



Lake Country Fire & Rescue – Fire Board

Serving the Village of Chenequa-Village of Nashotah
City of Delafield- Village of Oconomowoc Lake
Town of Delafield-Village of Wales-Town of Genesee

LCFR Station # 42

115 Main St, Delafield, WI 53018

Wednesday, February 21, 2024 at 5 PM

1. Meeting called to order with the Pledge of Allegiance

The meeting was opened by President Jim Morris at 5:01 pm with the Pledge of Allegiance

2. Roll Call

Present were Beb Bellin, Tom Touchette, Matt Grimmer, Roger Yolo, Martin Gallun, Magilee Miller, Al Theis, Gene Mayernick, Jim Morris, Jerry Orłowski, Mark Moore and Administrative Assistant Staci Nielson. Chief Matt Fennig attended remotely. Jeff Rumler arrived at 5:29. Excused were Anthony Arbucias and Steve Goetz.

3. Public Comments

Kent Atwell asked what has been done to fill vacant staff positions. Chief Fennig gave an update that we have just conducted interviews and skills assessments with 22 candidates. The top 16 will be invited to Chiefs interviews and the finalists will then go the Fire Commission. We had a group of great candidates and the Chief is very happy with how well our interns did compared to external candidates.

4. Approval of minutes from the Fire Board Meeting on Wednesday, January 17, 2024

A motion was made by Gallun and seconded by Thies to approve the minutes from Wednesday, Jan 17, 2024. All ayes, no further discussion. The motion was carried.

5. Treasurer's Report

a. Ambulance billing and collection update for December

For the final year-end numbers, revenues were down \$14,456.33 in 2023 from the year-end 2022. We had a year-end total of 1,331 transports, which is a 13% decrease from 2022 and a 28% decrease from 2021. On average, 70% of our transports have Medicare or Medicaid, so the payments are capped.

b. Board review of balance sheet, revenues and expenses for December

Final year-end numbers. While we were low on ambulance revenues, we were quite a bit over on fire inspection fees, Training Center revenues, and interest income. We came in under budget in expenses largely due to employee insurance benefits.

6. Board approval of check disbursements over \$1,500 and bank & credit card reconciliations for Dec.

A motion was made by Gallun and seconded by Yolo to approve the checks & reconciliations from December. All ayes, no further discussion. The motion was carried.

7. President's Report

President Morris will be out of town for the next Board meeting, so VP Mayernick will run the meeting. Jim stated that he would like to get a jump start on the budget for 2025. Yolo asked if the Board could get a copy of the IMA Amendment #1.

8. Chief's Report

- a. LCFR Call Activity report
 - We switched to a new reporting software and are in the process of getting everyone trained on it. In the past 3-4 weeks we have responded to close to 300 incidents.
- b. Staffing Report/Metrics Reporting
 - We are moving applicants through the interview and assessment process. We would like to have them on board mid-April.
- c. Training/Conference Updates
 - One of our Training Center employees, Sue Blaedow, received the WI EMS Association Conference Instructor of the Year award.
- d. Vehicle/Equipment Status
- e. Update on current/ongoing department projects

9. Update on new ladder truck

Chief Fennig was up there last week for the final inspection. It will be picked up on Feb. 26th.

10. Request for Proposals for new Auditor

An RFP for a new auditor will be sent out and posted on our website. Proposals are due Monday, April 8th.

11. Discussion on LCFR Public Protection Classification Report Findings

LCFR was given a score of 66.25 points (out of a possible 100) on the most recent ISO Report. This is a decrease from prior years. No community has a final report yet. There was a discussion on this being an opportunity for LCFR and the member communities to put a plan into place to be proactive in addressing deficiencies.

12. New business

No new business

13. The next scheduled Board Meeting is on Wednesday, March 20, 2024 at 5:00pm to be held at Station #42 in Delafield.

14. Adjournment

A motion to adjourn was made by Gallun and seconded by Yolo at 5:45. All ayes, no further discussion. The motion was carried.