



Lake Country Fire & Rescue – Fire Board

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # 31

W302N1208 Maple Ave, Delafield, WI 53018

Wednesday, January 15, 2025 at 5 PM

1. Meeting called to order with the Pledge of Allegiance

The meeting was opened by President Jim Morris at 5:00 pm with the Pledge of Allegiance

2. Roll Call

Present were: Alan Enters, Matt Grimmer, Kent Attwell, Martin Gallun, Jeff Rumler, Magalie Miller, Al Theis, Gene Mayernick, President Jim Morris, Jerry Orłowski, Mark Moore, Chief Matt Fennig and Administrative Assistant Staci Nielson. Excused were: Tom Touchette, Anthony Arbucias and Steve Goetz.

3. Public Comments

There were no public comments.

4. Presentation of 2023 Audit by Hawkins-Ash

Jared Lensmeyer of Hawkins-Ash CPA presented the results of the 2023 Audit. One issue was that although the new ladder truck was planned and paid for in 2024, since the invoice was dated 2023, the purchase had to be moved into 2023. So it looks like we overspent the budget in 2023, but it will be “corrected” in 2024 since the money was budgeted in 2024. The Board had questions about the “Error Correction” and asked for clarification on what that includes. Jared will get in touch with Howard Jeanson and we will get back to the Board with answers as soon as possible.

5. Approval of minutes from the Fire Board Meeting on Wednesday, November 20, 2024

A motion was made by Gallun and seconded by Miller to approve the minutes from Wednesday, Nov 20, 2024. All ayes, no further discussion. Attwell abstained. The motion was carried.

6. Treasurer’s Report

a. Ambulance billing and collection update for November

Our collections were lower than anticipated in November due to an error in their system where they didn’t send out second notices to people. The error has been corrected the billings should be corrected in December.

b. Board review of balance sheet, revenues and expenses for November

Although we have collected less than we had budgeted for so far this year, we have more than made up for this in inspection fees, interest income, 2% dues and bad debt recovery. At 92% of the way through the year, we have collected 95% of revenues and have spent just 89% of our budgeted expenditures.

7. **Discussion on establishing benchmarking criteria for FF/EMT Mechanic Position as requested by Board Member Attwell**

There was a discussion on Attwell's request for data on this position. Chief Fennig explained that in addition to working on equipment and responding to calls, Chad Duvall is also building the Inventory Management platform in Fireworks. There have been at least 3 repairs since Jan.1 that would have kept equipment out of service for 2½ weeks, but Chad was able to complete them in a day. He has also found some issues with the ladder truck and is making sure that Reliant is handling the repairs under warranty and even had them extended the warranty. He is also able to travel to various stations so the crew doesn't have to move apparatus. His ability to focus on repairs has been invaluable to us since we don't have reliable backup equipment.

8. **Board approval of check disbursements over \$1,500 and bank and credit card reconciliations for November.**

A motion was made by Gallun and seconded by Theis to approve the checks & reconciliations from November. All ayes, no further discussion. The motion was carried.

9. **President's Report**

No report.

10. **Chief's Report**

a. **LCFR Call Activity report**

For the year 2024, we responded to 2,613 calls. This is down slightly due to Interfacility Transfers, which require more staff to be able to respond. The new Fireworks system lets us track how much time is spent on calls, so we can verify that the amount of time spent on calls per member community is the same as the call volume.

b. **Staffing Report/Metrics Reporting**

As of December, we are fully hired & staffed. The Commission voted to fill the vacant Captain position by promoting Brian Richards. He will be sworn in as Captain on Feb 24th.

c. **Training/Conference Updates**

Captain Josh Peterson has been working on revamping the training platform in Fireworks and making sure that all information is up to date. This will be a great benefit to LCFR because 2025 is another ISO audit year, so all of our training information will be correct.

d. **Vehicle/Equipment Status**

Nothing new

e. **Update on current/ongoing department projects**

The Policy Forum team met with Jim and Chief Fennig. The member communities will gather on Jan. 28th for a presentation of the rough draft of their results.

11. Discussion and possible action on transferring \$53,284.00 from LCFR Fund Balance to the 2024 LCFR Revenue Budget.

A motion was made by Gallun and seconded by Miller to transfer \$53,284.00 from LCFR Fund Balance to the 2024 Revenue Budget. All ayes, no further discussion. The motion was carried.

12. Discussion and possible action on transferring \$246,267.00 from LCFR fund balance to the 2025 LCFR Revenue Budget.

A motion was made by Moore and seconded by Theis to transfer \$246,267.00 from LCFR Fund Balance to the 2025 Revenue Budget. All ayes, no further discussion. The motion was carried.

13. Discussion and possible action on Resolution 2025-01 indicating LCFR's intention to join the statewide Public Safety Interoperable Communication System for Waukesha County.

A motion was made by Grimmer and seconded by Orłowski to adopt Resolution 2025-01. All ayes, no further discussion. The motion was carried.

14. New business

There was no new business.

15. The next scheduled Board Meeting is on Wednesday, February 19, 2025 at 5:00pm to be held at the Wales-Genesee Fire Station #37 located at 600 S Wales Rd (Hwy 83).

16. Adjournment

A motion to adjourn was made by Moore and seconded by Gallun at 6:00. All ayes, no further discussion. The motion was carried.