

VILLAGE BOARD MEETING

The Regular Village Board meeting was called to order at 6:00 p.m. by Village President John Meyer.

Board Members Present at the Community Center: John Meyer, Eugene Mayernick, Wolfgang Henschik, John Reinbold, Al Theis and Alan Barrows

Also Present at Community Center: Administrator Tamez; Jack Takerian, Caribou Coffee, 271 W. Summit Avenue

Via ZOOM: Corey Englund, Caribou Coffee, 271 W. Summit Avenue and Bjorn Berg, Kwik Trip, 415 N. Wales Road

Administrator Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

Eugene Mayernick inquired about why the Village Board does not say the Pledge of Allegiance at the start of its meetings. He stated that most other boards he is on or attended do recite it. Board members agreed. It will now be said prior to the start of business at Village Board meetings. The Board then recited the Pledge of Allegiance.

APPROVAL OF MINUTES

On a motion by Trustee Theis, second by Trustee Mayernick, Board members approved the minutes of the Village Board meeting of August 5, 2024, acknowledged receipt of the July 30, 2024, Plan Commission meeting minutes and waived reading thereof.

PLAN COMMISSION RECOMMENDATIONS

Business Plan of Operation, Site Plan, Signage and Lighting for 271 W. Summit Avenue—Caribou Coffeehouse

Motion by Trustee Reinbold to accept the Plan Commission's recommendation and approve the Business Plan of Operation site plan, signage and lighting as submitted for Caribou Coffeehouse, 271 W. Summit Avenue, second by Trustee Theis, passed unanimously. Signage will be installed off of Hwy 18 limiting lefthand turns between specific hours to be determined.

Specifics regarding the site plan, signage and Lighting can be found in Plan Commission minutes of August 27, 2024.

Business Plan of Operation for 200 W. Summit Avenue—Beacon Benefits/ePlatinum Health

Motion by Trustee Barrows to accept the Plan Commission's recommendation and approve the Business Plan of Operation as submitted for Beacon Benefits/ePlatinum Health, 200 W. Summit Avenue, second by Trustee Mayernick, passed unanimously.

Change in Existing Signage to Reflect Name of New Owner, (Brian Bartz), 214 S. Wales Road—State Farm

Motion by Trustee Barrows to accept the Plan Commission's recommendation and approve the proposed change in sign panels to reflect the new owner of State Farm Agency (Brian Bartz), as presented with the condition that the lighting be off by 11:00 p.m. or close of business, second by Trustee Mayernick, passed unanimously.

Specifics regarding the signage can be found in Plan Commission minutes of August 27 2024.

Fencing Replacement for the Legend at Brandybrook along Brandybrook Road, 1 Legend Way

Motion by Trustee Reinbold to accept the Plan Commission's recommendation and approve the new fencing for the Legend of Brandybrook, at 1 Legend Way as presented to be placed along Brandybrook in same location as existing fencing that will be removed, second by Trustee Barrows, passed.

Specifics regarding the fencing can be found in Plan Commission minutes of August 27, 2024 unanimously.

Proposed Building Addition for Kwik Trip Store #687, 415 N. Wales Road for a Cooler/Freezer

Motion by Trustee Reinbold to accept the Plan Commission's recommendation and approve the proposed addition to the existing building for the purpose of adding a cooler/freezer for Kwik Trip Store #687, at 415 N. Wales Road, second by Trustee Henschik, passed unanimously.

Specifics regarding the addition can be found in Plan Commission minutes of August 27, 2024.

MONTHLY MAINTENANCE REPORT—T. SADLER

Board Members reviewed the monthly maintenance report. No questions were raised.

AWARD CONTRACT FOR VILLAGE AND UTILITY DISTRICT ANNUAL AUDITED FINANCIAL STATEMENTS AND FORM C

Motion by Trustee Mayernick, to entering into a 5-year Agreement with Baker Tilley to prepare the Village's and the Utility District Annual Audited Financial Statement and Prepare Form C at a total cost for 2024 \$35,000.00 (breakdown below) second by Trustee Henschik, passed unanimously.

Village Audit \$22,500 Sewer Audit \$7,500, Form C \$3,000 and Administrative and Technology fee \$2,000.00

President Meyer discussed the 18-month process that went into choosing the right auditor for our needs. The Village has the possibility of becoming the 1st Village in the

State of Wisconsin to get a AAA bond rating and having the correct consultants will aid in that becoming a reality.

LAKE COUNTRY FIRE AND RESCUE 2025 BUDGET

Trustee Mayernick gave a status update on the 2025 budget and the new hire situation. A mechanic was hired and the department would like to hire an additional 2 to 3 employees in 2025, but the 2025 budget was not passed as a member community voted no. The annual joint meeting is on September 5, 2024, at Kettle Moraine High School. Hopefully, it will be a positive experience with some resolution to the budget.

AUTHORIZE THE PUBLIC INFORMATION OFFICER FOR THE VILLAGE OF WALES TO SPEAK ON BEHALF OF THE VILLAGE AT THE ANNUAL JOINT FIRE

DEPARTMENT MEETING ON SEPTEMBER 5, 2024

Motion by Trustee Reinbold to authorize Trustee Mayernick, the Village's Public Information Officer to speak on behalf of the Village Board at the annual joint fire department budget meeting on September 5, 2024, second by Trustee Hemschik, passed unanimously.

LETTER OF AGREEMENT WITH WAUKESHA COUNTY FOR SALT FOR 2024/2025 SEASON

Motion by Trustee Mayernick to approve the letter of agreement with Waukesha County to provide 1,000 tons of salt/winter materials to the Village of Wales at a cost of \$94.86/ton for salt for the 2024/2025 season, second by Trustee Reinbold, passed unanimously.

2024 TRICK OR TREAT HOURS FOR THE VILLAGE OF WALES

Motion by Trustee Barrows to set 2024 Trick or Treat hours for the Village of Wales as Sunday, October 27, 2024, from 4 to 6 p.m., second by Trustee Hemschik, passed unanimously.

Trick or Treat hours will no longer be approved by the Board unless the date proposed is something different than the Sunday before Halloween.

PROPOSED SALARY INCREASES FOR DPW FULL-TIME STAFF

Motion by Trustee Reinbold to approve the Personnel Committee's recommendation and increase the DPW Supervisor's Salary to \$60,000.00, and the Assistant's wages to \$25.00 per hour retroactive July 1, 2024, second by Trustee Mayernick, passed unanimously. Back pay will be issued to each employee.

The Village Board commends the DPW Supervisor and the DPW Assistant on the excellent work they have been doing and the wonderful shape the Village parks, streets, buildings and other properties are in.

2025 BUDGET SCHEDULE

The 2025 budget schedule will be as follows:
Fire Department Budget Due September 1, 2024

Preliminary Budget to Board October 1, 2024

Notice of Final Budget Hearing Published October 16, 2024

Final Budget Review and Prepared Budget Issued October 21, 2024

Final Budget Hearing and Final Budget Issued to Board Members November 4, 2024

The Budget will follow the financial advisor's updated Plan for the Village and meetings will focus on Capitol Projects for the Village. A matrix will be created to work off and list the proposed projects in.

BILLS APPROVED FOR PAYMENT

Bills submitted for 2024 expenses were approved on a motion by Trustee Reinbold, second by Trustee Theis passed unanimously.

COMMITTEE REPORTS/UPDATES

Finance Committee

No new updates to report at this time.

Personnel Committee

No new updates to report at this time.

Sewer Utility

No new updates to report at this time.

Plan Commission

No new updates to report at this time.

Parks Commission

The Comprehensive Park Plan is about 80% complete. Trustee Barrows went over the decision to no longer have "Jobs for Theresa" on the agenda. He stated with the direction the Village is moving in empowering personnel to do their jobs and spend budgets as needed in accordance with what was budgeted; Commission Members should not be dictating "jobs". They will instead be requesting park maintenance plans and yearly budget requests and project plans. Alan stated that Theresa's monthly reports are informational and nicely done and explain what is being done, what is planned and what is completed. He expressed that Theresa is doing a wonderful job and at the last walk-through of the parks, they were in the best shape he has ever seen them in. He wanted it noted that he commends Theresa on all that she has done in her po

Recycling

The RFP process is continuing at the County...

Public Works Committee

No new updates to report at this time.

Junk/Weeds

No new updates to report at this time.

Fire Department

No new updates to report at this time.

Insurance

No new updates to report at this time.

Administrator

Todd Taves, the Village's financial advisor will be attending the next meeting to present the updated 2024 Financial Plan. DPW staff will be presenting a request at the next meeting to potentially lease a Turf Tank stripper.

Village President

No new updates to report at this time.

ADJOURNMENT

The Board adjourned at 8:01 p.m. on a motion by Trustee Henschik, second by Trustee Theis, passed.

Submitted by:

Gail E. Tamez, Administrator-Clerk