

Village of Whiting Utilities Committee Meeting

June 2, 2026

Place of Meeting: Whiting Municipal Center

1. **Roll Call** – Meeting called to order by Chairman Lutz at 5 PM. Committee members Kevin Lutz, Mike Daniels, Karen Curtis, and Mark Zalewski were present. Jeanna Trzebiatowski was absent. Superintendent of Utilities and Public Works, Jake Wilcox, and Village Resident; Diana Szymkowiak, were also present.
2. **People wishing to address the committee.** - As Needed.
3. **Approval of May meeting minutes.** – Motion made by Daniels to approve minutes for May as presented. Second, by Curtis. Motion carried unanimously by voice vote.
4. **Discussion and possible action re. 2025 Compliance Maintenance Annual Report.** - Motion made by Daniels to send the compliance maintenance annual report to the village board for approval. Second, by Curtis. Motion carried unanimously by voice vote.
5. **Discussion and possible action re. Water System Parts Inventory.** Discussion that we need to restock our inventory of hydrants and various spare parts. Motion made by Curtis to move forward with purchasing the hydrants Core and Main in the amount of \$7,188 and purchase the miscellaneous spare parts from Ferguson in the amount of \$3,587.50. Second, by Lutz. Motion carried unanimously by voice vote.
6. **Discussion and possible action re. Sludge Press Replacement Project.** Discussion was held on the sludge press replacement project. There will be an increase in the project to \$694,000. This project will be discussed at a public hearing at the monthly Village Board meeting 6/9/26 at 6 pm.
7. **Discussion and possible action re. Multiple vouchers.** - Motion made by Curtis to approve multiple vouchers for April and as presented. Second, by Daniels. Motion carried unanimously by voice vote.

Motion made by Daniels to approve multiple vouchers for May as presented. Second, by Curtis. Motion carried unanimously by voice vote.
8. **Operations and Maintenance report.** Supt. Wilcox submitted the following report:
 - The water and wastewater treatment plant did meet all requirements for April. A complete set of results for May is not available yet.
 - Village of Whiting Pumpage:
 - Treated – 4,109,000
 - Total - 6,185,000

- Neenah Paper Pumpage:
 - #5 – 16,537,088
 - #6 – 38,749,000
 - Total – 55,286,088
- The Sherman Avenue sewer replacement project loan successfully closed and we've received our first project disbursement for approximately \$217,000. This will replenish funds used to pay contractor invoices.
- I attended the Portage County Groundwater Citizens Advisory Committee meeting.
- Sam Janssen and Will Verstegen took multiple DNR Operator exams to obtain the required licenses.
- I have been working with multiple vendors to obtain price quotes for restocking our water system parts inventory as many parts were utilized in 2025 as a result of fire hydrant installations and a water main break.
- I have been working on the final disbursement requests and project close-outs for the Nitrate Tank Replacement project.
- Village staff have started our annual sewer jetting program and we will be working on the southern portion of the Village's collection system.
- The 2025 Compliance Maintenance Annual Report (CMAR) for the sewer utility was completed.
- Quarterly nitrate and raw bacteriological testing was completed.
- I have been working with Joel Lemke in Stevens Point and Matt Saloun in Plover to make improvements to wellhead protection ordinances in relation to areas of their respective communities that are within our 5-year time of travel.
- GiTi Development LLC has submitted a request to the Village Board for a variance to allow them to utilize Stevens Point's water supply for a portion of the Phase 1 lots.
- The proposed Circle K development at the intersection of Post Road & McDill Avenue has officially been abandoned. This project will not be proceeding any further as a result of a shift in Circle K's Wisconsin Development Strategy.
- Sam Janssen and I have been working to improve our existing utility GIS mapping system.

Motion made by lutz to approve report as presented. Second by Daniels. Motion carried unanimously by voice vote.

9. **Correspondence.** None.
10. **Such other matters as permitted by law**
11. **Adjourn.** Daniels made a motion to adjourn. Second by Curtis. Motion carried by voice vote to adjourn at 5:29 pm.

Respectfully Submitted

Mike Daniels
Recording Secretary

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