

VILLAGE BOARD MEETING – March 4, 2024

The Regular Village Board meeting was called to order at 6:00 p.m. by Village President Jeffery Flaws.

Board Members Present at the Community Center: Jeffery Flaws, Eugene Mayernick, John Meyer, John Reinbold and Alan Barrows

Excused: Wolfgang Henschik and Al Theis

Also Present at Community Center: Administrator Tamez; DPW Supervisor Fitzsimmons and Heather Nagel, 211 Kummrow Court

Administrator Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

No public Comments were received.

APPROVAL OF MINUTES

On a motion by Trustee Barrow, second by Trustee Mayernick, Board members approved the Village Board minutes of the February 5, 2024, meeting and waived reading thereof.

PLAN COMMISSION RECOMMENDATIONS

Certified Survey Map for Guthrie and Frey and Lake Country Fabricators, 308 Universal Street

Motion by Trustee Barrows to accept the Plan Commission's recommendation and approve the proposed certified survey map for Guthrie and Frey and Lake Country Fabricators, 308 Universal Street, and allow a modification to a common lot line to the south of said property and establishes a right of way on Universal, second by Trustee Meyer, passed.

Specifics can be found in Plan Commission minutes of February 20, 2024.

MONTHLY MAINTENANCE REPORT—T. SADLER

Theresa Fitzsimmons, DPW Supervisor, reviewed her monthly report with the Board. A summer list of projects has been created along with a list of tree trimming locations. She has also created a completed projects list that shows when something was done/purchased to make it easier in the future to find information when needed.

AUTHORIZATION TO CONTRACT WITH WASTE MANAGEMENT TO PICK-UP BRUSH/BRANCHES FOR VILLAGE RESIDENTS FROM WINTER STORM DAMAGE

DPW Supervisor Sadler presented a proposal for brush and branch pick up for residents. Waste Management was the only company able to offer the service. Dates for the pickup would be April 19 and 26, 2024. The cost would be about \$155 per hour plus costs to dispose of at Johnson's Nursery.

Motion by Trustee Meyer to approve of entering into an agreement with Waste Management to pick up brush/branches on behalf Village residents on April 19 and 26, 2024, at a cost of \$155.00 per hour, second by Trustee Barrows, passed.

2024 SEWER SERVICE CHARGE RATES AND 2024 OPERATING BUDGET

The Board reviewed the 2024 sewer service charge rates and 2024 operating budget as prepared by the Village's Accountant and Engineer. Trustee Mayernick would like to allocate \$2000.00 to the replacement fund in the proposed sewer budget. Other than that addition, the budget and rates look good and show an increase of about 3%. This agenda item will be on the next regular meeting for possible approval.

2023 ALLOCATION OF FUND BALANCE ASSIGNMENTS

In conjunction with the 2023 audit the Village's auditors are requesting that the Village Board officially assign fund balance amounts to the eight-capital outlay accounts the Village currently reserves monies for.

Motion by Trustee Reinbold to assign \$506,282.56 to the Fire Rescue Equipment fund; \$0 to the Park Equipment fund; \$21,687.63 to the General Equipment fund; \$6,000.00 to the MS4 Permit fund; \$14,964.04 to the Revaluation Reserve fund; \$99,975.45 to the Buildings Maintenance fund; \$187,796.52 to the Road Maintenance fund and \$305,142.89 to the Salt Shed Fund; second by Trustee Meyer, passed.

PROPOSED BUDGET AMENDMENTS FOR YEAR ENDED DECEMBER 31, 2023

The Board reviewed the proposed budget amendments to the General Fund, Road Construction Capital Fund and the Community Building Capital Projects Fund. The General Fund Expenditure amendments were for general administration, elections, legal, other general government, fire and rescue, building inspection, sanitation and weed control and parks capital outlays expenses.

Motion by Trustee Mayernick to approve the proposed budget amendments for 2023 in the amount of \$123,727.00 to the General Fund; \$79,029.00 to the Road Construction Capital Fund and \$185,912.00 to the Community Building Capital Fund as prepared by the Village's accounting firm, Rotroff Jeanson, second by Trustee Reinbold, passed. See attached sheet hereby incorporated into the official record.

NO LONGER REQUIRE PERMITS FOR, NOR PERFORM INSPECTIONS FOR REPLACEMENT WATER HEATERS, SOFTENERS AND FURNANCES IN SINGLE FAMILY DWELLINGS

Motion by Trustee Mayernick to no longer require permits nor perform inspections for replacement water heaters, softeners and furnaces in single family dwellings, second by Trustee Barrows, passed.

UPDATED FEE SCHEDULE FOR BUILDING INSPECTION SERVICES—WBI

Motion by Trustee Reinbold to accept the updated fee schedules for building inspections services including electrical, plumbing, HVAC and Building permits to a minimum of \$60 for residential permits and \$100 for commercial permits and .09 sq ft for new construction, additions and alterations, second by Trustee Meyer, passed.
*Fee Schedules with all posted rates will be published on the Village's website and available in the Village Hall.

BILLS APPROVED FOR PAYMENT

Bills submitted for 2024 expenses were approved on a motion by Trustee Mayernick, second by Trustee Barrows, passed.

COMMITTEE REPORTS/UPDATES

Finance Committee

No new updates to report at this time.

Personnel Committee

No new updates to report at this time.

Sewer Utility

Final Budget will be submitted for approval at the next meeting.

Plan Commission

The Commission was asked to prepare a white paper to include with testimony and other documents being submitted to the League of Wisconsin Municipalities on the Urban Towns Bill.

Parks Commission

The Commission will be meeting to discuss quotes for the Park Comprehensive Plan. Trustee Barrows also gave an update on the recycling issue and how things are going.

Public Works Committee

The Committee met on February 22, 2024, to review the SEH presentation of potential salt shed sites. Interested persons, the Park Commission and the Public Works Committee will take two weeks to review the materials and submit comments on the sites. After that a packet will be prepared and presented to the Village Board.

Junk/Weeds

No new updates to report at this time.

Fire Department

Trustee Mayernick gave an update on the hiring status and new data management system which will produce a wide range of reports and stats for municipal and department use. Budgeting for 2025 will be starting soon.

Insurance

No new updates to report at this time.

Administrator

No new updates to report at this time.

Village President

President Flaws announced his retirement from office. Official action will be taken at the next meeting.

ADJOURNMENT

The Board adjourned at 7:26 p.m. on a motion by Trustee Barrows, second by Trustee Mayernick, passed.

Submitted by:

Gail E. Tamez, Administrator-Clerk