

*****Note: These are the DRAFT Minutes that will be approved at the next meeting.*****

Village of Whiting Board Meeting
Tuesday, March 10, 2026 – 6 p.m.
Village of Whiting Municipal Center

Call to Order: President Pro Tem Lutz called the meeting to order at 6 p.m.

1. Roll Call: President Pro Tem Kevin Lutz, Trustees Karen Curtis, Kurt Glenzer, Mike Kaczmarek, John Koutre, Ben Lasecki and Clerk/Treasurer Pam Filtz all present. President Bill Taugner, excused. Also in attendance were several village residents.
2. Pledge of Allegiance was recited.
3. Motion made by Trustee Curtis and seconded by Trustee Glenzer to approve February 10, 2026, Minutes. Motion carried unanimously by voice vote.
4. Motion made by Trustee Glenzer and seconded by Trustee Lasecki to approve February 24, 2026, Minutes. Motion carried unanimously by voice vote.
5. Motion made by Trustee Glenzer and seconded by Trustee Kaczmarek to pass Agenda Item #5; however, after discussion, it was determined the motion should fail and a correction motion should follow. Motion unanimously failed by roll call vote. Motion made by President Pro Tem Lutz and seconded by Trustee Koutre to accept the Plan Commission's recommendation by Resolution No. 2026-01, and adopt Ordinance 2026-06, Amendment #6 amending the Village of Whiting Comprehensive Plan Future Use Map 8.3. (Parcel #191-29-06514 and Parcel #191-29-06515 f/k/a parcel numbers: Part of Lot 1 Parcel 1912906510, Part of Lot 3 Parcel 1912906507, All of OL1 Parcel 191290703). Motion carried unanimously by voice vote.
6. Motion made by Trustee Koutre and seconded by Trustee Lasecki to approve the request from Roger Teske to rezone the above-mentioned property. Motion carried unanimously by voice vote.
7. Motion made by Trustee Koutre and seconded by Trustee Lasecki to approve the request from Hooves N Horns (Scott Schober) for a monument sign at 3115 Post Road. Motion carried unanimously by voice vote.
8. Motion made by Trustee Kaczmarek and seconded by Trustee Glenzer to approve an increase in pay for the Election Inspectors as follows: Chief Inspectors: \$18/hour; Election Inspectors: \$16/hour. Motion carried unanimously by voice vote.
9. Motion made by Trustee Koutre and seconded by Trustee Lasecki to approve the second reading of the Amendment to Ordinance Sec 3.15 as stated. Motion carried unanimously by voice vote.

10. Motion made by Trustee Glenzer and seconded by Trustee Lasecki to approve the second reading of the Amendment to Ordinance Chapter 15 as stated. Motion carried unanimously by voice vote.

11. Motion made by Trustee Koutre and seconded by Trustee Lasecki to approve the second reading of the Amendment to Ordinance Chapter 34 as stated above. Motion carried unanimously by voice vote.

12. Motion made by Trustee Glenzer and seconded by Trustee Curtis to approve the second reading of the Amendment to Ordinance Chapter 34 as stated above. Motion carried unanimously by voice vote.

13. Motion made by Trustee Glenzer and seconded by Trustee Lasecki to approve the first reading of the Amended Ordinance Sec. 10, as stated above. Motion carried unanimously by voice vote.

14. Motion by Trustee Glenzer and seconded by Trustee Kaczmarek to refer the ethics ordinance/handbook issue to the Ordinance Committee for further consideration. Motion carried unanimously by voice vote.

15. Motion by Trustee Koutre and seconded by Trustee Curtis that the Village Clerk/Treasurer obtain several quotes for the photography session and enlargement and framing and return to the Board when that information is available. Motion carried unanimously by voice vote.

18. The Clerk/Treasurer provided the Board with the monthly treasurer's report and multiple vouchers. Hearing no objections, the monthly treasurer's report was placed on file for audit.

19. Motion made by Trustee Kaczmarek and seconded by Trustee Curtis to approve the multiple vouchers as presented. Motion carried unanimously by roll call vote.

20. Motion made by Trustee Lasecki and seconded by Trustee Curtis to adjourn. Motion carried unanimously by voice vote.

Meeting adjourned at 7:03 p.m.

Village of Whiting Village Board Minutes

Village of Whiting Municipal Center

3600 Water St., Stevens Point WI 54481is

Thursday, March 19, 2026 – 6:00 p.m.

1. Roll Call: Meeting was called to order by President Bill Taugner at 6:00pm. Present were President Bill Taugner, Trustees Karen Curtis, Kurt Glenzer, Mike Kaczmarek, John Koutre, Ben Lasecki. Trustee Kevin Lutz was excused. Also in attendance were several Village residents.
2. Pledge of Allegiance was recited.
3. Motion by Glenzer, seconded by Koutre to enter closed session pursuant to Section 19.85(1)(c); Wis. Statutes for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. With the purpose being to fill the Utilities Operator vacancy. Motion carried by unanimous roll call vote.
4. Motion by Koutre, seconded by Glenzer to reconvene in open session. Motion carried unanimously.
5. Motion by Koutre, seconded by Glenzer to extend the offer to hire for the open Utilities Operator at \$26.00/hr. Motion carried unanimously by roll call vote.
6. Motion by Curtis, seconded by Lasecki to enter closed session pursuant to Section 19.85(1)(c); Wis. Statutes for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. With the purpose being to hire temporary office staff. Motion carried by unanimous roll call vote.
7. Motion by Koutre, seconded by Kaczmarek to reconvene in open session. Motion carried unanimously.
8. Motion by Glenzer, seconded by Curtis to hire a temporary part time staff member to work under the direction of the Clerk/Treasurer, at an hourly rate of pay to be determined by the Village President. Motion carried by unanimous roll call vote.
9. Motion by Glenzer, seconded by Lasecki to adjourn. Motion carried unanimously at 7:10pm.

Karen Curtis, Appointed Secretary for this meeting

Dated 3/20/2026

03/04/2026

As finalized by the Whiting Ordinance Committee

Sec. 10.01, as shown below, would replace the entirety of the current Chapter 10 ordinance.

NOTE: A revised Table of Contents page for Ordinance Chapter 10, reflecting this change will also need to be prepared.

**CHAPTER 10
PERSONNEL POLICY**

Sec. 10.01 Personnel Policy Details

All specific Whiting personnel policies are set forth in the latest edition of the “Village of Whiting Employee Handbook”, which is included in this ordinance by reference.

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C. WATER TOWER PARK

This Neighborhood Park was designed with playground activities for young children and a socializing area for older residents.

1. Maintain and improve playground equipment.
2. Consider replacing the playground mulch base with rubber pellets.

D. WELLFIELD

This area is designated to protect the Village aquifer. Recreational usage includes hiking, biking and educational opportunities.

1. Replant area due to oak wilt.
2. Create and improve hiking and biking trails.
3. Provide educational signage.
4. Install benches and kiosks off of the Green Circle Trail.

E. GREEN CIRCLE TRAIL

The Village of Whiting should work with the Green Circle Committee when considering, planning and/or developing Green Circle Trail projects in the Village.

1. The Village should consider constructing interpretive signage along the Wellfield Segment of the Trail that is geared toward wellhead protection.
2. Develop interpretive signage for the Green Circle Trail through Upper Whiting Park to highlight the cultural and historical significance of the Indian burial mounds.
3. Continue to promote, coordinate and communicate with the Green Circle Committee.

F. MCDILL POND

1. There is a need to improve the canoe portage, install steps and address parking problems at public water access to McDill Pond at School Street.
2. To address water quality issues of McDill Pond, the Village should explore the feasibility of dredging the Pond in conjunction with the McDill Pond Lake District, and the City of Stevens Point.

SECTION 7.3 PRIORITIZED PROJECTS WITH COST ESTIMATES, March 24, 2026

1. EXPAND LANDSCAPING PROGRAM IN LOWER PARK (Section 7.2.A.2)

A. Baseball Infield Reconstruction

- a. Remove and regrade existing infields to improve drainage and create level playing surfaces.
- b. Estimated Cost: \$6,000 - \$15,000 (per field depending on conditions)

B. Outfield Regrading and Restoration

- a. Regrade outfield areas to eliminate low spots and uneven surfaces
- b. Fill depressions as needed and apply new seed to restore turf
- c. Estimated Cost

i. Small Field: \$9,000

ii. Large Field: \$11,000

C. Dugout Construction

- a. Construct new dugouts on baseball fields (4 total)

- b. Estimated Cost: \$3,000 - \$12,000 per dugout
 - c. Total range for four dugouts: \$12,000 - \$48,000
- D. Additional Seating and Picnic Areas
- a. Install new benches and picnic area near the waterfront
 - b. Estimate Cost: \$1,000 - \$3,000

2. EXTEND WATER MAINS INTO THE LOWER PARK TO PROVIDE A POTABLE WATER SUPPLY AND IRRIGATION POTENTIAL FOR THE BASEBALL DIAMONDS (Section 7.2.A.5)

According to the Whiting Public Works Director, a potable water main is already available in Lower Whiting Park. The approximate cost to extend a supply line from this main to the proximity of the existing restroom facility and the baseball fields would cost an estimated \$40,000. It would be more logical to consider the use of well water for possible baseball field (outfield) irrigation. Use of well water would be more cost efficient, and eliminate any possible public relations issues that could occur if village drinking water was used to irrigate one or two baseball fields. Installation of a drilled well, 220v electrical service, high capacity submersible pump, two outfield irrigation systems and the system controller is estimated to cost \$92,000.

3. DEVELOP A HIKING AND/OR FITNESS TRAIL THAT CONNECTS THE LOWER PARK TO THE PEDESTRIAN BRIDGE OVER THE PLOVER RIVER (Section 7.2.A.4)

Purchase and construct outdoor fitness equipment at the south side of the Lower Park - \$5,000

Improve existing path from the Lower Whiting Park to the Green Circle Trail pedestrian bridge - \$1,000

4. CONVERT LOWER PARK RESTROOMS FROM HOLDING TANKS TO THE MUNICIPAL SEWAGE SYSTEM (Section 7.2.A.6)

According to the Whiting Public Works Director, converting the holding tanks to the Municipal system would require sewer pipe (\$80/ft X 700ft), connecting to a manhole, required lift pump, and sidewalk replacement. Does not include a new restroom building. The estimated cost of the items shown is \$65,000.

AGENDA ITEM #7

At the Village Board's direction, the Ordinance Committee, at its March 24th meeting, identified the sections of NEWLY-REVISED Ordinance Chapter 7 Ethics that apply to Village of Whiting employees, but weren't covered in the most recent rewrite of the Whiting Employee Handbook. Here's the list the O.C. developed:

- Sec. 7.01-- NOT covered
- Sec. 7.02-- Covered
- Sec. 7.03-- Covered
- Sec. 7.04-- Covered
- Sec. 7.05-- Covered
- Sec. 7.06-- Covered
- Sec, 7.07-- NOT covered
- Sec, 7.08, Article 1-- Covered
 - Article 2-- NOT covered
- Sec. 7.09-- Covered
- Sec. 7.10-- Covered

The thought is that the "NOT covered" ordinance sections above could be paraphrased in more familiar language, and integrated into the Whiting Employee Handbook as a revision to the handbook.

CHAPTER 7

ETHICS

Sec. 7.01	Ethical Standards Of Public Officials
Sec. 7.02	Responsibilities Of Public Office
Sec. 7.03	Dedicated Service
Sec. 7.04	Special Consideration / Treatment.....
Sec. 7.05	Conflict Of Interest
Sec. 7.06	Specific Conflicts Of Interest
Sec. 7.07	Contracts With The Village.....
Sec. 7.08	Disclosure Of Interest In Legislation.....
Sec. 7.09	Advisory Opinion
Sec. 7.10	Sanctions

ETHICS

Sec. 7.01 Ethical Standards of Public Officials

1. The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people. The purpose of this chapter is to establish ethical standards of conduct for all such officials and to direct disclosure by such officials of private financial or other interests in matters affecting the Village.
2. The municipal officials and employees of the Village, whether elected or appointed, are "public officials and employees" within the meaning and intent of this chapter.

Sec. 7.02 Responsibilities of Public Office

1. Public officials and employees are bound to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct in both their official and private affairs shall be above reproach.
2. Public officials are bound to uphold the Constitution of the United States and the Constitutions of the state and to carry out impartially the law of the nation, state, and municipality.

Sec. 7.03 Dedicated Service

Public officials and employees shall not exceed their authority or breach law or ask others to do so, and they shall work in full cooperation with other public officials and employees unless prohibited from doing so by law or by officially recognized confidentiality of their work.

Sec. 7.04 Special Consideration / Treatment

1. **USE OF PUBLIC PROPERTY.** No public official or employee shall request, use or permit the use of Village-owned vehicles, equipment, materials, or property for personal convenience or profit, except when such services are available to the public generally or are provided as municipal policy for the use of such official or employee in the conduct of official business.
2. **OBLIGATIONS OF CITIZENS.** No public official or employee shall grant any special consideration, treatment, or advantage to any citizen beyond that which is available to every other citizen.

Sec. 7.05 Conflict of Interest

Any Trustee, public official, or employee who has a financial or personal interest, direct or indirect, in a matter before the Village shall disclose such interest and shall refrain from participating in discussion, deliberation, or voting on the matter, except where participation is required by law. Personal, as distinguished from financial interest, includes an interest arising from immediate family relationships, domestic partnerships, close personal relationships, or significant business associations.

Sec. 7.06 Specific Conflicts of Interest

Specific conflicts of interest are enumerated below for the guidance of officials. The following list is illustrative merely and not exclusive:

1. **INCOMPATIBLE EMPLOYMENT.** No Trustee, public official, or employee shall engage in outside employment or render services that conflict with, impair, or appear to impair the proper discharge of official duties. Any official with a potential conflict shall disclose the nature of the interest in writing to the Village President.
2. **DISCLOSURE OF CONFIDENTIAL INFORMATION.** No Trustee, other public official, or employee, shall, without proper legal authorization, disclose confidential information concerning the property, government, or affairs of the Village, nor shall he use such information to advance the financial or other private interest of himself or others.
3. **GIFTS AND FAVORS.** No Trustee, public official, or employee shall accept any gift, favor, service, or thing of value exceeding twenty-five dollars (\$25), or any item that could reasonably be construed as influencing official action. Items of nominal value, informational materials, or meals provided in connection with conferences, training, or official business are exempt.
4. **REPRESENTING PRIVATE INTERESTS.** No Trustee, public official (including appointed), or employee whose salary is paid in whole or in part by the Village shall appear on behalf of private interests before any

agency of the Village. He shall not represent private interests in any action or proceeding against the interest of the Village in any litigation to which the Village is a party, except as required by law.

Sec. 7.07 Contracts with The Village

Any Trustee, public official, or employee with a direct or indirect financial interest, or an interest that could be perceived as influencing his judgement in a transaction or contract involving the Village, shall disclose such interest to the Village President prior to the meeting at which the matter will be considered, or at the earliest possible opportunity. Such interest shall then be publicly noted by the Committee Chairperson or President at the beginning of discussion for the applicable agenda item, and recorded in the minutes of that Village meeting. The individual making such disclosure shall refrain from participating in discussion or voting on the agenda item, except as permitted by law.

Sec. 7.08 Disclosure of Interest in Legislation

1. A Trustee who has a direct or indirect financial interest or other private interest that could be perceived as influencing the Trustee's judgement in any proposed ordinance, resolution or other legislative matter before any Village Committee or the Village Board shall disclose the nature and extent of such interest to the Village President prior to the meeting at which the matter will be considered, or at the earliest possible opportunity. Such disclosure shall then be publicly noted by the Committee Chairperson or the President at the beginning of discussion of the agenda item, and recorded in the minutes of the Village meeting. A Trustee making such disclosure shall refrain from participating in discussion or voting on the matter, except as permitted by law.
2. Any public official or employee who has a financial or other private interest, and who participates in discussion with or gives an official opinion to the Board shall disclose on the record of the Board the nature and extent of such interest. Such disclosure shall occur prior to discussion or voting.

Sec. 7.09 Advisory Opinion

Any question regarding interpretation or application of this Chapter may be referred to the Village Attorney for an advisory opinion. The opinion shall be provided to the Village Board and entered into the official record.

Sec. 7.10 Sanctions

Violations of any provision of this Chapter may result in disciplinary action, including reprimand, suspension, removal from office, or other action permitted by law. Prior to any disciplinary action, the official or employee shall be provided with notice and an opportunity to respond. The Village Board may consult legal counsel or refer matters to appropriate authorities as necessary.

Photography

Vendor	Cost
AK Photo Block Photography	\$237.38
KT Elements	no response no longer offering professional photography services
Sara's Custom Video	\$455.00

Scope of work - onsite setup with professional lighting and backdrop - following the shoot 3 edited images printed to 8x10 will be provided.

Framing

	Cost	Total
Michaels	63.00 each	189
Art to Frames	46.00 each	138

Recommendation:

AK Photo	\$237.38
Art to Frames	138
Total	\$375.38