



Lake Country Fire & Rescue – Fire Board

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # 42

115 Main St, Delafield, WI 53018

Wednesday, November 20, 2024 at 5 PM

SPECIAL ORDER OF BUSINESS: Recognition of LCFR Crew that was involved in a structure fire response resulting in a victim fire rescue on September 12, 2024.

Recognition of Town of Delafield Administrator Dan Green for his leadership and support of LCFR during his 10 years with the Town of Delafield.

1. **Meeting called to order with the Pledge of Allegiance**

The meeting was opened by President Jim Morris at 4:46 pm with the Pledge of Allegiance

2. **Announcement of Closed Session**

3. **Roll Call**

Present were: Tom Touchette, Matt Grimmer, Martin Gallun, Jeff Rumler, Magalie Miller, Al Theis, Gene Mayernick, President Jim Morris, Steve Goetz, Mark Moore, Chief Matt Fennig and Administrative Assistant Staci Nielson. Excused were Alan Enters, Kent Attwell, Anthony Arbucias, and Jerry Orlowski.

4. **Public Comments**

There were no public comments.

5. **Approval of minutes from the Fire Board Meeting on Wednesday, August 21, 2024**

A motion was made by Moore and seconded by Miller to approve the minutes from Wednesday, August 21, 2024. All ayes, no further discussion. The motion was carried.

6. **Update on 2025 LCFR Budget**

The final 2025 LCFR Budget has passed through all 7 member communities. It is a status quo budget.

7. **Treasurer's Report**

a. **Ambulance billing and collection update for Aug, Sept, & Oct**

We are at 76% of our budgeted collection amount at 83% of the year, so it is lower than we were hoping. We have been in contact with EMS and they are seeing what they can do to increase their collections for the rest of the year.

b. **Board review of balance sheet, revenues and expenses for Aug, Sept, & Oct**

We are currently at 95% of our budgeted revenues for the year. This is due to high interest income and an unanticipated increase in 2% dues. Expenses are at 73% for the year. This is primarily due to not

filling positions that were budgeted. We are going to go over budget in vehicle expenses for the year, but we are already enjoying a greater turn-around in vehicle time down.

8. Discussion and possible action on establishing benchmarking criteria for FF/EMT Mechanic Position as requested by Board Member Attwell

Tabled until next meeting when member Attwell will be present.

9. Board approval of check disbursements over \$1,500 and bank and credit card reconciliations for Aug, Sept. and Oct.

A motion was made by Gallun and seconded by Theis to approve the checks & reconciliations for Aug, Sept. and Oct. All ayes, no further discussion. The motion was carried.

10. Discussion and possible action on Resolution 2024-02 Establishing 2025 LCFR Fee Schedule

A motion was made by Gallun and seconded by Miller to adopt Resolution 2024-02. All ayes, no further discussion. The motion was carried.

11. Discussion and possible action on Resolution 2024-03 Establishing 2025 LCFR Wage Schedule

Discussed during closed session – moved to Item #19.

12. Discussion and possible action on Resolution 2024-04 Establishing Health Ins. Contribution for 2025

A motion was made by Theis and seconded by Touchette to adopt Resolution 2024-04. All ayes, no further discussion. The motion was carried.

13. Discussion and possible action on Resolution 2024-05 Establishing Dental Ins Contribution for 2025

A motion was made by Moore and seconded by Mayernick to adopt Resolution 2024-05. All ayes, no further discussion. The motion was carried.

14. President's Report

a. Update on WI Policy Forum Funding Allocation Study

Chief Fennig and Jim Morris had a Teams meeting with WPF who have started doing some research and asked some questions for background. There will be a kickoff meeting on Dec. 2nd at the Town of Delafield with the Administrators and WPF. WPF will be speaking to the administrators individually in the next month. They plan to have the report completed by the end of March.

b. Distribution of 2025 Fire Board meeting calendar

We will be moving the meetings around to each of the LCFR stations in 2025 again.

15. Chief's Report

a. LCFR Call Activity report

The past month has been trending higher for more high-acuity calls.

b. Staffing Report/Metrics Reporting

Beginning Nov. 4th we will have 4 individuals going through the new hire academy, which will increase our number of brown-out days.

c. **Training/Conference Updates**

Deputy Chief Josh Peterson has been doing a great job with the Training Academy. Also, the new reporting software is great for tracking to the minute which will be very helpful for ISO reporting.

d. **Vehicle/Equipment Status**

FF/EMT Chad Duvall has been doing a fantastic job keeping our vehicles on the road. Chief Fennig cannot say enough about how valuable it has been that he is able to focus on these tasks.

e. **Update on current/ongoing department projects**

We are working on the budget, the Policy Forum study and preparing the department's Goals & Strategies for 2025.

16. **New business**

There was no new business.

17. **Motion to convene into closed session pursuant to Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. More specifically, the Fire Chief. Roll call vote.**

A motion was made by Mayernick and seconded by Theis to convene into closed session. All ayes, no further discussion. The motion was carried.

18. **Motion to re-convene into open session**

19. **Discussion and possible action on Resolution 2024-03 Establishing 2025 LCFR Wage Schedule**

A motion was made by Theis and seconded by Rumler to adopt Resolution 2024-03 as presented with the Fire Chief rate of \$54.74 – \$73.76. All ayes, no further discussion. The motion was carried.

20. **The next scheduled Board Meeting is on Wednesday, January 15, 2025 at 5:00pm to be held at Station #31 in the Town of Delafield. Station #31 is located at W302N1208 Maple Ave in Delafield.**

LCFR Schedule note: Administrative Offices will be closed on December 24th and 25th in observance of Christmas, and on December 31st and January 1, 2025, in observance of New Year's.

21. **Adjournment**

A motion to adjourn was made by Gallun and seconded by Theis at 6:55. All ayes, no further discussion. The motion was carried