

Village of Whiting Utilities Committee Meeting

February 3, 2026

Place of Meeting: Whiting Municipal Center

1. **Roll Call** – Meeting called to order by Chairman Lutz at 5 PM. Committee members Kevin Lutz, Mike Daniels, Kurt Glenzer, Jeanna Trzebiatowski and Frank Krush were present. Superintendent of Utilities and Public Works, Jake Wilcox, and Village Residents Diana Szymkowiak, Cindy and Jerry Sikorski.
2. **Persons wishing to address the committee.** - As Needed.
3. **Approval of January meeting minutes.** - Motion made by Krush to approve January meeting minutes as presented. Second, by Daniels. Motion carried unanimously by voice vote.
4. **Discussion and possible action re: Request by Christine Hoffman for sewer credit for 900 Sherman Avenue.** - A discussion based upon the last water and sewer meeting regarding the water that did not flow into the sanitary sewer at 900 Sherman Avenue. Trzebiatowski made a motion to average the sewer bills for the fourth quarter of 2024 and first quarter of 2025 Second, by Krush. Motion carried unanimously by voice vote.
5. **Discussion and possible action re: Request for sewer credit for 200 Cedar Street East.** The owners of 200 Cedar Street East used 12000 gallons used in the 4th quarter of 2025 for starting of a new lawn. Krush made a motion adjust the fourth quarter 2025 sewer bill based on the average of fourth quarter 2024 and first quarter of 2025. Second, by Glenzer. Motion carried unanimously by voice vote.
6. **Discussion and possible action re. Multiple vouchers.** - Motion made Daniels approve multiple vouchers for January as presented. Second, by Trez. Motion carried unanimously by voice vote.
7. **Operations and Maintenance report.** Supt. Wilcox submitted the following report:
 - The water and wastewater treatment plant did meet all requirements for December. A complete set of results for January is not available yet.
 - Village of Whiting Pumpage:

Treated – 3,379,000

Total - 5,250,000

- Neenah Paper Pumpage:

#5 – 9,040,896

#6 – 36,070,000

Total – 45,110,896

- Rasmussen Plumbing was at the wastewater treatment facility to repair a malfunctioning heater in the control room.
- Village staff have started our annual cross connection inspection program.
- JF Ahern was at the water treatment facility to gather their remaining equipment now that the improvement project is complete.
- Annual wastewater sludge reporting was completed and submitted to the DNR.
- Annual water withdrawal reporting was completed and submitted to the DNR.
- The 2025 audit was completed although the results are not available at this time.
- Village staff disassembled, cleaned and inspected our sludge press in an attempt to improve performance.
- Run-water notices were delivered to customers that are vulnerable to freeze-ups.
- I have been working with our Project Engineer on the sludge press replacement project and researching potential options for a replacement.
- I have been working with the Contractor and Project Engineer to formally close-out the water treatment facility improvement project.
- The Village Clerk and myself have been working with the DNR, DOA and Rural-Development on finalizing a closing date for the Sherman Avenue sewer replacement project loan. We are currently anticipating a March 26th closing date if Rural-Development stays on schedule for approving our consent request.

Motion made by Krusch to approve report as presented. Second by Daniels Motion carried unanimously by voice vote.

8. **Correspondence.** None.
9. **Such other matters as permitted by law.** Discussion on the rezoning of the Hoover Avenue site. Rezoning was passed at a 4 to 3 margin.
10. **Adjourn.** Daniels made a motion to adjourn. Second by Glenzer. Motion carried by voice vote to adjourn at 5:18 pm.

Respectfully Submitted

Mike Daniels
Recording Secretary

DRAFT