Lake Country Fire & Rescue – Fire Board

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # **45**
N44W32787 Rasmus Rd, Nashotah
Wednesday, August 21, 2024 at 5 PM

1. **Meeting called to order with the Pledge of Allegiance**
   The meeting was opened by President Jim Morris at 5:00 pm with the Pledge of Allegiance.

2. **Roll Call**
   Present were: Alan Enters, Tom Touchette, Kent Attwell, Martin Gallun, Jeff Rumler, Magalie Miller, Gene Mayernick, President Jim Morris, Jerry Orlowski, Mark Moore, Chief Matt Fennig and Administrative Assistant Staci Nielson. Anthony Arbucias attended remotely. Excused were Matt Grimmer, Al Theis and Steve Goetz.

3. **Public Comments**
   There were no public comments.

4. **Approval of minutes from the Fire Board Meeting on Wednesday, July 17, 2024**
   A motion was made by Moore and seconded by Orlowski to approve the minutes from Wednesday, July 17, 2024. All ayes, no further discussion. The motion was carried.

5. **Treasurer's Report**

   a. **Ambulance billing and collection update for July**:
   We are on track with billings & collections so far this year, but are waiting for clarification on "Expected Contractuals" amount because EMS provides it differently than Andres did. From now on, the EMS|MC Monthly Report will be included in the packet for the Board. The Board requested that Staci find out what "TPL" stands for on the report.

   b. **Board review of balance sheet, revenues and expenses for July**:
   We are only at 50% of budgeted expenses at 68% of the year. This is primarily due to not filling all the positions that were budgeted for in 2024.

6. **President's Report**
   There was no President's Report.

7. **Chief's Report**

   a. **LCFR Call Activity report:**
   For the month of July there were 228 incidents. 134 of those were medical related and 94 were fire related incidents.

   b. **Staffing Report/Metrics Reporting**
   We have 2 new full-time staff members starting this week.

   c. **Training/Conference Updates**
   Nothing new

   d. **Vehicle/Equipment Status**

We are seeing a significant increase in the costs and the amount of time it is taking to get vehicles fixed. Both of these issues should be addressed by the addition of a full-time Mechanic.

e. **Update on current/ongoing department projects**
Chief Hoppe has been working on the Effective Response Time report. We would like to be able to report historical data in the future when it is all added.

8. **Board approval of check disbursements over $1,500 and July bank & credit card reconciliations**
A motion was made by Gallun and seconded by Moore to approve the checks & reconciliations from July. All ayes, no further discussion. The motion was carried.

9. **Discussion and possible action on MOU with Union for Training Center Captain and Emergency Vehicle Technician positions**
A motion was made by Mayernick and seconded by Moore to approve the MOU. Alan Enters, Tom Touchette, Martin Gallun, Jeff Rumler, Magalie Miller, Anthony Arbucias, Gene Mayernick, Jim Morris, Jerry Orlowski and Mark Moore were ayes. Kent Attwell voted no. The motion did not pass.

There was a discussion on the Mechanic Position and the need for LCFR. A candidate already exists that has the Emergency Vehicle Training and has their FF/EMT certification. He has also worked been working on our equipment for 15 years. The Chief explained that this is a cost and time-saving measure because of the high costs and long lead time for repairs of our equipment. We do not have enough backup equipment to be able to have vehicles out of service for long periods of time. Having someone in-house will be better for the residents in the communities we serve.

A motion was made by Attwell and seconded by Rumler to approve the MOU as it exists but to wait on hiring the Mechanic position until further clarification of the position is provided by the Chief and the Board President to Board Member Attwell. All ayes, no further discussion. The motion was carried.

10. **Discussion and possible action on 2025 Operating, Revenue and Capital Budgets**
A motion was made by Gallun and seconded by Moore to approve the 2025 Operating, Revenue and Capital Budgets presented by the Chief. Alan Enters, Tom Touchette, Martin Gallun, Jeff Rumler, Magalie Miller, Anthony Arbucias, Gene Mayernick, Jim Morris, Jerry Orlowski, Mark Moore and were ayes. Kent Attwell voted no. The motion did not pass.

11. **New business**
Moore mentioned that he likes having the meetings at the different fire stations and hopes that it continues in 2025 at the convenience of the LCFR staff.

12. **The next scheduled meeting is the Annual Joint Meeting on Thursday, Sept 5th, 2024 at 6:30pm to be held at Kettle Moraine High School library**
We will not have a quorum so we can discuss items but will not be able to vote on anything.

13. **Adjournment**
A motion to adjourn was made by Moore and seconded by Attwell at 7:00. All ayes, no further discussion. The motion was carried.

Respectfully submitted by Staci Nielson, Secretary/Treasurer