2024 INITIAL MEETING OF THE BOARD OF REVIEW AND VILLAGE BOARD MEETING – May 6, 2024

2024 BOARD OF REVIEW

Notice of the 2024 Board of Review Meeting was published in the Lake Country Now, posted in the Village and on the Village's website. The Board of Review was called to order at 6:00 p.m. by President Meyer.

Members Present: John Meyer, Eugene Mayernick, Alan Barrows, Alan Theis, Gail Tamez and alternate John Reinbold

Also Present: Wolfgang Hemschik; DPW Supervisor, Theresa Sadler; David Hoefgen, American Rentals and Rick Winter on behalf of Guthrie and Frey

Administrator Tamez noted that proper notice of the meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

Comments:

The Board of Review was called into session to comply with State Statute 70.47(1), which requires the Board to meet within a 45-day period beginning on the 4th Monday of April. Because the assessment roll has not been completed the Board of Review will adjourn at this time without taking any action. The Board of Review will be adjourned until June 27, 2024.

The meeting was adjourned at 6:02 p.m. on a motion by Al Theis, second by John Reinbold, passed.

VILLAGE BOARD

The Regular Village Board meeting was called to order at 6:02 p.m. by Village President John Meyer.

Board Members Present at the Community Center: John Meyer, Eugene Mayernick, Wolfgang Hemschik, John Reinbold, Al Theis and Alan Barrows

Also Present at Community Center: Administrator Tamez; DPW Supervisor, Theresa Sadler; David Hoefgen, American Rentals and Rick Winter on behalf of Guthrie and Frey

Administrator Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

CEREMONIAL SWEARING IN OF RE-ELECTED TRUSTEES

Trustees Theis and Barrows were sworn in for their newly elected terms.

PUBLIC COMMENTS

No Public Comment was received.

APPROVAL OF MINUTES

On a motion by Trustee Mayernick, second by Trustee Hemschik, Board members approved the Village Board minutes of the April 18, 2024, meeting and acknowledged receipt of the January 30, 2024, and February 20, 2024, Plan Commission meeting minutes and waived reading thereof.

PLAN COMMISSION RECOMMENDATIONS

Building Addition and Site Plan for Guthrie & Frey, 308 Universal Street—Winter

Motion by Trustee Hemschik to accept the Plan Commission's recommendation and approve the proposed building addition and site plan for Guthrie & Frey conditioned on all plat, lot and easement issues being resolved prior to the issuance of any building permits, second by Trustee Theis, passed unanimously.

Specifics on this agenda item can be found in Plan Commission minutes of April 30, 2024.

Request for Stormwater Management Modifications Due to Improper Installation Per Original Plan for Hills of Wales, 426/440 Oak Crest Drive—Hoefgen

Motion by Trustee Barrows to accept the Plan Commission's and Village Engineer's recommendation; and approve the modifications to the original stormwater management plan for the Hills of Wales Apartment Complex, 426/440 Oak Crest Drive as presented which needs to be done due to improper installation per the original Plan, as presented, second by Trustee Theis, passed.

Specifics on this agenda item can be found in Plan Commission minutes of April 30, 2024.

Request to Keep Backyard Chickens, 261 Wakefield Downs and 300 Caernarvon Road

Motion by Trustee Mayernick to accept the Plan Commission's recommendation and approve the temporary request to keep backyard chickens at 261 Wakefield Downs and 300 Caernarvon Road, with the following conditions: proof of registration with the State of Wisconsin as required by ATCP 17 – Premises Registration; one-year trial basis, then renewed on a year-to-year basis every June; maximum of 4 hens, no roosters; the waste and coop plans are being adhered to; no slaughtering; and no selling of chickens or eggs; no free range, second by Trustee Theis, passed unanimously.

Business Plan of Operations for All About Skin, 225 N. Wales Rd; Rohaven Holistic, 200 W. Summit Avenue; Lake Country Growers(CBD & Hemp Products), 200 W. Summit Avenue; Ethereal Gold Dispensary (CBD, Hemp & Mushroom Products) 323 N. Wales Road

Motion by Trustee Theis to accept the Plan Commission's recommendation and approve the Business Plan of Operation for All About Skin, 225 N. Wales Road as submitted, second by Trustee Barrows, passed unanimously.

Motion by Trustee Theis to accept the Plan Commission's recommendation and approve the Business Plan of Operation Rohaven Holistic, 200 W. Summit Avenue as submitted, second by Trustee Reinbold, passed 5-1, Trustee Mayernick voted against.

Motion by Trustee Barrows to accept the Plan Commission's recommendation and approve the Business Plan of Operation for Lake Country Growers (CBD & Hemp

Products), 200 W. Summit Avenue as submitted, second by Trustee Theis, passed 4-2, Trustees Mayernick and Hemschik voted against.

Ethereal Gold Dispensary, 323 N. Wales Road, tabled on a motion by Trustee Mayernick until more information is received, second by Trustee Hemschik, passed unanimously.

Quote to Update the Village's Zoning and Land Use Maps—SEH
Motion by Trustee Reinbold to accept the Plan Commission's recommendation and approve the quote from SEH for not to exceed $4,500.00, to update the Village's zoning and land use maps, second by Trustee Mayernick, passed unanimously.

APPROVE CONTRACT FOR SUBLEASE OF LANDS FOR A SALT STORAGE BUILDING WITH OPTION TO PURCHASE WITH WOLF PAVING
Motion by Trustee Theis to approve entering into an agreement to sublease a portion of land at W329S1755 Jones Road for the purpose of a salt storage as described in the agreement with Wolf Paving in the amount $6,000.00 per year with an option to purchase for $55,000.00, second by Trustee Reinbold, passed. The agreement is annual and can be extended with mutual agreement by both parties.

Funding for the sublease and potential option to purchase would come from the Salt Shed Reserve Fund balance.

KETTLE MORAINE HOMECOMING PARADE ROUTE, ROAD CLOSURE AND SECURITY PLAN, SEPTEMBER 27, 2024
The Board reviewed the route, road closure request and the security measures in place for the Kettle Moraine Homecoming Parade. The parade will take place on Friday, September 27, 2024, at 5:30 p.m. Line up starts about ½ hour or so prior. The route starts on Oak Crest goes to Elias to Main to Park to South to Genesee to Main to Elias and returns to the school on Oak Crest. Deputies and Kettle Moraine School District Staff will be located at every intersection with barricades. The parade should last about ½ to 45 mins.
Motion by Trustee Reinbold to approve the route, security plan and allow the road closures for the Kettle Moraine Home Coming Parade on Friday, September 27, 2024, during the parade time, seconded by Trustee Theis, passed unanimously.

COM2 RECYCLING SOLUTIONS PROPOSAL TO PROVIDE ELECTRONIC RECYCLING SERVICES FOR THE VILLAGE OF WALES
All questions/issues were resolved or answered from the last meeting. The Board by consensus authorized the Administrator to start working on the contract and setting up the collection days with COM2.

The Village is thinking about 2 days a month to start, for a couple of hours each day. The drop-off location would have to be staffed by employees or possibly volunteers. The collection of electronic recycling would be limited to Village residents only.

MONTHLY MAINTENANCE REPORT—T. SADLER

Theresa Sadler, DPW Supervisor, reviewed her monthly report with the Board. The April brush pickups were very well received. Requests for the pickups to be annual and have a Fall one included were received. The Board directed Theresa to investigate both scenarios. Village storm basin inspections are complete. Theresa and her staff will work on doing the corrections need and possibly contracting out some of the work if we do not have the equipment to perform the tasks. She was asked to look into what kind of equipment she may need for this and get some quotes for the Board to review.

PROPOSED AMENDMENT TO THE PLAN COMMISSION ORDINANCE WITH REGARDS TO THE MAKEUP AND NUMBER OF MEMBERS

The Board reviewed a proposed motion that would bring our Plan Commission member number to 7 instead of 10 to come in line with State Statutes. It also, would make the Village President an alternate member as needed. No one would be asked to leave, instead it would be done by attrition. The ordinance amendment will be sent to the Plan Commission to discuss and/or approve before the Village Board would vote on it.

DISCUSSION: OPEN FOR ELECTED SEATS, BUT ISSUE WITH NON-RUNNING FOR OFFICE ARTICLE

President Meyer addressed the Board about an issue facing every level of government. There is a shortage of people wanting to run for elected seats. It is becoming increasingly harder and harder to find individuals to run for office or even volunteer for Boards or Commissions. One tool being used is reducing the number of members on elected Boards. The Village has a seven-person Board (one of the larger Boards for in comparison of communities about our size), the proposal is to reduce the Board to a five-member Board again through attrition. After much discussion, the Attorney will be consulted to prepare an ordinance reducing the Board to five members and it will be place on a future agenda for discussion and possible approval.

AWARD OF 2024 ROADWORK FINANCING

Motion by Trustee Reinbold to approve Waukesha Bank as the lender for the 2024 Roadwork of $1,000,000.00 with a rate of 3.9% for 3 years, second by Trustee Theis, passed unanimously.

BILLS APPROVED FOR PAYMENT

Bills submitted for 2024 expenses were approved on a motion by Trustee Barrows, second by Trustee Reinbold, passed unanimously.

COMMITTEE REPORTS/UPDATES

Finance Committee

No new updates to report at this time.

Personnel Committee

All seasonal positions have been filled and hourly pay has been established.

Sewer Utility

The Committee will be meeting Wednesday.

Plan Commission

No new updates to report at this time.

Parks Commission/Recycling

The Commission is working on a Kick-Off meeting to start the comprehensive planning process. They will be discussing public hearings, input and surveys.

Public Works Committee

No new updates to report at this time.

Junk/Weeds

No new updates to report at this time.

Fire Department

Trustee Mayernick gave a status update on the offers made for employment; the 2025 Budget and fire service fees.

Insurance

The insurance renewal application has been submitted. The Village will need to increase the Liability Insurance from $3m to $5m after the salt shed is built and ready for lease to us.

Administrator

A meeting is scheduled with Waste Management to see if they are willing to extend our contract to 12/31/2025. A meeting with D. Zabel of the Kettle Moraine School district was had wherein we discussed a number of items including the penalties for use of fields by unauthorized teams after they are no longer utilized by them and possibly winterizing the Bathrooms at the baseball diamond. More information will be forthcoming.

Village President

We will be working on a letter and resolution for Jeff to be presented at the next meeting and looking into naming the meeting room after him. More information will be available soon.

ADJOURNMENT

The Board adjourned at 8:15 p.m. on a motion by Trustee Barrows, second by Trustee Reinbold, passed.

Submitted by:
Gail E. Tamez, Administrator-Clerk