

## Regular Board Meeting

The Village Board met Tuesday, October 14, 2025, at the Whiting Municipal Center, 3600 Water Street. All persons required to be notified of the meeting were given such notice. President Bill Taugner called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited.

Roll call: President Bill Taugner; Trustees Karen Curtis, Kurt Glenzer, Kevin Lutz, Mike Kaczmarek, John Koutre and Ben Lasecki all present. Also present were Jake Wilcox, Director of PW & Utilities; Glenn Helminiak, Edward Jones; Paul Leonard, agent for Igna Companies; and several Village residents.

\*\*It was noted that the agenda items were numbered incorrectly on the published agenda. The numbering was corrected after-the-fact with these minutes reflecting those adjustments.

**Agenda Item #3: Approval of the September 9, 2025, Village Board minutes. Motion by Trustee K. Curtis and seconded by Trustee K. Glenzer to approve the September 9, 2025, Village Board minutes. Motion carried unanimously by voice vote.**

At 6:01, Trustee K. Curtis recused herself from participating in Agenda Item #4.

**Agenda Item #4: Discussion and possible action Wallace Place utilities project.** President Taugner reported that the low bid for utility installation for the four lots came in at over \$79,000, twice as much as anticipated. The reason for the variance is unknown. As a result, it appears these bids should be declined. The Village is committed to providing utilities to Lot 4 as it has been sold. **Motion by Trustee J. Koutre and seconded by Trustee K. Glenzer to proceed with our Director of PW exploring the most economical way to provide utility services to Lot #4 and plan to solicit more favorable bids in the spring for Lots 1-3. Motion carried four to two with Trustees Lutz and Lasecki voting in opposition.**

At 6:12, Trustee K. Curtis resumed her position as a Board member.

**Agenda Item #5: Discussion and possible action on approval of a format of an Employee Policy by the Personnel Committee to replace Ordinances 10.17-10.40.** President Taugner explained that the current employee policies are part of the Village Ordinances. As a result, adjustments to the policies would require ordinance amendments. It has been suggested that having an employee handbook separate from the Village Ordinances would be advantageous. **Motion by Trustee B. Lasecki and seconded by Trustee J. Koutre to review Chapter 10 of the Village Ordinances with the intent of creating an employee handbook. Motion carried unanimously by voice vote.**

**Agenda Item #6: Discussion and possible action on Plan Commission recommendations on request from Edward Jones (Glenn Helminiak) at 3700 Water Street – site plan review for additional parking.** At its October 6, 2025, the Plan Commission voted unanimously to recommend to the Village Board that it approve the site plan for additional parking for Edward Jones (Glenn Helminiak) at 3700 Water Street. **Motion by Trustee K. Glenzer and seconded by Trustee K. Curtis to approve the site plan for additional parking for Edward Jones (Glenn Helminiak) at 3700 Water Street. Motion carried unanimously by voice vote.**

**Agenda Item #7: Discussion and possible action on Plan Commission recommendation on request from Igna Companies (Tyler Ignatowski) to revise site plan from eight-two stall attached garages to eight-one stall attached garages and eight-one stall detached garages on property at 3030 Post Road.** At its October

13, 2025, the Plan Commission voted unanimously to recommend to the Village Board that it approve the revised site plan subject to the following conditions: 1. Putting the driveway back to twenty-four feet wide; 2. Putting a landscaping plan together surround the garages; and, 3. This is data is to be provided by October 14, 2025, at 6 pm in time for the Village Board meeting. President Taugner noted that all the conditions were met. **Motion by Trustee K. Glenzer and seconded by Trustee J. Koutre to approve the revised site plan plus additional conditions placed by the Plan Commission. Motion carried six to one with Trustee K. Lutz in opposition.**

**Addendum Item: Discussion and possible action on adding Section 22.13 ATV/UTV Routes and Operation – Ordinance Amendment 2025-06: Traffic and Vehicular Control – ATV/UTV Routes and Operations.** It was noted that there have been no changes to Section 22.13 since the September meeting. **Motion by Trustee M. Kaczmarek and seconded by Trustee K. Curtis to approve the addition of Section 22-13 ATV/UTV Routes and Operation, Ordinance Amendment 2025-06, to the Whiting Municipal Code. The terms of this addition will become effective only after posting of appropriate village signing and receipt of certain approvals from Portage County and Wisconsin agencies. Motion carried six to one with Trustee K. Lutz in opposition.**

Clerk-Treasurer Stashek provided the Board with the monthly treasurer's report and multiple vouchers. Hearing no objections, the monthly treasurer's report was placed on file for audit.

**Motion by Trustee K. Curtis and seconded by Trustee B. Lasecki to approve multiple vouchers as presented. Motion carried unanimously by voice vote.**

There being no further business, **motion by Trustee K. Lutz and seconded by Trustee B. Lasecki to adjourn the meeting. Motion carried unanimously by voice vote.**

Meeting was adjourned at 6:43 pm.

Annette Stashek, Clerk-Treasurer