



Lake Country Fire & Rescue – Fire Board

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # 42
115 Main St, Delafield, WI 53018
Wednesday, April 17, 2024 at 5 PM

1. **Meeting called to order with the Pledge of Allegiance**

The meeting was opened by President Jim Morris at 5:00 pm with the Pledge of Allegiance

2. **Roll Call**

Present were Bob Bellin, Matt Grimmer, Roger Yolo, Martin Gallun, Magalie Miller, Al Theis, Gene Mayernick, Jim Morris, Jerry Orłowski, Steve Goetz, Mark Moore, Fire Chief Matthew Fennig and Administrative Assistant Staci Nielson. Anthony Abucias arrived at 5:17. Excused were Tom Touchette and Jeff Rummmler.

3. **Public Comments**

There were no public comments.

4. **Approval of minutes from the Fire Board Meeting on Wednesday, February 21, 2024**

A motion was made by Theis and seconded by Gallun to approve the minutes from Wednesday, Feb 21, 2024. All ayes, no further discussion. The motion was carried.

5. **Treasurer's Report**

a. **Ambulance billing and collection update for January & February**

The Andres worksheet was presented with January and February collection amounts, which are on track for the year. There was an issue on Andres' part with March collections, but they are estimating that we will be charging for 138 trips in March, and they are projecting a gross charge of \$285,000. Once this has been verified, we will update the spreadsheet for March. I would like to have the March and April numbers available for the May meeting.

b. **Board review of balance sheet, revenues and expenses for January & February**

In February we were slightly over 20% of the budgeted amount for ambulance revenues, so we are running a little bit ahead. We were at 16% of the expenses for the year, so that is right on track.

6. **Board approval of check disbursements over \$1,500 and bank and credit card reconciliations for January & February**

A motion was made by Gallun and seconded by Theis to approve the checks & reconciliations from Jan & Feb. All ayes, no further discussion. The motion was carried.

7. **President's Report**

Jim would like to have the June meeting at the Wales-Genesee Station (#37), the July meeting at the Town of Delafield Station (#31), and the August meeting at the Nashotah Station (#45). Staci will update the 2024 Fire Board Meeting Calendar and distribute.

8. **Chief's Report**

- a. **LCFR Call Activity report** – LCFR responded to 179 incidents in March. 133 were medical and 46 were fire related incidents.

- b. Staffing Report/Metrics Reporting – Five individuals have been sent conditional offers and are in the process of being hired on full-time. Two of these are currently LCRF Interns. We are still working on the Deputy Chief of Training and the Training Captain positions.
- c. Training/Conference Updates – Nothing to report.
- d. Vehicle/Equipment Status – Ladder Truck #42 was placed into service on March 29th.
- e. Update on current/ongoing department projects – The County is looking at implementing Pulse Point, which will notify you of an emergency on your phone if you are CPR trained.

9. Discussion of Training Chief

With the resignation of our current Training Chief to become the Fire Chief of Watertown, we have the opportunity to right-size the positions at the Training Center.

10. Discussion of Training Center Captain

We are currently seeking candidates for this position.

11. Discussion and possible action on Resolution 2024-01 to Amend Wages Effective 4-17-24

A motion was made by Yolo and seconded by Orlowski to adopt Resolution 2024-01 to Amend Wages. All ayes, no further discussion. The motion was carried.

12. Discussion and possible action on MOU with Local 5241 for the purposes of offering full time employment to Firefighter / Emergency Medical Technicians

LCFR and Local 5241 have reached an agreement to amend the existing contract, enabling the hiring of Firefighter EMTs alongside Firefighter Paramedics. Those hired as Firefighter/EMTs would be required to become Paramedics within 18 months and would have the support of the LCFR.

A motion was made by Yolo and seconded by Gallun to adopt the MOU with this addition. All ayes, no further discussion. The motion was carried.

13. Discussion and possible action on Auditor RFP

This item was tabled until next meeting to give us the opportunity to reach out for additional quotes to see if the one bid we received was comparable.

14. New business

No new business.

15. The next scheduled Board Meeting is on Wednesday, May 15, 2024 at 5:00pm to be held at Station #42 in Delafield with election of officers

16. Adjournment

A motion to adjourn was made by Moore and seconded by Yolo at 5:50. All ayes, no further discussion. The motion was carried.