



Lake Country Fire & Rescue – Fire Board

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # 42

115 Main Street, Delafield

Wednesday, January 28, 2026 at 5 PM

1. Meeting called to order with the Pledge of Allegiance

The meeting was called to order by President Jim Morris at 5:00 pm with the Pledge of Allegiance.

2. Roll Call

Present were Steve Michaels, Kent Attwell, Martin Gallun, Magalie Miller, Anthony Arbucias, Gene Mayernick, President Jim Morris, Jerry Orlowski, Gerry Fleisher and Jeanne Strandberg. Tom Touchette attended remotely. Excused were Alan Enters, Jeff Rumler and Al Theis.

3. Public Comments

There were no public comments.

4. Approval of minutes from the Fire Board Meeting on Wednesday, Nov 19, 2025

A motion was made by Attwell and seconded by Miller to approve the minutes from Wednesday, November 19, 2025. All ayes, no further discussion. The motion passed unanimously.

5. Treasurer's Report

a. Ambulance billing and collection update for Nov & Dec

We have starting have check ins with our representative at the billing company every other week to keep up with issues as they arise, and that has been helpful. We are still trying to work out the best system to get things done swiftly but correctly on both our sides.

b. Board review of balance sheet, revenues and expenses for Nov & Dec

Overall, we finished the 2025 \$124K over budget in revenues, but of that \$89K is actually 2026 FAP Grant and will be accounted for in 2026. We underspent our Operating Budget by \$118,000 (adjusting for the Contingency Fund).

6. Bd approval of check disbursements over \$1,500 and bank & credit card reconciliations for Nov & Dec

A motion was made by Mayernick and seconded by Gallun to approve the checks & reconciliations for Nov & Dec. All ayes, no further discussion. The motion passed unanimously.

7. Discussion and possible action on sending out an RFP for auditing firms for FY 2026 and beyond

The Board requested that LCFR renew the contract with Hawkins Ash on a yearly basis. As long as we are satisfied with their work, there is no need to request RFPs, especially with the potential future merger.

8. Discussion on Closest Unit Response

Chief Fennig talked about what is happening across Waukesha County with respect to transitioning to a closest unit response. The new CAD interface will have real-time GPS locations of vehicles and will provide instantaneous communication to all fire departments. They are looking at a implementing this in early 2027, so the specifics are still being worked out. Chief will keep the Board up to date on this issue.

9. Discussion and possible action on amending the 2025 Budget to account for the ambulance that was ordered for 2025 delivery but will not be completed until 2026

A motion was made by Attwell and seconded by Orlowski to amend the 2025 budget to reduce the Capital amount by \$343,388 and to increase the 2026 Capital by the same amount, for a total in 2026 of \$1,037,053. All ayes, no further discussion. The motion passed unanimously.

10. President's Report

Jim Morris welcomed Steve Michaels back to the Fire Board, where he now represents the City of Delafield. He also commended the LCFR staff on their exceptional work through the extreme cold, especially to the crews responding to the Palmyra structure fire. The crew were at the site for 8 hours, temperatures dipped to 10 degrees below zero, and no staff were hurt and no equipment was damaged. Excellent job by all involved.

11. Chief's Report

a. LCFR Call Activity report

LCFR responded to a total of 2,712 calls in 2025. This is up by 100 calls from 2024.

b. Staffing Report/Metrics Reporting

One full-time crew member did not pass probation, but that position was offered to another internal candidate and they will be starting full-time in February. We continue not to have any brown-outs.

c. Training/Conference Updates

With the cold, crews have been focusing on doing indoor trainings and making sure all of their certifications/trainings are up to date.

d. Vehicle/Equipment Status

Chad is very busy keeping up with fleet issues. One vehicle is being worked on at the County shop.

e. Update on current/ongoing department projects

We are wrapping up the year financially, including getting started on the 2025 audit. We continue to meet with Western Lakes and will begin having combined Officer's Meetings. We are planning to make a presentation to the Community Partners in late April/early May.

12. New business

There was no new business.

13. The next scheduled Board Meeting is on Wednesday, February 25th, 2026 at 5:00 at the Wales-Genesee Station #37 located at 600 South Wales Road.

14. Adjournment

A motion to adjourn was made by Attwell and seconded by Orlowski at 5:55. All ayes, no further discussion. The motion passed unanimously.