village of Whiting Pumpage:
 - Treated – 4,575,000
 - Total - 6,703,000

- Neenah Paper Pumpage:
 - #5 – 15,928,832
 - #6 – 37,549,000
 - Total – 53,477,832
- The water system spare parts and hydrant orders from Ferguson and Core & Main were received.
- Inorganics, volatile organics, synthetic organics and radioactivity testing for the potable water system was completed. This testing is performed every three years.
- Annual maintenance was performed on the stand-by generator at the wastewater treatment facility.
- The private well permitting program is underway with positive participation so far.
- JF Ahern was at the water treatment facility to replace a leaking flange and pipe fitting on the treatment system piping for Tank 2.
- A technician from ChemScan was at the water treatment facility to inspect, service and test the nitrate analyzer. This was last completed in 2021. The unit tested well and remains in good operating condition.
- The 2025 Compliance Maintenance Annual Report (CMAR) was certified and submitted to the DNR.
- Quarterly meter reading was completed.
- I have been working with Joel Lemke in Stevens Point and Matt Saloun in Plover to make improvements to wellhead protection ordinances in relation to areas of their respective communities that are within our 5-year time of travel. I will be meeting with the Community Development Manager from Plover this week to discuss this further and have had productive conversations with Stevens Point. I intend on gathering feedback from both communities with a plan on how to proceed with implementation before presenting this information to the Committee.
- The variance request submitted by GiTi Developments, LLC to proceed with obtaining water service from Stevens Point for several lots in the Paper Mill Estates subdivision was denied by the Village Board. We have not received further information from the Developer since that meeting.

- The dehumidifier at the wastewater treatment facility became inoperable and was replaced.

Motion made by Lutz to approve report as presented. Second by Daniels. Motion carried unanimously by voice vote.

9. **Correspondence.** None.
10. **Such other matters as permitted by law**
11. **Adjourn.** Daniels made a motion to adjourn. Second by Curtis. Motion carried by voice vote to adjourn at 5:29 pm.

Respectfully Submitted

Mike Daniels
Recording Secretary