

VILLAGE BOARD MEETING – December 4, 2023

The Regular Village Board meeting was called to order at 6:00 p.m. by Village President Jeffery Flaws.

Board Members Present at the Community Center: Jeffery Flaws, Eugene Mayernick, Wolfgang Henschik, John Reinbold, John Meyer, Al Theis and Alan Barrows

Also Present at Community Center: Administrator Tamez; Maintenance Supervisor Fitzsimmons; Mike Court, SEH; Tom Bron, 1 Legend Way; Jeff and Andrew Read, 610 Wexford Circle; Jeff and Heather Nogel, 211 Kummrow Court and Dave and Connie Turbiville, 200 Kummrow Court.

Administrator Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

No public comments were received.

APPROVAL OF MINUTES

On a motion by Trustee Theis, second by Trustee Mayernick, Board members approved the minutes of the Village Board meeting of November 20, 2023, and acknowledged receipt of the October 31, 2023, Plan Commission meeting minutes waived reading thereof.

PLAN COMMISSION RECOMMENDATIONS

New Plaque Signage in Existing Ground Mounted Signage for S.A. Meier Co., and Hoffman Security Solutions—230 James Street Suite A1 & A2

Motion by Trustee Barrows to accept the Plan Commission's recommendation and approve the proposed new plaque signage to be placed in existing ground mounted sign as submitted for S.A. Meier Co., and Hoffman Security Solutions, 230 James Street Suites A1 & A2, second by Trustee Henschik, passed. The businesses occupy a split suite and only one ground mounted sign is allowed per unit. The signage is not illuminated.

Specifics can be found in Plan Commission minutes of November 28, 2023.

Proposed Open Air Covered Shelter for Golf Attendants for the Legends at Brandybrook—1 Legend Way

Motion by Trustee Henschik to accept the Plan Commission's recommendation and approve the proposed open air covered shelter for the golf attendants for the Legends at Brandybrook as presented, second by Trustee Mayernick, passed. The shelter does not have lighting but it does have electricity. It will be located in the parking lot by the clubhouse where the golf carts exit the underground parking.

Specifics can be found in Plan Commission minutes of November 28, 2023.

UTILITY DISTRICT NO. 1 BUSINESS

Sanitary Sewer Status—SEH

Mike Court, SEH reviewed the monthly memo with the Board. No questions were raised. All grease trap maintenance forms have been received and inspections of traps

have been pushed back to next spring as there is currently no issue with grease buildup in the line.

VILLAGE BOARD BUSINESS

CONSULTATION WITH VILLAGE ENGINEER

Mike Court, SEH, reviewed the engineer's report with the Board members. He and the Village Administrator met with representatives from the Wisconsin Department of Transportation to discuss the HWY 83 lights and crosswalks. More information will be presented after the State reviews the request. Hills of Wales basin was not built per the plan approved along with other various site discrepancies. SEH will be working with them to come into compliance and submit plans for possible new or modified approvals.

2024 Paving Program Scope of Services

Motion by Trustee Meyer to approve the Scope of Services as presented with the cost of the scope for the 2024 Roadwork as follows: Paving Program \$106,000.00, Maintenance Program \$9,000.00 and the 5-year Plan Update \$2,000.00 for a total estimated cost of \$117,000.00, billed hourly, second by Trustee Reinbold, passed.

Maintenance Agreement for the Generators at the Lift Station, Village Hall and Community Building—Total Energy Systems

Motion by Trustee Mayernick to approve the quote received from Total Energy Systems to perform yearly maintenance on the generators at the Lift Station, Village Hall and Community Building for 6 years to include an annual maintenance, fluid sample analysis and two hour load bank test at a cost of \$4,362.00 per year for all 3 generators for years 1 to 3 and a cost of \$4,788.00 per year for all 3 generators for years 4 to 6, second by Trustee Theis, passed.

- **This maintenance agreement supersedes the prior agreement for the lift station only generator.**

FIRE CHIEF MONTHLY UPDATE

No report received.

MONTHLY MAINTENANCE REPORT—T. SADLER

Theresa Fitzsimmons, DPW Supervisor, reviewed her monthly report with the Board. No questions were received.

QUOTES FOR PURCHASE OF KUBOTA RTV-X100 AND SCAG ZERO TURN MOWER FROM LOAN PROCEEDS

Motion by Trustee Reinbold to purchase a Scag Zero Turn mower from Mid-State Equipment in the amount of \$16,100.00, with the funds coming from the December 2023, borrowing, second by Trustee Barrows, passed. The 2010 Scag will be traded-in, with a max trade-in value of \$3,500.00.

Motion by Trustee Barrows to purchase a Kubota RTV-X100 from First Choice Equipment in the amount of \$20,918.66, with the funds coming from the December 2023, borrowing, second by Trustee Hemschik, passed. The 2014 Kubota will be traded-in, with a max trade-in value of \$5,500.00.

ADDENDUM TO EXTEND ASSESSOR CONTRACT—SCHULTZ APPRAISAL

AGENCY

Motion by Trustee Hemschik to approve the addendum to extend the Assessor contract with Schultz Appraisal Agency for 3-years in the amount of \$31,000.00, per year, which now includes an annual re-evaluation of the Village, second by Trustee Mayernick, passed 6-1, Trustee Meyer opposed.

SET CAUCUS DATE FOR 2024 AS JANUARY 3, 2024

Motion by Trustee Hemschik to set the 2024 Caucus date as Tuesday, January 3, 2024, second by Trustee Theis, passed.

The meeting date is on a Wednesday as the Village Hall is closed on Monday the 1st and Tuesday the 2nd.

BILLS APPROVED FOR PAYMENT

Bills submitted for 2023 expenses were approved on a motion by Trustee Hemschik, second by Trustee Meyer, passed.

COMMITTEE REPORTS/UPDATES

Finance Committee

No new updates to report at this time.

Personnel Committee

No new updates to report at this time.

Sewer Utility

No new updates to report at this time.

Plan Commission

Received request from the public in attendance at the last meeting to not rezone the property for the proposed salt shed. Also, working on updating the Village's RV parking ordinance.

Parks Commission

No new updates to report at this time.

Public Works Committee

There are no scheduled meetings until sometime in January 2024.

Junk/Weeds

No new updates to report at this time.

Fire Department

Update on the status of response times and the hiring of new personnel. It is going well.

Insurance

No new updates to report at this time.

Administrator

Update regarding a dog bite in the Village, more information to come. Updated on Urban Town legislation. Email will be written in opposition to it.

Village President

No new updates to report at this time.

ADJOURNMENT

The Board adjourned at 7:11 p.m. on a motion by Trustee Hemschik, second by Trustee Theis, passed.

Submitted by:

Gail E. Tamez, Administrator-Clerk