

PERSONNEL COMMITTEE MINUTES

Village of Whiting – Municipal Center

3600 Water Street, Stevens Point, WI 54481

Monday, April 27, 2026 – 6:00 PM

1. Meeting was called to order by Chairman Ben Lasecki at 6:00 p.m.
2. **Roll Call:** Present were Chairman Ben Lasecki, Committee Members Jeanna Trzebiatowski, Mike Kaczmarek.
3. Pledge of Allegiance was recited.

4. **Approval of March 5, March 10, March 11, and March 12, 2026, Minutes:** The minutes of the March 5, March 10, two March 11, and March 12, 2026 meetings were presented for approval. Ben Lasecki, the sole Personnel Committee member present at all listed meetings, approved the minutes as presented.

Vote:

Ben Lasecki – Yes

Jeanna Trzebiatowski – Abstain, not in attendance of prior Personnel Committee meetings.

Mike Kaczmarek – Abstain, not in attendance of prior Personnel Committee meetings.

Minutes approved.

Note: Minutes were approved by the sole member present at the Personnel Committee meetings being recorded. Other members abstained due to absence.

5. **Discussion and Possible Action – Employee Handbook Ethics Updates:** The Personnel committee reviewed Ordinance Committee findings on Chapter 7 ethics sections not currently covered in the Employee Handbook and considered updates. Motion by Mike Kaczmarek, seconded by Jeanna Trzebiatowski, to edit the Employee Handbook and bring the updated draft back to the next Personnel Committee meeting for review.

6. **Discussion and Possible Action – Village Board Handbook Development:** The Committee reviewed and discussed the development of a Village Board Handbook, including proposed content, organization, and next steps. Committee members shared ideas for inclusion in a draft document and agreed to complete additional research before the next meeting. An updated draft document will be prepared for review at the next Personnel Committee meeting.

No motion was made.

7. Recognition of Wyatt Kaberle for Exceptional Service During Recent Storm (No Action) The Committee expressed recognition and appreciation for Wyatt Kaberle's efforts in helping keep the Village running during the storm a few weeks ago and for getting the compost site open ahead of schedule for residents to utilize.

The Committee also noted that Sam Janssen and Will Verstegen were instrumental in these efforts. No action was taken.

8. Adjournment: Motion by Mike Kaczmarek, second by Jeanna Trzebiatowski to adjourn at 7:37 p.m.

Minutes prepared by:

Ben Lasecki

Date: April 27 2026